

Number: /BC-SGDHN

Hanoi, January 2025

**REPORT ON CORPORATE GOVERNANCE  
YEAR 2024**

Dear: - State Securities Commission  
- Hanoi Stock Exchange

- Name of public company: Education Book Joint Stock Company in Hanoi city
- Head office address: Building D, 2nd Floor, Vinaconex Office Area 1, 289A Khat Duy Tien, Trung Hoa Ward, Cau Giay District, Hanoi, Vietnam.
- Phone: 024 62534301 Fax: 024 62657742
- Email: info@sachgiaoduchanoi.vn
- Charter capital: **102.194.840.000** copper (*One hundred and two billion one hundred ninety-four million eight hundred forty thousand dong*).
- Stock code: **EBS**

**I. ACTIVITIES OF THE GENERAL MEETING OF SHAREHOLDERS**

Information about meetings and Resolutions/Decisions of the General Meeting of Shareholders (including Resolutions of the General Meeting of Shareholders passed in the form of written comments):

STT	Resolution/Decision number	Day	Content
1	01/SGDHN	24/04/2024	<ol style="list-style-type: none"><li>1. Approve the reports of the Board of Directors, Board of General Directors and Supervisory Board.</li><li>2. Through the financial statements, revenue and profit, profit distribution in 2023, audited by AAC Auditing and Accounting Company Limited, salary unit price in 2023.</li><li>3. Approve the expected production plan and salary unit price in 2024 and authorize the Board of Directors to invest in projects and companies with potential to promote the efficiency of capital use of the company.</li></ol>

STT	Resolution/Decision number	Day	Content
			<p>4. Approve the authorization for the Board of Directors to decide on the selection of an auditing unit for the company's semi-annual financial statements, annual financial statements and 2024 consolidated financial statements and carry out information disclosure according to regulations</p> <p>5. Approval total number Remuneration paid to members of the Board of Directors, Secretary of the Board of Directors and Board of Supervisors of the Company in 2023 and 2024.</p> <p>6. Approval of the Company lending an amount greater than 35% of the total asset value recorded in the most recent financial report.</p> <p>7. Through the election results and vote counting, you were elected members of the Board of Directors and members of the Supervisory Board for the 2024 - 2029 term.</p> <p>8. Approval of the list of members of the Board of Directors and members of the Supervisory Board for the 2024 - 2029 term.</p>

## II. BOARD OF DIRECTORS

### 1. Information about members of the Board of Directors (BOD)

TT	Member of the Board of Directors	Position	Date of starting/no longer being a member of the Board of Directors	Number of meetings attended	Ratio	Reason for not attending the meeting
1	Mr. Ngo Trong Vinh	Chairperson	24/4/2024	4	100%	
2	Mr. Ngo Anh Phuong	Deputy Chairman	24/4/2024	4	100%	
3	Mr. Nguyen Thanh Tung	Commissioner	24/4/2024	4	100%	
4	Ms. Ngo Thi Thanh Huyen	Commissioner	24/4/2024	4	100%	
5	Ms. Lam Quynh Huong	Commissioner	24/4/2024	4	100%	
6	Ms. Ngo Phuong Anh	Commissioner	24/4/2024	4	100%	



TT	Member of the Board of Directors	Position	Date of starting/no longer being a member of the Board of Directors	Number of meetings attended	Ratio	Reason for not attending the meeting
7	Mr. To Thanh Binh	Commissioner	From June 27, 2019 to April 24, 2024	2	100%	
8	Ms. Bui Thi Thu Lan	Commissioner	From April 24, 2024	2	100%	

## 2. Supervisory activities of the Board of Directors for the Board of Directors

The Board of Directors always closely monitors the activities of the Board of General Directors in implementing the Resolutions of the Annual General Meeting of Shareholders and the Resolutions of the Board of Directors. The Board of General Directors reports and provides information about the activities of the Board of General Directors to the Board of Directors quickly and accurately. The Board of Directors has supervised the activities of the Board of General Directors in performing the following tasks:

- Financial reports for the first quarter, second quarter, third quarter, fourth quarter and 2024;
- Production and business activities in 2024;
- Production and business plan for 2024.
- In addition to monitoring the Company's regular operations, the Board of Directors directed the Executive Board to continue to improve and strengthen the human resources system and prepare financial resources to serve the 2024 production and business plan. The Board of Directors participates in meetings of the Executive Board to capture information and promptly direct the Executive Board on a number of important and key tasks of the Company.

