



THÀNH ĐẠT DEVELOPMENT INVESTMENT JOINT STOCK COMPANY
Address: Nguyen Thi Dinh Street, Thanh Chau Ward, Phu Ly City, Ha Nam Province
Phone: 02263.883.136

NOTICE OF ANNUAL GENERAL MEETING OF SHAREHOLDERS 2025 OF THÀNH ĐẠT DEVELOPMENT INVESTMENT JOINT STOCK COMPANY

Dear Shareholder :
Address :
Shareholder Code :
ID/Business Registration No :
Number of Shares Owned :

Thành Đạt Development Investment Joint Stock Company (Stock Code: DTD) respectfully announces to our esteemed shareholders about the organization of the 2025 Annual General Meeting of Shareholders as follows:

- 1. Time:** 7:00 AM, April 18, 2025
- 2. Location:** Company headquarters – Nguyen Thi Dinh Street, Thanh Chau Ward, Phu Ly City, Ha Nam Province
- 3. Participants:** All shareholders listed as of the record date, March 21, 2025
- 4. Meeting Agenda:**

Shareholders are invited to refer to the meeting documents available on the Shareholder Relations section of the website www.thanhdathanam.vn or scan the QR code starting from March 27, 2025.



5. Registration and Confirmation of Attendance:

To ensure the smooth running of the meeting, shareholders are kindly requested to confirm their attendance by submitting the Attendance Confirmation Form. In case a shareholder cannot attend in person, they may authorize a representative using the Company's Authorization Form.

Shareholders are kindly requested to register their attendance by April 17, 2025.

6. Registration Method:

- Send a letter to: Thành Đạt Development Investment Joint Stock Company (Nguyen Thi Dinh Street, Thanh Chau Ward, Phu Ly City, Ha Nam Province) or via email: quanhecodong.dtd@gmail.com
- Contact person: Mr. Vu Duc Quy Phone: 084.9999.869





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Shareholders or authorized representatives attending the meeting are requested to bring their ID card or passport and the original authorization letter for registration (in case the attendee is a representative authorized by the shareholder).

Sincerely Shareholders!

ON BEHALF OF BOD
PRESIDENT



NGUYỄN HUY CƯỜNG





CÔNG TY CỔ PHẦN ĐẦU TƯ PHÁT TRIỂN THÀNH ĐẠT

Địa chỉ: Đường Nguyễn Thị Định, phường Thanh Châu, thành phố Phủ Lý,
tỉnh Hà Nam

Điện thoại: 02263.883.136

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ANNUAL GENERAL MEETING OF SHAREHOLDERS 2025
THÀNH ĐẠT INVESTMENT AND DEVELOPMENT JOINT STOCK COMPANY

(Date:18/4/2025)

Time	Content	Presiding unit
7h00 – 7h30	Welcoming Shareholders.	Organizers
	Register shareholders to attend the General Meeting.	Shareholder Qualification Inspection Board
7h00 – 8h00	Shareholder Eligibility Verification Report	Shareholder Qualification Inspection Board
	Announcement of Meeting Reasons, Introduction of Participants	Organizers
	Chairperson introduces the Presidium, the Secretariat, and the Voting Committee for selection by the General Meeting	Presiding Delegation
	Chairperson presents the Meeting Agenda, Regulations, Voting Principles, and Nomination & Election Rules for the Board of Directors (BOD) and Supervisory Board (SB)	
8h00 – 09h00	1. Approval of the BOD and Executive Board's Report for the 2020-2025 term and the 2025-2030 development plan.	Presiding Delegation
	2. Approval of the Supervisory Board's Report for the 2020-2025 term and the 2025-2030 development plan.	Supervisory Board
	3. Approval of the audited 2024 Financial Report.	Presiding Delegation
	4. Approval of the 2024 Profit Distribution Plan.	
	5. Approval of remuneration for BOD and SB in 2024 and the remuneration plan for 2025.	
	6. Approval of authorizing the BOD to select the auditing firm for the 2025 Financial Report.	
	7. Approval of the plan to issue shares for 2024 dividend payment.	
	8. Approval of the plan to offer additional shares to existing shareholders.	
	9. Approval of signing economic contracts and transactions with related parties in 2025.	
	10. Approval of matters executed by the BOD in 2024 under the authorization of the 2024 General Meeting of Shareholders.	
	11. Approval of authorizing the BOD to perform tasks under the authority of the General Meeting of Shareholders in 2025.	





CÔNG TY CỔ PHẦN ĐẦU TƯ PHÁT TRIỂN THÀNH ĐẠT

Địa chỉ: Đường Nguyễn Thị Định, phường Thanh Châu, thành phố Phủ Lý,
tỉnh Hà Nam

Điện thoại: 02263.883.136

	12. Approval of electing BOD members for the 2025-2030 term.	
	13. Approval of electing SB members for the 2025-2030 term.	
09h00- 09h45	Discussion Session.	Presiding Delegation
09h45- 10h00	Voting Process.	
10h00- 10h45	Break - The Organizing Committee conducts the vote count.	Organizers
10h15- 10h30	Announcement of Voting Results.	Vote Counting
10h30- 10h45	Approval of the Minutes and Resolutions of the General Meeting of Shareholders.	Secretariat
10h45- 11h00	Closing Ceremony.	Presiding Delegation



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CONFIRMATION OF ATTENDANCE

Annual General Meeting of Shareholders 2025

Thanh Dat Development Investment Joint Stock Company

To: Thanh Dat Development Investment Joint Stock Company

Individual/Organization Name:

ID Card/Citizen ID/Business Registration No.:

Issued on At

Address:

Total Voting Rights:

- Shares Owned: shares
- Shares Authorized: shares

Attached Power of Attorney:

I hereby confirm my attendance at the Annual General Meeting of Shareholders 2025 of Thanh Dat Investment and Development Joint Stock Company, scheduled on April 18, 2025, at the company's headquarters – Nguyen Thi Dinh Street, Thanh Chau Ward, Phu Ly City, Ha Nam Province.

