

**QUE PHONG HYDROPOWER JOINT STOCK COMPANY (QPH)**

Don Con – Muong Noc Commune – Que Phong District – Nghe An Province

Phone Number: 0383.885709, Fax: 0383.885215

Website: [www.thuydienquephong.com.vn](http://www.thuydienquephong.com.vn)

**NOTICE OF INVITATION TO MEETING**

*Pursuant to the Law on Enterprise No. 59/2020/QH14 dated June 17, 2020;*

*Pursuant to the Charter of Organization and Operation of Que Phong Hydropower JSC.*

**The Board of Directors of Que Phong Hydropower Joint Stock Company respectfully invites:  
THE SHAREHOLDERS OF QUE PHONG HYDROPOWER JOINT STOCK COMPANY**

To attend: The 2025 Annual General Meeting of Shareholders of Que Phong Hydropower Joint Stock Company.

1. Time: 7:00 AM on April 21, 2025
2. Location: Hall of Que Phong Hydropower Joint Stock Company  
Kim Son Town – Que Phong District – Nghe An Province

To ensure the best preparation for the meeting, we kindly request shareholders to confirm their attendance/proxy authorization for attendance using the designated form via fax: 0383.885215, email, or postal mail to the above address. The confirmation is only valid if received by the company before April 15<sup>th</sup>, 2025. Contact: Administration and Organization Department – Que Phong Hydropower Joint Stock Company. Phone Number: 02383.885.709.

When attending the meeting, shareholders must bring the invitation letter and their original Citizen ID Card/ID Card/Passport. If attending as a proxy, in addition to the above documents, the authorized representative must present the original Proxy Authorization Letter for the meeting.

For the legitimate interests of all parties, we highly appreciate the presence of our valued shareholders to ensure the success of the General Meeting.

*Sincerely invites!*

**Recipients:**

- As above;
- Posted on the website;
- Archived in records.

**Meeting Documents:** The documents are enclosed with the invitation letter and uploaded on the company's website:  
[www.thuydienquephong.com.vn](http://www.thuydienquephong.com.vn)

*Nghe An, March 31, 2025*

**ON BEHALF OF THE BOARD OF DIRECTORS**



**Thai Phong Nha**

No.: 20/TB - TBDQP

*Que Phong, March 31, 2025*

## NOTICE

*Regarding: Implementation the Right to Attend and Vote on Matters at  
the 2025 Annual General Meeting of Shareholders*

To: Valued Shareholders of Que Phong Hydropower Joint Stock Company

To implementary the shareholders' rights to attend and vote on matters at the 2025 Annual General Meeting of Shareholders of Que Phong Hydropower Joint Stock Company, based on the shareholder list finalized by the Vietnam Securities Depository (VSD), we note that many shareholders in this list do not have specific addresses. As a result, the company is unable to send meeting documents to these shareholders.

Therefore, to ensure shareholder's rights, the company hereby notifies shareholders without specific addresses of the following methods to attend and vote at the 2025 AGM:

1. Shareholders without specific addresses may attend the 2025 Annual General Meeting and vote based on the Invitation Letter published on the company's website and public media. Their voting ballots will be printed and issued directly at the Vote Counting Area on the meeting day, provided that they present proof of their inclusion in the shareholder list with missing address details.

2. Shareholders may contact the company directly to receive meeting documents at the following address:

**QUE PHONG HYDROPOWER JOINT STOCK COMPANY**

Kim Son Town – Que Phong District – Nghe An Province

Tel: (038) 3.885.709 – Fax: (038) 3.885.215 – Email: quynhltn@dienluctrungson.com.vn

3. Shareholders can also download the related documents from the company's website at:  
<http://www.thuydienquephong.com.vn>

4. Shareholders unable to attend may authorize another person to attend and vote on their behalf. The authorization letter must follow the company's prescribed template. After the AGM, the company will disclose information to state securities regulatory authorities and publish the full text of the AGM resolution on the company's website.

For further details, shareholders may contact the Administration and Organization Department of Que Phong Hydropower Joint Stock Company at (038) 3.885.709.

This notice is issued for shareholders' information.

**Recipients:**

- As above;
- Board of General Directors, Supervisory Board;
- Filing: Office, TK.