## 3. Activities of subcommittees under the Board of Directors

## 4. Resolutions/Decisions of the Board of Directors

ST T	Resolution number	Day	Content
1	01/2024/HĐQT -NQ	5/02/2024	Approve the finalization of the list of shareholders attending the 2024 General Meeting of Shareholders and advance dividends in cash for 2023; Approved the time of the 2024 Annual General Meeting of Shareholders.
2	02/2024/HĐQT -NQ	18/03/2024	Approve the content and agenda of the 2024 General Meeting of Shareholders.
3	03/2024/HĐQT -NQ	24/04/2024	Agree with the results of the election of the Board of Directors for the 2024 - 2029 term; Agree with the election results of the Supervisory Board for the 2024 - 2029 term.
4	04/2024/HĐQT -NQ	07/05/2024	Approving the selection of AAC Auditing and Accounting Company Limited to audit the semi-annual financial statements, annual financial statements and 2024 consolidated financial statements of Education Book Joint Stock Company in City. Hanoi.
5	05/2024/HĐQT -NQ	29/08/2024	Approving the reappointment of the executive board of Education Book Joint Stock Company in Hanoi for the 2024 - 2029 term.
6	06/2024/HĐQT -NQ	27/09/2024	Approving the reappointment of Ms. Nguyen Thi Kim Dung Deputy Head of Editorial - Design Department of Education Book Joint Stock Company in Hanoi City.
7	06/2024/HĐQT -NQ	16/12/2024	Through the Board of Directors assigning the Executive Board of Education Book Joint Stock Company in Hanoi City to proactively develop a production and business plan for 2025.

### III. CONTROL BOARD

#### 1. Information about members of the Supervisory Board (BOS)



STT	Member of the Supervisory Board	Position	Date of starting/ stopping being a member of the Supervisory Board	Number of BOS meetings attended	Ratio	Reason for not attending the meeting
1	Mr. Nguyen Trong Ha	Head of the Supervisory Board	24/4/2024	1	100%	
2	Mr. Tran Van Que	Commissioner	24/4/2024	1	100%	
3	Ms. Nguyen Thi Mai	Commissioner	24/4/2024	1	100%	

## **2. Supervision activities of the Supervisory Board for the Board of Directors, Board of Executive Directors and shareholders:**

– In 2024, the Board of Directors organized regular and extraordinary meetings under the authority of the Board of Directors. The Board of Directors meetings provide timely direction for the Company's production and business activities, meetings review the work that has been done and set out directions for the next tasks.

– Resolutions and Decisions of the Board of Directors are issued in the correct order, within the correct authority and in compliance with the provisions of law.

– The Board of Directors has well implemented the Resolutions of the General Meeting of Shareholders, resolutions and decisions assigned by the Board of Directors. Members of the Executive Board and other managers have performed assigned rights and duties in accordance with the provisions of the Enterprise Law, the Company Charter and the Resolution of the 2023 General Meeting of Shareholders to ensure integrity. Company's legality.

## **3. Coordination between the Supervisory Board and the Board of Directors, Board of Executive Directors and other managers:**

The Supervisory Board is provided with complete documents and information in accordance with the provisions of Law. When the Board of Supervisors requests to provide information related to the Company's activities, the Board of Management responds promptly and fully according to the request.

## **4. Other activities of the Supervisory Board:**

#### IV. EXECUTIVE BOARD

STT	Member of the Executive Board	Date of birth	Professional qualifications	Date of appointment/dismissal of Executive Board members
1	Mr. Nguyen Thanh Tung	14/10/1982	Master of Economics	2/9/2019
2	Mr. Ngo Trong Vinh	05/02/1964	Construction engineer, Bachelor of economics	26/7/2019

#### V. CHIEF ACCOUNTANT

STT	Member of the Executive Board	Date of birth	Professional qualifications	Date of appointment/dismissal of members of the Executive Board
1	Ms. Nguyen Thi Hoa	09/01/1986	Bachelor of Accounting	2/9/2019

#### VI. TRAINING ON CORPORATE ADMINISTRATION



**VII. LIST OF RELATED PERSONS OF PUBLIC COMPANIES ACCORDING TO THE REGULATIONS IN CLAUSE 34, ARTICLE 6 OF THE SECURITIES LAW (Report every 6 months/year):**