Registered participant

(Sign and specify full name)

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LETTER OF AUTHORIZATION

(For attending the Annual General Meeting of Shareholders 2025

Thanh Dat Development Investment Joint Stock Company)

1. Principal:

Shareholder Name:

ID Card/Citizen ID/Passport/Business Registration No.:

Date of Issue: Place of Issue:

Permanent Address/Head Office:

Number of shares owned in Thanh Dat Development Investment Joint Stock Company as of March 21, 2025: shares (par value : 10,000 VND/share).

2. Authorized Party:

- Individual/Organization Name:

- ID Card/Citizen ID/Passport/Business Registration No.:

- Date of Issue: Place of Issue:

- Address:

- Number of shares authorized:

3. Scope of Authorization:

- The Authorized Party is entitled to attend the Annual General Meeting of Shareholders 2025 of Thanh Dat Development Investment Joint Stock Company on April 18, 2025 on behalf of the Principal.

- The Authorized Party has the right to express opinions and vote on all matters presented at the meeting in accordance with legal regulations.

4. Duration of Authorization:

This Power of Attorney is only valid for the duration of the Annual General Meeting of Shareholders 2025 of Thanh Dat Development Investment Joint Stock Company.

5. Responsibilities of the Principal and the Authorized Party:

- The Authorized Party is not permitted to delegate this authorization to any third party.

- Both the Principal and the Authorized Party bear full responsibility for this authorization and commit to strictly complying with current laws, the Company's Charter, and any applicable regulations. They further agree that no complaints will be made regarding this authorization in the future.

AUTHORIZED PARTY

(Signature, Full Name, and Seal – if applicable)

PRINCIPAL

(Signature, Full Name, and Seal – if applicable)





**THANH DAT DEVELOPMENT
INVESTMENT JOINT STOCK COMPANY**

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Ha Nam, date month year 2025

**WORKING REGULATIONS 2025 ANNUAL GENERAL MEETING OF
SHAREHOLDERS THANH DAT DEVELOPMENT INVESTMENT JOINT STOCK
COMPANY**

Pursuant to the announcement of the Company's Board of Directors dated February 28, 2025 on organizing the 2025 Annual General Meeting of Shareholders.

In order for the Congress to work effectively, it must follow the program and plan and the regulations of the Charter of the organization and operation of Thanh Dat Investment and Development Joint Stock Company. The Board of Directors of the Company builds the working regulations of the Congress with the following specific goals:

Target:

- Ensure the principles of publicity, fairness and democracy;
- Facilitate the organization and conduct of the General Meeting of Shareholders.

CHAPTER I GENERAL PROVISIONS

Article 1. Scope of application

1.1 These regulations are used for organizing the 2025 Annual General Meeting of Shareholders of Thanh Dat Development Investment Joint Stock Company (hereinafter referred to as "the Company").

1.2 These regulations specifically stipulate the rights and obligations of the parties participating in the Congress, the conditions and procedures for conducting the Congress.

Article 2. Applicable subjects

Shareholders and participants are responsible for complying with the provisions of this charter.

CHAPTER II

RIGHTS AND OBLIGATIONS OF PARTIES ATTENDING THE CONFERENCE

Article 3. Participants of the 2025 Annual General Meeting of Shareholders

Shareholders owning shares of the Company in the shareholder list closed on March 21, 2025.

Article 4. Rights and obligations of shareholders

4.1 Rights of shareholders when attending the meeting

- All shareholders of the company have the right to attend and vote on matters within the competence of the General Meeting of Shareholders.
- In case of being unable to attend the General Meeting, shareholders can authorize another person to attend and vote on issues within their authority. This authorization must be made in writing according to the form attached to the Invitation to the General Meeting of Shareholders of the Company.
- In addition to the documents distributed at the General Meeting, each shareholder attending the General Meeting of Shareholders will also be given 01 voting card; 01 voting ballot; 01 ballot for the Board of Directors, 01 ballot for the Supervisory Board; on which is written the number of voting shares that the shareholder holds or is authorized to hold. The voting ballot is used when the Chairman proposes to vote to approve the issues that have been discussed and the General Meeting's opinion is sought.
- Shareholders who arrive late to the General Meeting of Shareholders have the right to register immediately and then have the right to participate and vote at the General Meeting, but the Chairman is not responsible for stopping the General Meeting to allow late shareholders to register and the validity of previously conducted votes will not be affected.

4.2 Obligations of shareholders when attending the General Meeting

- Shareholders attending the meeting must dress politely and formally.
- Fully attend the General Meeting of Shareholders as prescribed by the Company. In case of inability to attend, a representative must be authorized to attend in accordance with regulations.
- Shareholders or shareholders' representatives attending the meeting must complete the registration procedures to attend the General Meeting with the General Meeting Organizing Committee.
- Comply with the conditions and procedures specified in the Company Charter and this Regulation.
- Strictly comply with the Working Regulations at the 2025 Annual General Meeting of Shareholders, respect the working results at the Congress.

