

CỘNG HÒA XÃ HỘI CHỦ NGHĨA VIỆT NAM

Độc lập - Tự Do - Hạnh Phúc



## CÔNG TY CỔ PHẦN KHU CÔNG NGHIỆP HIỆP PHƯỚC

Khu B, đường số 1, Khu công nghiệp Hiệp Phước, Xã Hiệp Phước, Huyện Nhà Bè, TP. HCM, Việt Nam

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No: 03/2025/NQ-HIPC-HĐQT

Ho Chi Minh City, April 03<sup>rd</sup>, 2025

### BOARD OF DIRECTORS

### HIEP PHUOC INDUSTRIAL PARK JOINT STOCK COMPANY

#### Pursuant to:

- The Charter of Organization and Operation of Hiep Phuoc Industrial Park Joint Stock Company (Sixth Amendment) approved by the 2019 Annual General Meeting of Shareholders on 2019-06-28;
- The Internal Regulations on Corporate Governance (Third Amendment) issued pursuant to Resolution No. 19/2023/NQ-HIPC-HĐQT dated 2023-05-10 of the Board of Directors;
- Documents of the 2nd Meeting of the Board of Directors in 2025, which have been sent to the Members of the Board of Directors and the Board of Supervisors;
- Minutes of the 2nd Meeting of the Board of Directors in 2025 on 2025-04-02,

### RESOLUTION

#### **Article 1: Agree to approve the list of personnel participating in the 2025 Annual General Meeting of Shareholders, including:**

- List of presidium members:
  - 1. Mr. Nguyen Van Thinh Chairman of BOD
  - 2. Mr. Huynh Bao Duc Member of BOD, General Director
  - 3. Mr. Nguyen Kien Tan Head of the BoS
- List of Delegate Eligibility Check Committee personnel:
  - 1. Mr. Huong Xuan Tan Director of Business Development Department
  - 2. Ms. Tran Thi Thu Hoai Staff of Business Development Department
  - 3. Ms. Nguyen Thi Huong Staff of Business Development Department
  - 4. Ms. Bui Giao Hong Qui Staff of Human Resources Department
- List of Vote Counting Committee personnel:
  - 1. Mr. Nguyen Vo Ngoc Huy Deputy Director of Material Management Department
  - 2. Mr. Ho Long Dang Deputy Director of Material Management Department
  - Mr. Nguyen Duy Khanh Staff of Investment and Construction Department
  - 3. Ms. Pham Thi Ha Linh Staff of Business Development Department
  - 4. Ms. Truong Thi Phuc Diem Staff of Material Management Department



- List of Secretariat personnel:

1. Mr. Luu Quang Hung

Director of Business Development Department

2. Ms. Nguyen Thi Le Uyen

Staff of Business Development Department

**Article 2: Agree on the documents to be proposed to the 2025 Annual General Meeting of Shareholders, including:**

**1. Invitation letter, meeting agenda, power of attorney form, voting ballot, meeting regulations and draft Resolution of the General Meeting of Shareholders:**

- Invitation letter to shareholders to attend the 2025 Annual General Meeting of Shareholders;
- Agenda of the 2025 Annual General Meeting of Shareholders;
- Power of attorney form for attending the 2025 Annual General Meeting of Shareholders;
- Voting ballot at the 2025 Annual General Meeting of Shareholders;
- Working regulations at the 2025 Annual General Meeting of Shareholders;
- Draft Resolution of the 2025 Annual General Meeting of Shareholders.

**2. Reports at the General Meeting:**

- Audited financial statements for 2024;
- Report on the progress of using share capital collected from the share issuance from 2016-11-07 to 2024-12-31;
- Report No. 18/2025/BC-HIPC-TGD dated 2025-04-01 of the General Director on the business performance in 2024 and business plan for 2025;
- Report No. 01/2025/BC-HIPC-Board of Directors dated 2025-04-01 of the Board of Directors on the operating results in 2024;
- Report No. 01/2025/BC-HIPC-BoS dated 2025-03-28 of the Board of Supervisors on the operating results in 2024.

**3. Proposals of the Board of Directors and the Board of Supervisors proposed to the General Meeting:**

- i. Proposal No. 01: Approval of the 2024 Financial Statement Audit Report and the 2024 Capital Utilization Progress Audit Report;
- Proposal No. 02: Approval of the reports of the General Director, the Board of Directors, and the Board of Supervisors at the General Meeting;
- Proposal No. 03: Approval of the 2024 profit distribution plan;
- Proposal No. 04: Approval of the remuneration payment for the Board of Directors, the Board of Supervisors, and the Company Secretary in 2024, and the remuneration payment plan for the Board of Directors, the Board of Supervisors, and the Company Secretary in 2025;
- Proposal No. 05: Approval of the 2025 business operation plan;
- Proposal No. 06: Approval of the selection of an auditing unit for 2025;



- Proposal No. 07: Approval of the Charter of Organization and Operation (Seventh Amendment).

**Article 3:** Assigning the Company Secretary to finalize the content of the documents according to the consensus of the majority of the Board of Directors members at the 2nd meeting of the Board of Directors in 2025 and submit them to the Chairman of the Board of Directors for signature and issuance of related documents.

**Article 4:** No later than 2025-04-03, the invitation and documents of the General Meeting must be sent to all shareholders and information must be disclosed according to the Regulations on Information Disclosure.

**Article 5:** This Resolution takes effect from the date of signing. The Board of Directors, the Board of Management, along with relevant departments and individuals mentioned in Article 1 and Article 3, are responsible for implementing this Resolution.

**Recipients:**

- As in Article 5;
- Board of Directors, Member of the Board of Supervisors;
- Information Disclosure;
- Archived (Admin-Human Resources, Company Secretary)

**ON BEHALF OF THE BOARD  
OF DIRECTORS  
CHAIRMAN**



**Nguyễn Văn Thịnh**