**1. List of related persons of the Company.**

T	Full name	Securities trading account	Position at the company/relationship with internal people	ID card number/business registration number	Contact address	Number of shares owned at the end of the period	Share ownership ratio at the end of the period (%)	Note
1	Ngo Trong Vinh	000679 and 088888	Deputy General Director and Chairman of the Board of Directors from April 24, 2024			358.383	3,59	
	Le Thi Tuyet Nhung	009972	Wife			382.000	3,83	
	Ngo Anh Phuong		Boy			0	0	
	Ngo Thuy Duong		Daughter			0	0	
	Nguyen Thi La		Mom			0	0	
	Ngo Trong Quang		Older brother			0	0	
	Hoang Thi Chinh		Sister-in-law			0	0	
	Ngo Thi Mui		Sister-in-law			0	0	
	CMC Investment Joint Stock Company	006699 and 096886	Mr. Ngo Trong Vinh is Chairman of the Board of Directors			974.600	9,78	
2	Nguyen Thanh Tung		General Director and Member of the			0	0	

T	Full name	Securities trading account	Position at the company/relationship with internal people	ID card number/business registration number	Contact address	Number of shares owned at the end of the period	Share ownership ratio at the end of the period (%)	Note
T			Board of Directors from April 24, 2024					
	Nguyen Vu Hong Anh		Wife			0	0	
	Nguyen Minh Phuong		Daughter			0	0	
	Nguyen Tri Thuc		Dad			0	0	
	Nguyen Thi Hoa Chung		Mom			0	0	
	Nguyen Tuan Linh		Younger brother			0	0	
3	Education Book Publishing Joint Stock Company		Mr. Ngo Trong Vinh is the capital contribution representative at PHSGD Joint Stock Company since August 29, 2019			0	0	
4	To Thanh Binh		Member of the Board of Directors until April 24, 2024			0	0	
	Nguyen Thi Thu Hien		Wife			0	0	
	To Vi Anh		Daughter			0	0	
	To Trung Nguyen		Boy			0	0	



T T	Full name	Securities trading account	Position at the company/relationship with internal people	ID card number/business registration number	Contact address	Number of shares owned at the end of the period	Share ownership ratio at the end of the period (%)	Note
5	Lam Quynh Huong		Member of the Board of Directors from April 24, 2024			0	0	
	Lam Kha An		Daughter			0	0	
	Doan Thi Lien		Mom			0	0	
	Lam Thanh Tung		Younger brother			0	0	
	Lam My Duyen		Younger sister			0	0	
6	Ngo Anh Phuong		Vice Chairman of the Board of Directors from April 24, 2024			0	0	
	Do Thu Trang		Wife			0	0	
	Ngo Minh Hieu		Boy			0	0	
	Ngo Trong Vinh	000679 and 088888	Dad			358.383	3,59	
	Le Thi Tuyet Nhung	009972	Mom			382.000	3,83	
	Ngo Thuy Duong		Younger sister			0	0	
	CMC Investment Joint Stock Company	006699 and 096886	Mr. Ngo Anh Phuong is a member of the Board of Directors and General Director			974.600	9,78	.
7	Ngo Phuong Anh	061C009015	Member of the Board of			2.410.200	24,19	

T	Full name	Securities trading account	Position at the company/relationship with internal people	ID card number/business registration number	Contact address	Number of shares owned at the end of the period	Share ownership ratio at the end of the period (%)	Note
T			Directors from April 24, 2024					
	Tran Tuan Manh		Husband			0	0	
	Tran Manh Quan		Boy			0	0	
	Ngo Thi Mui		Mom			0	0	
	Ngo Thu Huong		Older sister			0	0	
	Ngo Trong Dat		Younger brother			0	0	
8	Ngo Thi Thanh Huyen	061C007471	Member of the Board of Directors from April 24, 2024			432.900	4,34	
	Nguyen Van Thinh		Husband			0	0	
	Nguyen Anh Truc		Boy			0	0	
	Nguyen Kien Giang		Boy			0	0	
	Le Thi Nga		Mom			0	0	
	Ngo Thi Tuyen		Younger sister			0	0	
	Ngo Thi Phong Nha		Younger sister			0	0	
9	Bui Thi Thu Lan		Member of the Board of Directors from April 24, 2024			2.000	2.000	
	Nguyen Manh Cuong		Husband			0	0	



T	Full name	Securities trading account	Position at the company/relationship with internal people	ID card number/business registration number	Contact address	Number of shares owned at the end of the period	Share ownership ratio at the end of the period (%)	Note
T	Nguyen Minh Hieu		Boy			0	0	
	Nguyen Hai Minh		Boy			0	0	
	Dang Thi Teo		Mother			0	0	
	Bui Duc Ngo		Birth father			0	0	
	Bui Duc Duy		Younger brother			0	0	
10	Nguyen Trong Ha		Head of the Supervisory Board			0	0	
	Tran Thi Thu Hang		Wife			0	0	
	Nguyen Ha Linh		Daughter			0	0	
	Nguyen Ha Trang		Daughter			0	0	
	Nguyen Trong Phuc		Boy			0	0	
	Nguyen Trong Nha		Cha					
	Nguyen Thi Loan		Mom			0	0	
	Nguyen Thi Dieu Huyen		Older sister					
	Nguyen Thi Le Hang		Younger sister			0	0	
	CMC Investment Joint Stock Company	006699 and 096886	Mr. Nguyen Trong Ha is a member of the Board of Directors and Chief Accountant			974.600	9,78	