Article 5. Rights and obligations of the Congress Chairman

5.1 Chairman of the General Assembly

The Chairman of the General Meeting is the Chairman of the Board of Directors or a person authorized by the Chairman of the Board of Directors to act as the chair of the General Meeting of Shareholders. The authorized person must be a member of the Board of Directors.

5.2 The chairman of the meeting has the rights and obligations following:

- a) Conduct the Congress to carry out the agenda in a valid and orderly manner.

- b) When events arise outside the agenda of the General Meeting of Shareholders, the Chairman will discuss with other members of the Organizing Committee (before the General Meeting begins), or the Presidium (during the General Meeting) to find a solution. However, in case there are many different opinions, the opinion supported by the Chairman will be decisive.
- c) Has the right to take necessary measures to control the meeting in a reasonable, orderly manner, in accordance with the approved agenda and reflecting the wishes of the majority of the meeting attendees.
- d) Has the right to postpone a Congress with a quorum to another time and place decided by the Chairman without consulting the Congress, if it is found that:
 - The meeting location does not have enough comfortable seating for all attendees.
 - There are people attending the meeting who obstruct or disrupt the meeting, causing the meeting to not be conducted fairly and legally.
 - The delay is necessary so that the business of the Congress may be properly conducted.
 - The maximum adjournment period shall not exceed three days from the date the meeting was scheduled to open.

Article 6: Rights and obligations of the Presidium

6.1 The presiding panel: Members of the Board of Directors and the Company's Executive Board. The composition and number of members of the Presidium are nominated by the Congress Organizing Committee and approved by the General Meeting of Shareholders.

6.2 Duties of the Presidium

- Is the highest body that runs the work at the Congress.
- Guide and answer shareholders' questions on issues raised in the General Meeting agenda.
- Manage and preside over voting to approve issues raised at the General Meeting in accordance with the provisions of law and the Company Charter.

Article 7. Rights and obligations of the Congress Secretary.

7.1 The Secretary of the General Meeting of Shareholders is appointed by the Chairman and is responsible for assisting the Chairman in recording and preparing minutes of the General Meeting of Shareholders.

7.2 Responsible for the truthfulness, accuracy and completeness of the Minutes of the 2025 Annual General Meeting of Shareholders.

7.3 Perform other tasks assigned by the Chairman during the recess of the Congress.

Article 8. Rights and obligations of the Shareholder Qualification Inspection Committee and the Vote Counting Committee.

8.1 The shareholder qualification examination committee established by the Congress Organizing Committee is responsible for:

- a) Make a list of shareholders attending the meeting.
- b) Collect and check meeting invitations and authorization letters to attend the Congress.
- c) Check if the shareholders attending are complete and correct.
- d) Prepare a shareholder qualification verification report to read before the General Meeting.
- e) Distribute meeting documents and voting ballots to shareholders before entering the hall.

8.2 The Ballot Counting Committee is nominated by the Chairman of the General Meeting and approved by the General Meeting of Shareholders. The Ballot Counting Committee has 5 members introduced by the Chairman for the Congress to elect from among the Delegates attending the Congress. The members of the Ballot Counting Committee shall not be the Secretary of the Congress. The Ballot Counting Committee shall be responsible for guiding the election rules, inspecting and supervising the voting, organizing the counting of votes, preparing the Minutes and announcing the counting results before the Congress, and then submitting the Minutes to the Chairman of the Congress.

8.3 The Ballot Counting Committee shall be responsible for the truthfulness and accuracy of the vote counting results..

CHAPTER III CONGRESS PROCEDURE

Article 9. Conditions for holding the Congress.

The General Meeting of Shareholders is held when the number of shareholders attending the meeting represents more than 50% of the total number of voting shares of the Company according to the list of shareholders invited to the meeting when deciding to convene the General Meeting.

Article 10. Method of conducting the Congress.

10.1 The congress is expected to last for half a day.

10.2 The General Meeting will discuss and approve the contents stated in the Agenda of the General Meeting of Shareholders..

10.3 Procedure for conducting the Congress (according to the Congress Program).

Article 11. Approval of the Decision of the 2025 Annual General Meeting of Shareholders.

11.1 Except for the cases specified in Article 11.2, Resolutions and Decisions of the General Meeting are only valid when there are shareholders owning and representing ownership of more than 50% or more of the total number of voting shares of all shareholders. attend and vote at the congress in favor.

11.2 For decisions of the General Meeting of Shareholders related to the type of shares and the total number of shares of each type, changes in business lines and fields, changes in the company's management structure, investment projects or sale of assets with a value equal to or greater than 35% of the total value of assets recorded in the company's most recent financial report, reorganization, dissolution of the company will only be approved when approved by 65% or more of the total number of voting shares of all shareholders attending and voting at the meeting.

Article 12. Handling of cases where the shareholders' meeting is not held successfully.

12.1 In case within 30 minutes from the scheduled opening time of the meeting, there is not enough number of shareholders as prescribed in Article 9 of these regulations, the General Meeting must be reconvened within 30 days from the date of the first unsuccessful General Meeting of Shareholders.

