

No: 07/TB-HĐQT

*Dong Thap, 03 April 2025*

**LETTER OF NOTIFICATION**  
**The Annual General Meeting of Shareholders 2025**

**To:** Shareholders of Dong Thap Water Supply & Urban Environments Joint Stock company.

The Board of Management of Dong Thap Water Supply & Urban Environments Joint Stock Company cordially invite our esteemed shareholders to attend the 2025 Annual General Meeting of Shareholders as follows:

- 1. Time:** From 07:30 AM Tuesday, 10 June 2025
- 2. Voting and vote counting venue:** Hall A1, My Tra Tourist Area  
(No. 272, Le Duan Street, My Phu Ward, Cao Lanh City, Dong Thap Province)
- 3. Participants:** All shareholders holding DWS shares per the list finalized on 24 March 2025 provided by the Vietnam Securities Depository and Clearing Corporation.
- 4. Contents of Meeting:** According to the agenda of the General Meeting attached and continuously updated in the **Investor Relations** section on the Company's website.

**5. Agenda and Documents for the General Meeting:**

Shareholders are kindly requested to download the General Meeting documents in the **Investor Relations** section on the Company's website at [www.dowasen.com](http://www.dowasen.com). The official documents will be provided to shareholders upon attending the General Meeting.

**6. Requirements for Participation:**

Shareholders or their authorized representatives attending the General Meeting are kindly requested to bring the following documents: Invitation Letter (with confirmation of attendance), Authorization Letter (if authorized), and Citizen Identification Card/Passport.

**7. Register to attend and provide feedback**

To ensure the General Meeting is well-organized, we kindly request our esteemed shareholders to confirm their attendance or authorize another person (*using the attached form*) and submit any discussion contributions (if any) **before 4:00 PM on 19 May 2025**, via the following contact details:

- Organization - Administration - Management Department Dong Thap Water Supply and Urban Environment Joint Stock Company.
- Address: No. 01, Ton Duc Thang Street, Ward 1, Cao Lanh City, Dong Thap Province.
- Phone: 0277. 3 853 332 or 0988 634 997 (Mr. Nhut) Fax: 0277. 3 852 825

We sincerely look forward to your participation to ensure the success of the Annual General Meeting!

Best Regards./.

**Recipients:**

- As above;
- SSC, HNX;
- People's Committee of Dong Thap Province (for reporting);
- Members of the Board of Directors (BOD) and Supervisory Board (SB);
- Board of General Directors;
- Save: Office, Secretary of the Board, Ng.

**ON BEHALF OF BOARD OF  
DIRECTORS CHAIRMAN**



**Nguyen Van Ca**



**THE ANNUAL GENERAL MEETING OF SHAREHOLDERS 2025**  
**DONG THAP WATER SUPPLY & URBAN ENVIRONMENT**  
**JOINT - STOCK COMPANY**  
*07:30 AM, 10 June 2025*



<b>Time</b>	<b>Agenda</b>
<b>I</b>	<b>PROCEDURES FOR PREPARATION AND OPENING</b>
7:30 AM – 8:00 AM (30 mins)	<ul style="list-style-type: none"> <li>- Reception of shareholders and delegates.</li> <li>- Verifying shareholder eligibility and distributing meeting materials.</li> </ul>
8:00 AM – 8:30 AM (30 mins)	<ul style="list-style-type: none"> <li>- Opening remarks and introduction of delegates.</li> <li>- Report on shareholder eligibility verification.</li> <li>- Approval of the Meeting’s Working Regulations.</li> <li>- Approval of the Presidium, Secretary of the Board, and Vote Counting Committee.</li> <li>- Approval of the Meeting Agenda.</li> </ul>
<b>II</b>	<b>MEETING AGENDA</b>
8:30 AM – 11:00 AM (180 mins)	<p><b>APPROVAL OF ANNUAL REPORTS AND PROPOSALS</b></p> <p><b>A. Presentation of Reports and Proposals</b></p> <p><b>- Presentation of Reports:</b></p> <ol style="list-style-type: none"> <li>1. Report on the performance of the Board of Directors in 2024 and the operational plan for 2025.</li> <li>2. Report on the activities of the Supervisory Board in 2024 and the work plan for 2025.</li> <li>3. Report from the Executive Board on the summary of business operations in 2024 and strategic directions for 2025.</li> </ol> <p><b>- Presentation of Proposals:</b></p> <ol style="list-style-type: none"> <li>1. Proposal for the approval of the audited financial statements for 2024.</li> <li>2. Proposal on profit distribution, dividend payments, and the</li> </ol>