T	Full name	Securities trading account	Position at the company/relationship with internal people	ID card number/business registration number	Contact address	Number of shares owned at the end of the period	Share ownership ratio at the end of the period (%)	Note
11	Tran Van Que		TV BKS			0	0	
	Hoang Thi Huong Lan		Wife			0	0	
	Tran Van Nam		Dad			0	0	
	Le Thi Tuy		Mom			0	0	
	Tran Thi Thu		Older sister			0	0	
	Tran Hong Van		Older sister			0	0	
	Tran Thi Bich Hanh		Older sister			0	0	
12	Nguyen Thi Mai		TV BKS 24/4/2024			0	0%	
	Nguyen Van Manh		Birth father			0	0%	
	Nguyen Thi Mien		Mother			0	0%	
	Luu Cong Chuan		Husband			0	0%	
	Luu Tue Linh		Daughter			0	0%	
	Nguyen Thi Lan Anh		Younger sister			0	0%	
	Nguyen Thi Minh		Younger sister			0	0%	
	Nguyen Thanh Dat		Younger brother			0	0%	
13	Nguyen Thi Hoa		Chief accountant			0	0%	
	Ngo The Vinh		Boy			0	0%	
	Ngo Que Anh		Daughter			0	0%	



T T	Full name	Securities trading account	Position at the company/relationship with internal people	ID card number/business registration number	Contact address	Number of shares owned at the end of the period	Share ownership ratio at the end of the period (%)	Note
	Nguyen Thi Thai		Mother			0	0%	
	Nguyen Van Khoi		Birth father					
	Nguyen Van Nam		Older brother			0	0%	
	Nguyen Thi Hong		Older sister			0	0%	
	Nguyen Van Tuan		Younger brother			0	0%	

2. Transactions between the company and its related persons.

3. Transactions between insiders of listed companies, related persons of insiders and subsidiaries and companies controlled by the listed company.

4. Transactions between the company and other entities.

4.1 Transactions between companies and companies in which members of the Board of Directors, members of the Supervisory Board, and Executive Director (General Director) have been and are currently founding members or members of the Board of Directors and Executive Director (General Director). union.

ST T	Company Name	Relationship	Total transaction amount (million VND)
1	Educational Book Joint Stock Company in Ho Chi Minh City	The Chairman of the Board of Directors of the Company is the Chairman of the Board of Directors of SGDHCM Joint Stock Company	
2	EBS Solar Vietnam Energy Joint Stock Company	The Chairman of the Board of Directors of the Company is the Chairman of the Board of Directors of EBS Solar Vietnam Energy Joint Stock Company	
3	EBS Solar Vietnam Energy Joint Stock Company	The Company's General Director is the General Director of EBS Solar Vietnam Energy Joint Stock Company	

4.2 Transactions between companies and companies where related persons of members of the Board of Directors, members of the Supervisory Board, and Executive Director (General Director) are members of the Board of Directors, members of the Supervisory Board, and Director (General Director). ) executive.

4.3 Other transactions of the Company (if any) may bring material or immaterial benefits to members of the Board of Directors, members of the Supervisory Board, and the Executive Director (General Director).



## VIII. TRANSACTIONS OF INTERNAL SHAREHOLDERS/MAJOR SHAREHOLDERS AND RELATED PERSONS

1. List of internal shareholders and related persons of internal people (as in Clause 1, Section V)

2. Transactions by insiders and related persons on shares of listed companies:

ST T	The person performi ng the transacti on	Relations with internal shareholders	Number of shares owned at the beginning of the period		Number of shares owned at the end of the period		Reasons for increase or decrease (buy, sell, convert, bonus...)
			Number of shares	Ratio	Number of shares	Ratio	

## IX. – OTHER MATTERS OF NOTE

*Receiving place:*

- State Securities Commission, Hanoi Stock Exchange;
- Save VT, Board of Directors;
- Company website.

TM. BOARD OF DIRECTORS



CHAIRPERSON

Ngo Trong Vinh