12.2 The reconvened General Meeting of Shareholders (2nd General Meeting) must have shareholders representing at least 33% of the Company's voting shares. In case the 2nd General Meeting does not have the required number of delegates within 30 minutes from the scheduled opening time of the meeting, the 3rd General Meeting must be convened within 20 days from the scheduled date of the 2nd General Meeting.

12.3 In the 3rd General Meeting, any number of shareholders attending are valid and have the right to decide all matters of the 2025 Annual General Meeting of Shareholders.

Article 13. Minutes of the 2025 Annual General Meeting of Shareholders.

All contents at the 2025 Annual General Meeting of Shareholders must be recorded in minutes by the Secretary of the Meeting. The minutes of the meeting are read and approved before the closing of the meeting and are kept at the company.

CHAPTER IV OTHER PROVISIONS

Article 14. Some other provisions

14.1 Shareholders attending the General Meeting who wish to express their opinions must obtain the consent of the General Meeting Chairman. Shareholders should speak briefly and focus on the key issues to be discussed, in accordance with the approved agenda of the General Meeting. The General Meeting Chairman will arrange for shareholders to speak in the order of registration and answer shareholders' questions.

14.2 Shareholders will be disqualified from attending the General Meeting of Shareholders by the Presidium of the General Meeting if they intentionally do not comply with the regulations of the General Meeting, cause disturbances, disrupt order, or take actions that directly affect the operation of the General Meeting.

CHAPTER V IMPLEMENTATION PROVISIONS

Article 15. Validity of the Regulations.

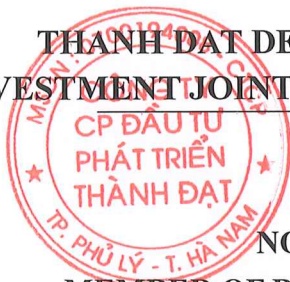
This Regulation consists of 5 Chapters and 15 Articles, applied by the Board of Directors of Thanh Dat Investment and Development Joint Stock Company to the 2025 Annual General Meeting of Shareholders of Thanh Dat Investment and Development Joint Stock Company taking place on April 18, 2025 and takes effect immediately after being approved by the General Meeting of Shareholders.

BOARD OF DIRECTORS

CHAIRMAN

NGUYEN HUY CUONG





Ha Nam, date

year 2025

**NOMINATION AND CANDIDATE REGULATIONS
MEMBER OF BOARD OF DIRECTORS, SUPERVISORY BOARD FOR TERM
2025 -2030**

THANH DAT DEVELOPMENT INVESTMENT JOINT STOCK COMPANY

The election of members of the Board of Directors (BOD) and the Board of Supervisors (BOS) at the 2025 Annual General Meeting of Shareholders of Thanh Dat Development Investment Joint Stock Company is conducted according to the following regulations:

I. RESPONSIBILITIES OF THE PRESIDING COMMITTEE

Owner The Congress chair is responsible for presiding over this election with the following specific tasks:

- Submit to the Congress for approval the Regulations on nomination and candidacy for members of the Board of Directors and Board of Supervisors;
- Introduce the list of qualified candidates for the Board of Directors;
- Submit to the Congress for approval the Counting Committee and the Head of the Counting Committee;
- Supervise voting and counting;
- Resolve election complaints (if any).

II. REGULATIONS ON NOMINATION FOR BOARD OF DIRECTORS

- Number of elected members of the Board of Directors : 05 people
- Term of Directors Board : 2025 - 2030
- Number of elected member of the Supervisory Board : 03 people
- Term of Supervisory Board : 2025 - 2030
- Number of candidates for Board of Directors and Supervisory Board : No restrictions

2.1. Right to nominate and run for election to the Board of Directors and Supervisory Board

Shareholders holding common shares for a continuous period of at least six (06) months have the right to aggregate their votes to nominate candidates for the Board of Directors., Board of Supervisors. Shareholders or groups of shareholders holding from 5% to less than 10% of the total number of voting shares may nominate one (01) candidate; from 10% to less than 30% may nominate up to two (02) candidates; from 30% to less than 40% may nominate up to three (03) candidates; from 40% to less than 50% may nominate up to four (04) candidates; from 50% to less than 60% may nominate up to five (05) candidates; from 60% to less than 70% may nominate up to six (06) candidates; from 70% to 80% may nominate up to seven (07) candidates; and from 80% to less than 90% may nominate up to eight (08) candidates.

Nominated candidates must meet the criteria listed in section 2.2 below.

In case the number of candidates for the Board of Directors and the Supervisory Board through nomination and candidacy is still not enough as required under Clause 5, Article 115 of the Law on Enterprises, the incumbent Board of Directors shall introduce additional candidates or organize nominations in accordance with the provisions of the Company Charter, the Internal Regulations on Corporate Governance and the Operating Regulations of the Board of Directors. The introduction of additional candidates by the incumbent Board of Directors must be clearly announced before the General Meeting of Shareholders votes to elect members of the Board of Directors and the Supervisory Board in accordance with the provisions of law.

2.2. Candidate standards for the Board of Directors

❖ Candidates for the Board of Directors must fully meet the following standards and conditions:

- Have full civil act capacity, not be one of the subjects prohibited from being a member of the Board of Directors according to the provisions of the Law on Enterprises;
- Have professional qualifications and experience in business administration or in the company's business field, industry or profession and do not necessarily have to be a shareholder of the company, unless otherwise provided in the Company Charter;
- A member of the Board of Directors cannot concurrently be a member of the Board of Directors of more than 05 other companies.

