



Number: 07/2025/TB-HĐQT-HTC

Ho Chi Minh City, 2025-03-07

NOTICE

Regarding the Preparation for the 2025 Annual General Meeting of Shareholders

To: Shareholders of Hoc Mon Trade Joint Stock Company

The Board of Directors of Hoc Mon Trade Joint Stock Company has decided to convene the 2025 Annual General Meeting of Shareholders on 28 March, 2025 at 25 Ba Trieu, Quarter 1, Hoc Mon Town, Hoc Mon District, Ho Chi Minh City.

For the successful organization of the General Meeting, the Board of Directors respectfully requests the shareholders to assist with the following actions:

I. AGENDA OF THE 2025 ANNUAL GENERAL MEETING OF SHAREHOLDERS

The Board of Directors of Hoc Mon Trade Joint Stock Company encloses with this Notice the Draft of the 2025 Annual General Meeting of Shareholders' Agenda.

According to Clause 4, Article 18 of the Company's Charter:

“Shareholder or groups of shareholders owning at least 5% (five percent) of the total number of ordinary shares has the right to propose issues for inclusion in the agenda of the General Meeting of Shareholders. Proposals must be submitted in writing and must be sent to the Company no later than three (03) working days before the commencement date of the meeting. The proposal must clearly state the shareholder's name, the number of each type of shares held by the shareholder and the issue proposed for inclusion in the meeting agenda.”

II. CONFIRMATION OF ATTENDANCE OR PROXY TO ATTEND THE 2025 ANNUAL GENERAL MEETING OF SHAREHOLDERS

According to Clause 1, Article 145 of the Law on Enterprises 2020, effective from January 01, 2021, the General Meeting of Shareholders is validly commenced when the number of attending shareholders **represents more than 50% of the total voting shares**. Therefore, to ensure a successful organization, the Board of Directors requests the shareholders to assist as follows:

1. Confirm attendance at the 2025 Annual General Meeting of Shareholders by one of the following methods (before 16:00 on 2025-03-23):

- Send the "Confirmation/Proxy Form" to the Company in the attached envelope, or via Email: ***phuc.hotraco@gmail.com***, or via Zalo: 0976220744

2. Or send a Proxy Form to another shareholder or another individual to attend the General Meeting on behalf if the shareholder is unable to attend.

To authorize, please fulfill the information of the authorized person in the Proxy Form (attached).

If you have not yet found a specific person, you could refer to and choose one of the shareholders who are members of the Board of Directors to authorize as follows:

No.	Name - Position	ID number	Address
01	Mr. NGUYEN TRAN TRONG NGHIA Chairman of the Board of Directors	079066037727	66/90D Lanh Binh Thang, Ward 13, District 11, HCMC
02	Mr. LE VAN MY Vice Chairman of the Board of Directors	079053003356	6/3 Ap Thoi Tu 2, Thoi Tam Thon Commune, Hoc Mon District, Ho Chi Minh City
03	Mr. TO VAN LIEM Member of Board of Directors	079062001842	12A Ap 2, Xuan Thoi Son Commune, Hoc Mon District, Ho Chi Minh City
04	Mr. KIEU CONG TAM Member of Board of Directors	079067031584	73/18 Pham Van Chieu, Ward 14, Go Vap District, Ho Chi Minh City
05	Mr. PHAM HOANG LIEM Member of Board of Directors	079066030738	414/26 Dien Bien Phu, Ward 11, District 10, Ho Chi Minh City
06	Mr. PHAM BINH PHUONG Member of Board of Directors	036071016250	A46 - Nam Long 2 Company Project, Quarter 2, Phu Thuan Ward, District 7, Ho Chi Minh City
07	Mr. LE PHUC TUNG Member of Board of Directors	094071000834	30A Street 15, Quarter 3, Tan Kien Ward, District 7, Ho Chi Minh City
08	Mr. LE ANH PHUONG Member of Board of Directors	079077012763	6/3 Thoi Tu 2, Thoi Tam Thon, Hoc Mon, HCMC
09	Ms. NGUYEN THI THAI NHI Member of Board of Directors	077194006081	251/10 Nguyen Van Troi, Ward 10, Phu Nhuan District, HCMC

In this case, you only need to write the name of the authorized person who is a member of the Board of Directors mentioned above and send it to the Organizing Committee before 16:00 on March 23, 2025 in the envelope attached to this notice.

(Shareholders can scan the QR Code or access the link below to view/download the Confirmation/Proxy Form and the Documents of the General Meeting of Shareholders. For any questions, please contact 0976220744 – Mr. Phuc)

For the success of the General Meeting, we look forward to receiving your support.

Sincerely.

<https://s.pro.vn/TaiLieuDHD2025>



**CHAIRMAN OF THE BOARD OF
DIRECTORS**

Nguyen Tran Trong Nghia