**ON BEHALF OF THE BOARD OF DIRECTORS**

**CHAIRMAN**



**Thai Phong Nha**



**AGENDA**

**THE 2025 ANNUAL GENERAL MEETING OF SHAREHOLDERS  
OF QUE PHONG HYDROPOWER JOINT STOCK COMPANY**

**Time** : 7:30 AM on April 21, 2025

**Location** : Office of Que Phong Hydropower Joint Stock Company

**Address** : Kim Son Town, Que Phong District, Nghe An Province

No.	Time	Details of content	Implemented by
<b>I</b>	<b>OPENING CEREMONY</b>		
1	7:30 AM – 8:40 AM	Reception and verification of shareholder eligibility	Organizing Committee
2	8:40 AM – 8:45 AM	Organizational stabilization, opening ceremony, and introduction of delegates and shareholders	Organizing Committee
3	8:45 AM – 8:50 AM	Report on shareholder eligibility verification	Organizing Committee
4	8:50 AM – 8:55 AM	<ul style="list-style-type: none"><li>- Introduction of the Presidium and the General Meeting Secretary;</li><li>- Invitation for the Presidium and the Secretariat to commence their duties.</li></ul>	Organizing Committee
5	8:55 AM – 9:00 AM	Appointment and approval of the Vote Counting Committee	Presidium
6	9:00 AM – 9:55 AM	Approval of the Meeting Agenda and the Regulations for the Meeting	Organizing Committee
<b>II</b>	<b>MEETING CONTENT</b>		
7	9:05 AM – 9:15 AM	Report on the implementation of the 2024 plan and the 2025 business plan	General Director
8	9:15 AM – 9:20 AM	Report on the activities of the Board of Directors	Chairman of The Board of Directors
8	9:20 AM – 9:35 AM	Report of the Supervisory Board	Supervisory Board
9	9:35 AM – 9:45 AM	Approval of the following statements: <ol style="list-style-type: none"><li>1. Report on the implementation of the 2024 plan and the 2025 business and production plan.</li><li>2. Report on the activities of the Board of Directors.</li><li>3. Report of the Supervisory Board.</li><li>4. Approval of the audited financial statements for 2024.</li><li>5. Approval of the business plan, profit distribution, and dividend payment.</li><li>6. Approval of remuneration for the Board of Directors and the Supervisory Board for 2025.</li><li>7. Selection of the auditing firm for the 2025 fiscal year.</li></ol>	Presidium



10	9:45 AM – 10:00 AM	Shareholders' statements and responses to shareholders' opinions.	Shareholder
11	10:00 AM – 11:20 AM	The General Meeting votes to approve the matters outlined in the agenda.	Presidium
12	11:20 AM – 11:30 AM	Approval of the Minutes of the Annual General Meeting of Shareholders and voting to pass the Resolution of the Annual General Meeting of Shareholders.	TK
13	11:30 AM – 11:35 AM	Declaration of the Meeting's adjournment.	Organizing Committee

### ORGANIZING COMMITTEE



CHỦ TỊCH HĐQT  
*Chai Phong Nhã*





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Website: [www.thuydienquephong.com.vn](http://www.thuydienquephong.com.vn)

..., day...month...2025

**CONFIRMATION OF ATTENDANCE/ PROXY AUTHORIZATION FOR ATTENDANCE**

THE 2025 ANNUAL GENERAL MEETING OF SHAREHOLDERS OF QUE PHONG

HYDROPOWER JOINT STOCK COMPANY

**To: The General Meeting of Shareholders of Que Phong Hydropower JSC**

After reviewing the documents for the 2025 Annual General Meeting of Shareholders of Que Phong Hydropower Joint Stock Company, I confirm the following:

☐ **Confirmation of Attendance at the 2025 Annual General Meeting of Shareholders**

Shareholder's Name:

Citizen ID Card No.: .....Date of Issue: ..... Place of Issue: .....

Address: ..... Phone Number: .....

Currently holding: ..... shares, equivalent to .....% of the total shares of Que Phong Hydropower Joint Stock Company (18,583,100 shares).

☐ **Authorization to Attend the 2025 Annual General Meeting of Shareholders, I hereby authorize:**

Mr./Ms.: .....

ID Card No.: .....Date of issue: .....Place of issue: .....

Address: ..... Phone Number: .....

**The shareholder may select one of the following individuals (Tick ☒ the selected box):**

☐ Mr. Thai Phong Nha      Position: Chairman of the Board of Directors;

☐ Mr. Le Thai Hung      Position: Member of the Board of Directors; General Director;

☐ Mr. Le Bat Hung      Position: Member of the Board of Directors;

☐ Mr. Phan Bang Viet      Position: Member of the Board of Directors;

**Authorization Details:**

- To represent the Authorizing Party in attending and voting at the 2025 Annual General Meeting of Shareholders for all shares owned by the Authorizing Party on the record date;
- To make decisions on all duly raised matters at the Meeting on behalf of the Authorizing Party;
- The Authorized Party, by signing below in acceptance of this authorization, agrees to take full legal responsibility for the execution of this authorization.

**Note: Shareholders are requested to submit this Confirmation to us before April 15th, 2025.**

**AUTHORIZED PARTY**

(Signature, full name)

**SHAREHOLDER**

(Signature, full name)