❖ Candidates for the Independence member of Board of Directors must fully meet the following standards and conditions:

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- Not being a person currently working for the company, parent company or subsidiary of the company; not being a person who has worked for the company, parent company or subsidiary of the company for at least the previous 03 consecutive years;
 - Not a person receiving salary or remuneration from the company, except for allowances that Board of Directors members are entitled to according to regulations;
 - Not being a person whose wife or husband, biological father, adoptive father, biological mother, adoptive mother, biological child, adopted child, biological brother, biological sister, or biological sibling is a major shareholder of the company; is a manager of the company or a subsidiary of the company;
 - Not being a person who directly or indirectly owns at least 01% of the total number of voting shares of the company;
 - Not a person who has been a member of the Board of Directors or Supervisory Board of the company for at least the previous 5 consecutive years, except in the case of being appointed for 2 consecutive terms.
- ❖ **People who are not allowed to be members of the Board of Directors:**
- Minors, adults with limited or lost civil capacity;
 - People who are being prosecuted for criminal liability or are serving a prison sentence or have had their right to practice revoked by the court.

2.3. Candidate standards for the Board of Supervisors

- ❖ **Candidates for the Board of Supervisors must fully meet the following standards and conditions:**
- Have full civil act capacity and not be prohibited from establishing and managing enterprises according to the provisions of the Law on Enterprises;
 - Trained in one of the following majors: economics, finance, accounting, auditing, law, business administration or majors suitable for the business operations of the enterprise;
 - Not being the wife or husband, biological father, adoptive father, biological mother, adoptive mother, biological child, adopted child, biological brother, biological sister, or sibling of a member of the Board of Directors, General Director, or other manager;
 - Not allowed to hold management positions in the Company, not necessarily being a shareholder or employee of the Company;
- ❖ **People who are not allowed to be members of the Board of Supervisors:**
- Minors, adults with limited or lost civil capacity;
 - Work in the accounting and finance department of the company;



- Persons who are being prosecuted for criminal liability or serving a prison sentence or in other cases are prohibited from holding the position of a member of the Board of Supervisors;
- Be a member or employee of an independent auditing company that audits the Company's financial statements for the previous 3 consecutive years.

III. Application for nomination and candidacy for Board of Directors membership, Board of Supervisors

- Nomination letter, candidacy letter for membership in the Board of Directors, Supervisory Board, group meeting minutes (according to form);
- Copies of documents: ID card/CCCD, permanent residence registration;
- Resume (according to form).
- Copies (certified by a competent State agency within the last 6 months) of certificates proving the professional qualifications of the candidates as prescribed;
- In case the candidate does not have Vietnamese nationality, in addition to the above documents, the dossier also includes a Criminal Record (or equivalent document) issued by the competent authority of the country where the foreigner resided before coming to Vietnam. This certificate must be consularized. In case the foreigner has currently resided in Vietnam for 06 months or more, the Criminal Record shall be issued by the Department of Justice of Vietnam where the foreigner is residing;
- Other documents proving that the candidate meets the conditions and standards prescribed by law (if any).

Note: Shareholders please send (original) nomination and candidacy documents according to Section III to the Company (address: Thanh Dat Development Investment Joint Stock Company, Address: Nguyen Thi Dinh Street, Thanh Chau Ward, Ha Nam Province) before 5:00 p.m. on April 8, 2025 and please call to confirm that the documents have been sent to Mr. Vu Duc Quy - Phone: 0974.884.913.

In case of late submission or lost documents, if the Company is not notified of confirmation, these late submissions are invalid.

**ORGANIZING COMMITTEE OF THE GENERAL
MEETING OF SHAREHOLDERS
CHAIRMAN OF BOARD OF DIRECTORS**

NGUYEN HUY CUONG



**PRINCIPLES, FORMALITIES OF VOTING AND SPEAKING
AT THE 2025 ANNUAL GENERAL MEETING OF SHAREHOLDERS
THANH DAT DEVELOPMENT INVESTMENT JOINT STOCK COMPANY**

A. PRINCIPLES OF SPEAKING AT CONGRESS

I. Shareholders wishing to propose a request at the General Meeting of Shareholders must follow the following principles:

- Only allowed to contribute opinions during the discussion section of the Congress.
- Must raise hand to ask for the Chairman's opinion and may only speak after being allowed by the Chairman.
- Only one shareholder is allowed to speak at a time.
- In case many shareholders have opinions at the same time, the Chairman will invite each shareholder to present his/her opinion in turn.
- The chairman has the right to interrupt the presentation of shareholders' opinions if deemed necessary.
- Comments or questions will be collected at the same time and answered sequentially.
- In case of different opinions, a majority vote can be taken.

II. Proposals must ensure the following conditions:

- Be brief and clear. In case the proposal is complicated and requires a lot of time to present, shareholders can send it in writing to the Organizing Committee 3 days before the General Meeting.
- Do not restate issues that have already been covered.
- Proposal content must not violate the law, involve personal matters or exceed the authority of the business.

B. PRINCIPLES OF VOTING AT THE CONGRESS

I. Voting principles

- Correct, legal and accurate.
- Shareholders or authorized representatives of shareholders vote by casting ballots according to the instructions of the Ballot Counting Committee. In case of voting through the Presidium, Secretariat, Ballot Counting Committee, the Content of the Meeting will be voted by raising voting cards at the Meeting.