Time	Agenda
	<p>salary fund for 2024.</p> <p>3. Proposal on the business plan and salary fund for 2025.</p> <p>4. Proposal on the selection of an audit firm for the 2025 financial statements.</p> <p><b>B. Discussion and Voting</b></p> <p><b><u>The General Meeting will take a break while awaiting the announcement of the voting results.</u></b></p> <p><b>C. Announcement of Voting Results:</b> The Vote Counting Committee and the Election Committee will announce the voting results on the approval of reports and proposals.</p>
11:00 AM – 11:20 AM (20 mins)	<p><b>Remarks by the Leadership of the People's Committee of Đồng Tháp Province (if any).</b></p>
<b>III</b>	<b>CLOSING OF THE GENERAL MEETING</b>
11:20 AM – 11:45 AM (25 mins)	<ul style="list-style-type: none"> <li>- <b>Approval of the Meeting Minutes.</b></li> <li>- <b>Approval of the Meeting Resolution.</b></li> <li>- <b>Declaration of the Closing of the Meeting.</b></li> </ul>



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**REGISTRATION FOR MEETING ATTENDANCE OR AUTHORIZATION**  
**MEETING ATTENDANCE 2025**

**To: Dong Thap Water Supply & Urban Environment Joint - Stock Company**

Shareholder's Name: .....

Legal Representative(*for organizations*): .....

ID/Passport/Business Registration Certificate No: ..... issued on .....at .....

Address: ..... Phone number: .....

Total Shares Owned/Represented: : ..... shares.

(Shareholders are requested to select one of the following options by marking the appropriate box)

1. REGISTER TO ATTEND THE MEETING ☐  
2. REGISTER NOT TO ATTEND THE MEETING ☐  
3. AUTHORIZE THE FOLLOWING INDIVIDUAL TO ATTEND THE MEETING ☐

Mr./Ms.: .....

ID/Passport/Business Registration Certificate No:.....issued on .../.../.....

at.....

Address:.....Phone number:.....

Number of Shares Authorized: .....shares.

***Authorization Details:***

The Authorized Person shall act on behalf of the Principal Shareholder to attend the 2025 Annual General Meeting of Shareholders of Dong Thap Water Supply & Urban Environment Joint - Stock Company. The Authorized Person is entitled to exercise all rights and fulfill all obligations associated with the authorized shares at the Meeting.

We hereby assume full responsibility for this authorization and commit to strictly complying with the prevailing laws and the Company's Charter. We also waive any future claims related to this authorization.

**Notes:**

*The Authorized Person is not allowed to delegate the authorized shares and/or their own shares to any other party. The Authorized Person must present their original ID/Passport when attending the meeting.*

*This authorization is only valid if it bears the original signatures of both parties. In the case of an authorization from an organization, the document must also bear the organization's official seal. This authorization will automatically expire at the conclusion of the 2025 Annual General Meeting of Shareholders.*

\_\_\_\_\_  
**Authorized Person**  
(Signature & Full Name)

month \_\_\_\_ year 2025  
**Shareholder/Authorizing**  
(Signature & Full Name, Company Seal if applicable)

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Note: If the authorizing party is an organization, the signature of the legal representative and the company seal are required.

# SHAREHOLDER VOTING FORM

### 1.Shareholder Voting Form:

- Full name of Shareholder:.....
- Shareholder/Delegate ID:.....
- Number of Voting Shares:.....

**2. Opinion Collection and Q&A Session (if any):**

This image shows a full page of white paper with horizontal dashed lines, typical of primary-ruled notebook paper. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

Deadline for shareholders to submit voting ballots/questions to the Company: **Before 4:00 PM on 19 May 2025.**

**Shareholder**  
**(Signature & Full Name)**

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