- Each shareholder has a number of voting shares calculated by the number of shares he owns and represents by authorization.
- A ballot is only valid if it complies with the regulations.
- Voting results are calculated based on the percentage between the total number of shares of valid votes and the total number of shares of all shareholders attending and voting.

II. Voting method

1. General provisions

- Voting to approve reports and resolutions of the General Meeting of Shareholders is conducted publicly and directly under the direction of the General Meeting Presidium and only uses voting cards issued by the General Meeting Organizing Committee.
- Shareholders or authorized representatives of shareholders (hereinafter referred to as shareholders) with voting rights attending the General Meeting of Shareholders will be given 01 Voting Card, 01 Voting Ballot, 01 Board of Directors' Ballot ("BOD"), 01 Supervisory Board's Ballot ("BOS"). Specifically:
 - Yellow voting card – Voting by raising the card to approve the contents including Approval of the Presidium, Secretariat, Counting Committee, Meeting Agenda, Congress Regulations, Principles and rules of voting and speaking; Regulations on candidacy and nomination of members of the Board of Directors, Supervisory Board, Meeting Minutes and Resolution of the General Meeting of Shareholders;
 - White ballot - Vote to approve the contents presented at the Congress. (Except for voting to elect members of the Board of Directors and Supervisory Board);
 - Blue ballot - Vote to elect members of the Board of Directors;
 - Pink ballot - Vote to elect members of the Board of Supervisors.
- Information printed on the Voting Form:
 - Full name of shareholder or authorized representative of shareholder.
 - Number of shares owned or represented: is the total number of voting shares represented by the shareholder.
 - Voting content.
 - Seal of Thanh Dat Development Investment Joint Stock Company.
- Classification of Voting Ballots.
 - Valid voting ballot: is a pre-printed ballot according to the form issued by the Congress Organizing Committee, with the Company's hanging seal, the ballot is not torn, erased,

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scratched, or modified, and has voting marks according to the regulations on the voting ballot.

- Invalid ballot: is a ballot that does not comply with the provisions of a valid ballot..
- Cases that are counted as having no opinion: issues that do not have any options checked, issues that have more than 2 “x” marks on the same content.

2. Voting method

❖ For yellow ballots

For issues put up for voting, each shareholder shall use only one Voting Card, which clearly states the contents to be voted on at the General Meeting.

Choose one of three voting opinions: agree or disagree or no opinion.

- If agreeing to the issue requested for voting, the shareholder marks an (X) in box (1) and leaves all boxes (2) (3) blank;
- If the shareholder does not agree with the issue requested for voting, he/she must mark an X in box (2) and leave all boxes (1) (3) blank;
- If there is no opinion on the issue requiring a vote, the shareholder shall mark an (X) in box (3) and leave all boxes (1) (2) blank.

❖ For blue and pink ballots

Blue ballots to elect members of the Board of Directors and pink ballots to elect members of the Supervisory Board will be conducted in the form of cumulative voting.

Specifically:

Example: A shareholder has the number of shares represented: 6,000 shares. The number of members of the Board of Directors to be elected is 02 members.

Number of voting rights for the Board of Directors is: $2 \times 6,000 = 12,000$ rights

- The list of candidates for the Board of Directors is 3 people A, B, C. Shareholders can vote for:

For Mr. A	: 6,000 rights (Even to tens)
For Mr. B	: 4,000 rights
For Mr. C	: 2,000 rights
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Total is	: 12,000 rights

- Or you can vote equally for all 3 candidates.

For Mr. A	: 4,000 rights
For Mr. B	: 4,000 rights
For Mr. C	: 4,000 rights
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Total is	: 12,000 rights

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- Or maybe not all 12,000 votes:

For Mr. A : 4000 rights

For Mr. B : 0 rights

For Mr. C : 0 rights

Total is : 4000 rights

But the vote cannot exceed the number of voting rights (12,000 rights), if it exceeds the number of rights (12,000 rights) the vote is invalid.

3. Summary of results

- The head of the vote counting committee is responsible for announcing the voting results for each voting issue and the election results of members of the Board of Directors and members of the Supervisory Board.
- Voting results must be recorded in the Minutes of the General Meeting of Shareholders.

III. Approval of voting results

1. The resolution on the following content shall be passed if it is approved by shareholders representing 65% or more of the total votes of all shareholders attending and voting:

- a) Types of shares and total number of shares of each type;
- b) Change of industry, profession and business field;
- c) Change the Company's management structure;
- d) Investment project or sale of assets with value of 35% or more of total asset value recorded in the Company's most recent financial report.
- e) Reorganization and dissolution of the Company.

2. Except for the case specified in Clause 1 above, other resolutions shall be passed when approved by shareholders representing more than 50% of the total votes of all shareholders attending and voting.

3. For the election of members of the Board of Directors and the Supervisory Board: the elected members of the Board of Directors and the Supervisory Board are determined by the number of votes from high to low, starting from the candidate with the highest number of votes until the number of members required to be elected is sufficient. In case there are two or more candidates with the same voting rights for the last member of the Board of Directors, a re-election will be held among the candidates with the same number of voting rights.

4. Issues related to the procedures for organizing and conducting the General Meeting of Shareholders: the Chairman's decision is final and all attending shareholders must comply.

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IV. Validity

The principles and regulations for voting and speaking shall take effect immediately upon approval at the General Meeting of Shareholders of Thanh Dat Development Investment Joint Stock Company.

Thank you very much General Meeting of Shareholders.

**ORGANIZING COMMITTEE OF THE GENERAL
MEETING OF SHAREHOLDERS
CHAIRMAN OF BOARD OF DIRECTORS**

NGUYEN HUY CUONG





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SOCIALIST REPUBLIC OF VIETNAM
Independence – Freedom – Happiness
CURRICULUM VITAE
(Member of the Board of Directors)

1. Full name:
2. Gender:
3. Date of birth:
4. Place of birth:
5. Nationality:
6. Current registered permanent residence:
7. ID/CCCD No.: Issued date: Issued place:
8. Contact phone number:
9. Professional qualifications:
10. *Positions held at the Company:*
11. *Positions held at other organizations:*



12. *Work history*

Time	Working unit	Duty

13. Acts of violating the law

14. *Owning securities of individuals and related persons in Thanh Dat Development Investment Joint Stock Company: (specifying the number and percentage of holdings):*

- *Personal ownership:*.....

- *Representative ownership:*

- *Ownership of related persons (Full name, relationship, quantity, percentage of holdings):*

16. Debts to the Company:

17. Remuneration and other benefits received from the Company:

18. Related benefits to the Company:

I would like to assure you that the above testimonies are true, if they are wrong, I would like to take responsibility before the company and the competent authorities in accordance with the law.

.....day..... month..... Year 2025

Declarant

(sign and specify full name)





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CURRICULUM VITAE

(MEMBER OF THE SUPERVISORY BOARD)

1. Full name:
2. Gender:
3. Date of birth:
4. Place of birth:.....
.....
5. Nationality:
6. Current registered permanent residence:
.....
7. ID/CCCD No.: Issued date: Issued place:
.....
8. Contact phone number:
9. Professional qualifications:
10. *Positions held at the Company:*
11. *Positions held at other organizations:*



12. *Work history*

Time	Working unit	Duty

13. Acts of violating the law

14. *Owning securities of individuals and related persons in Thanh Dat Development Investment Joint Stock Company: (specifying the number and percentage of holdings):*

- *Personal ownership:*.....

- *Representative ownership:*

- *Ownership of related persons (Full name, relationship, quantity, percentage of holdings):*

16. Debts to the Company:

17. Remuneration and other benefits received from the Company:

18. Related benefits to the Company:

I would like to assure you that the above testimonies are true, if they are wrong, I would like to take responsibility before the company and the competent authorities in accordance with the law.

.....day..... month..... Year 2025

Declarant

(sign and specify full name)





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CANDIDACY LETTER

MEMBER OF THE BOARD OF DIRECTORS FOR THE TERM 2025 – 2030

(Applied at the 2025 Annual General Meeting of Shareholders Thanh Dat Development Investment Joint Stock Company)

Dear: Organizing Committee of the 2025 Annual General Meeting
of Shareholders Thanh Dat Development Investment Joint Stock Company

My name is:
Card/Passport/Business Registration No:
Issued Date: Place of issue:
Permanent address:
Education: Specialized:
Currently owns: shares (In words:)
And authorized by the representative: shares
(In words:) accounts for % of the total number of shares issued
by the Company.

Considering that I fully meet the conditions specified in the Law on Enterprises, the Charter and the Regulation on nomination and candidacy of Independent Member of the Board of Directors of Thanh Dat Development Investment Joint Stock Company, I hereby request to participate in the candidacy to be elected as an independent member of the Board of Directors (for the term of 2025 – 2030).

The documents attached to this letter include:

- Curriculum vitae (According to the form and certified by the local authority)
- Notarized copy: CCCD/ID card (or Passport), Permanent residence registration (or long-term temporary residence registration certificate).
- Qualifications certify cultural qualifications and professional qualifications.
- Power of attorney (if the candidate is nominated by the authorized group).
- Other dossiers (if any).

If elected as a member of the Board of Directors by the trusted shareholders, I commit to strictly comply with the current provisions of the law and the Charter of the Company, and at the same time ask for all my capacity and enthusiasm to contribute to the development of the Company.

Thank you very much!

Day month Year 2025

CANDIDATES

(signed, stamped and clearly stated full name)



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CANDIDACY LETTER

MEMBER OF SUPERVISORY BOARD FOR THE TERM 2025 – 2030

(Applied at the 2025 Annual General Meeting of Shareholders Thanh Dat Development Investment Joint Stock Company)

Dear: Organizing Committee of the 2025 Annual General Meeting
of Shareholders Thanh Dat Development Investment Joint Stock Company

My name is:
Card/Passport/Business Registration No:
Issued Date: Place of issue:
Permanent address:
Education: Specialized:
Currently owns: shares (In words:)
And authorized by the representative: shares
(In words:) accounts for% of the total number of shares issued by the
Company.

Considering that I fully meet the conditions specified in the Law on Enterprises, the Charter and the Regulation on nomination and candidacy of Independent Member of the Supervisory Board of Thanh Dat Development Investment Joint Stock Company, I hereby request to participate in the candidacy to be elected as an independent member of the Supervisory Board (for the term of 2025 – 2030).

The documents attached to this letter include:

- Curriculum vitae (According to the form and certified by the local authority)
- Notarized copy: CCCD/ID card (or Passport), Permanent residence registration (or long-term temporary residence registration certificate).
- Qualifications certify cultural qualifications and professional qualifications.
- Power of attorney (if the candidate is nominated by the authorized group).
- Other dossiers (if any).

If elected as a member of the Supervisory Board by the trusted shareholders, I commit to strictly comply with the current provisions of the law and the Charter of the Company, and at the same time ask for all my capacity and enthusiasm to contribute to the development of the Company.

Thank you very much!

Day....., 2025

CANDIDATES

(signed, stamped and clearly stated full name)



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NOMINATION LETTER

FOR MEMBER OF THE SUPERVISORY BOARD TERM 2025 - 2030

To: The Organizing Committee of the Annual General Meeting of
Shareholders 2025 Thành Đạt Development Investment Joint Stock Company

We/I, as a shareholder(s) of Thành Đạt Investment and Development Joint Stock Company, representing _____ shares, equivalent to [percentage] % of the total shares issued by the Company, hereby nominate:

Mr./Ms.:

ID/Passport No.:

Issued on: Issued at:

Permanent Address:

Educational Background:

Major:

Having met all the eligibility criteria stipulated in the Enterprise Law, the Company's Charter, and the Nomination and Candidacy Regulations of Thanh Dat Development Investment Joint Stock Company, we/I hereby nominate Mr./Ms.as a candidate for the position of Member of the Supervisory Board for the remainder of the 2025 – 2030 term.

Attached documents:

- Curriculum Vitae (as per the template and certified by local authorities)
- Notarized copies of:
- ID/CCCD (or Passport)
- Permanent residence booklet (or long-term residence registration)
- Educational qualifications and professional certifications
- Authorization documents (if the candidate is nominated by a group of shareholders)
- Other relevant documents (if applicable)

If elected as a Member of the Supervisory Board, the candidate commits to strictly complying with all applicable laws and the Company's Charter, while dedicating their expertise and efforts to contribute to the Company's development.

Thank you so much!

Date Month Year 2025

NOMINATOR(S)

(Signature(s), Seal (if applicable), and Full Name(s))



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NOMINATION LETTER

FOR MEMBER OF THE BOARD OF DIRECTORS TERM 2025 - 2030

To: The Organizing Committee of the Annual General Meeting of
Shareholders 2025 Thanh Dat Development Investment Joint Stock Company

We/I, as a shareholder(s) of Thanh Dat Development Investment Joint Stock Company, representing _____ shares, equivalent to _____ [percentage]% of the total shares issued by the Company, hereby nominate:

Mr./Ms.:

ID/Passport No.:

Issued on: Issued at:

Permanent Address:

Educational Background:

Major:

Having met all the eligibility criteria stipulated in the Enterprise Law, the Company's Charter, and the Nomination and Candidacy Regulations of Thành Đạt Investment and Development Joint Stock Company, we/I hereby nominate Mr./Ms. [Full Name] as a candidate for the position of Independent Board Member for the remainder of the 2025 – 2030 term.

Attached documents:

- Curriculum Vitae (as per the template and certified by local authorities);
- Notarized copies of:
 - ID/CCCD (or Passport)
 - Permanent residence booklet (or long-term residence registration)
 - Educational qualifications and professional certifications
 - Authorization documents (if the candidate is nominated by a group of shareholders)
 - Other relevant documents (if applicable)

If elected as a member of the Board of Director, the candidate commits to strictly complying with all applicable laws and the Company's Charter, while dedicating their expertise and efforts to contribute to the Company's development.

Thank you very much!

Date Month Year 2025

NOMINATOR(S)

(Signature(s), Seal (if applicable), and Full Name(s))



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TEAM MEETING MINUTES

**NOMINATION OF CANDIDATES FOR THE BOARD OF DIRECTORS AND
SUPERVISORY BOARD TERM 2025 – 2030**

THANH DAT DEVELOPMENT INVESTMENT JOINT STOCK COMPANY

Today,2025, at,we, the shareholders
of Thành Đạt Investment and Development Joint Stock Company, jointly holding
.....shares, accounting for.....% of the total voting shares issued by
the Company, have gathered to discuss and nominate candidates.

Below is the list of participating shareholders:

No.	Shareholder name	ID/Passport/Business Registration Certificate No.	Shares Held	Percentage of Charter Capital (%)	Signature
1					
2					
3					
Total			Total share	Total %	



Unanimous Agreement to Nominate:

Mr./Ms.:

ID/Passport/Business Registration Certificate No.:

.....

Issued on: Issued at:

Address:

Educational Background:

Major:

We unanimously nominate Mr./Ms. [Full Name] as a candidate for election to the Board of
Directors / Supervisory Board of Thanh Dat Development Investment Joint Stock Company
for the 2025 – 2030 term at the 2025 Annual General Meeting of Shareholders.

Attached Documents:

- Curriculum Vitae (as per the template, certified by local authorities)
- Notarized copies of:
- ID/CCCD (or Passport)
- Permanent residence booklet (or long-term residence registration)
- Educational qualifications and professional certifications
- Authorization documents (if the candidate is nominated by a group of shareholders)
- Other relevant documents (if applicable)
- *This record was made in h....', dated/...../2025 at*

***SIGNATURE OF THE GROUP OF
SHAREHOLDERS***

(Sign and specify full name)

