

No: 01/2025/VTZ/BB-GDCN

*Long An, date ... month ... year 2025*

**MINUTES OF THE 2025 ANNUAL GENERAL MEETING OF SHAREHOLDERS**

**DRAFT**

**VIET THANH PLASTIC TRADING AND MANUFACTURING JSC**

Company Name: **Viet Thanh Plastic Trading and Manufacturing Joint Stock Company**

Head office: 107 Street 2A, Zone 5, Binh Ta 1 Hamlet, Duc Hoa Ha Commune, Duc Hoa District, Long An Province.

Enterprise code: 0310710930 first issued on March 22, 2011, changed for the 15th time on December 23, 2024 issued by the Department of Planning and Investment of Long An province.

Today, May 6, 2025, at 9 a.m. at the address: 107 Street 2A, Zone 5, Binh Ta 1 Hamlet, Duc Hoa Ha Commune, Duc Hoa District, Long An Province. The 2024 Annual General Meeting of Shareholders of Viet Thanh Plastic Trading and Manufacturing Joint Stock Company is conducted with the following contents:

**PART 1: OPENING OF THE GENERAL MEETING OF SHAREHOLDERS**

**1. Participants of the Congress**

The congress was listening to Mr. Nguyen Trong Huy- Head of Department Examination of shareholder eligibility Announcement of the results of examination of shareholder status and representatives of shareholders attending the meeting as follows:

The total number of shareholders and shareholders' representatives entitled to attend the 2025 Annual General Meeting of Shareholders is .....persons, owning and representing a total of 76,159,833 shares, equivalent to 100% total number of voting shares.

The total number of shareholders and actual shareholder representatives attending the 2025 Annual General Meeting of Shareholders is ..... person, owner or representative of ..... stocks, equivalent to .....% total number of voting shares.

According to the provisions of the Law on Enterprises and the Company's Charter, the 2025 Annual General Meeting of Shareholders of Viet Thanh Plastic Trading and Manufacturing Joint Stock Company has met the conditions to proceed. Shareholders and representatives of shareholders attending the meeting have the right to vote according to the number of shares they own or represent.

**2. Opening of the Congress**

The congress carried out the following procedures:

- Declare the reason for organizing the Congress, introduce the participants.
- Introduction of Mr. Nguyen Van Tuan - Chairman of the Board of Directors as the Chairman of the meeting.
- Introducing the Presidium, the Secretariat and the Vote Counting Committee for approval by

the Congress.

### ***2.1. The Chairperson and the assistant to the Chairperson***

The Congress approved the Presiding Delegation, including:

Mr. Nguyen Van Tuan	Chairman of the BOD/ the General Meeting
Mr:Phan Van Quan	Members of the presiding panel
Mr:Phan Hung Cuong	Members of the presiding panel
Mr:Le Quoc Thanh Liem	Members of the presiding panel
Mr:Cai Minh Giac	Members of the presiding panel

### ***2.2. The Secretariat of the Congress***

The Congress approved the Secretariat, including:

Ms. : Phan Thi Thanh Ly	- Head of Department
Ms. : Nguyen Thi Yen Nga	-Member

### ***2.3. Vote counting board***

The Congress approved the Vote Counting Committee, including:

Mr. Nguyen Trung Ngoc	- Head of Department
Grandma: Le Thi Tuyet Trang	- Member

## **3. Approval of the Congress Program and the Regulation on Organization of the Congress**

The General Meeting listened to Mr. Phan Hung Cuong on behalf of the Presidium present the Program of the 2025 Annual General Meeting of Shareholders, Working Regulations. The content of the meeting agenda and the Regulation on organization of the General Meeting were voted on by 100% of shareholders present at the General Meeting in the form of holding up voting cards.

## **PART 2: REPORT SECTION**

### **1. Mr. Nguyen Van Tuan – Chairman of the Board of Directors on behalf of the Chairman presented the contents:**

- Report of the Board of Directors on 2024 operating results and 2025 operation plan.

### **2. Mr. Nguyen Trong Huy - Head of the Supervisory Board presented the following contents:**

- The Supervisory Board's operational report on the operating results in 2024 and the operation plan in 2025.

### **3. Mr. Phan Van Quan – General Director on behalf of the Board of Directors presented the contents:**

- Report of the Board of Directors on business results in 2024 and operation plan in 2025.

### **4. Mr. Phan Van Quan – General Director on behalf of the presiding delegation presented the following contents:**

- The proposal of Board of Directors on the approval of the 2025 production and business plan;
- The proposal of Board of Directors on the approval of the 2024 audited financial statements;

- The proposal of Board of Directors on the approval of the profit distribution plan for 2024;
- The proposal of Board of Directors on the approval of the payment of remuneration in 2024 and the remuneration plan in 2025 to members of the Board of Directors and members of the Supervisory Board;
- The proposal of Board of Directors on the approval of transactions with related parties;
- The proposal of Board of Directors on the approval of supplementing details business lines
- The proposal of Board of Directors on the approval of the Stock Dividend plan for 2024

**5. Mr. Nguyen Trong Huy – Head of the Supervisory Board presented the following contents:**

- The proposal of Supervisory Board on the selection of an auditing company for the 2025 Financial Statements;

**PART 3: OPINIONS DISCUSSED AT THE CONGRESS**

**PART 4: THE CONGRESS CONDUCTS A SECRET BALLOT WITH THE CONTENTS OF THE REPORT AND THE REPORT**

**PART 5: VOTING AND ANNOUNCEMENT OF RESULTS**

Mr. Nguyen Trung Ngoc – Head of the Vote Counting Committee announced the results of the vote counting at the Congress, the specific results are as follows:

- Total number of ballots issued:..... Ticket, stands for:..... stocks, occupying... the total number of shares with voting rights to attend the General Meeting;
- Total number of votes collected: ..... Ticket, stands for:..... stocks, occupying... total number of shares with voting rights to attend the General Meeting, of which:
- Number of Valid Votes:..... Ticket, stands for:..... stocks, occupying... the total number of shares with voting rights to attend the General Meeting;
- Number of Invalid Ballots:..... Ticket, stands for:..... stocks, occupying... the total number of shares with voting rights to attend the General Meeting.
- Form of voting: voting directly at the meeting.

**Issue 1:** Approve the Board of Directors' Report on 2024 Operations and 2025 Operations Plan

Total number of voting shares at the General Meeting: ..... Stock

- *Approve:..... shares, accounting for ....% of shares attending and voting at the meeting.*
- *Disapprove: ..... shares, accounting for ....% of shares attending and voting at the meeting.*
- *No comments: ..... stocks, accounting for .....% of shares attending and voting at the meeting.*

Based on the voting results, the General Meeting of Shareholders approved the Report of the Board of Directors on the operation in 2024 and the operation plan in 2025

**Issue 2:** Approve the Supervisory Board's Activity Report on 2024 performance and 2025 operation plan;

Total number of voting shares at the General Meeting: ..... Stock

- *Approve:..... stocks, accounting for .....% of shares attending and voting at the meeting.*
- *Disapprove: ..... stocks, accounting for .....% of shares attending and voting at the meeting.*
- *No comments: ..... stocks, accounting for .....% of shares attending and voting at the meeting.*

Based on the voting results, the General Meeting of Shareholders approved the Supervisory Board's Activity Report on the operating results in 2024 and the operation plan in 2025.

**Issue 3:** Approve the Report of the Board of Directors on business results in 2024 and the operation plan in 2025.

Total number of voting shares at the General Meeting: ..... Stock

- *Approve:..... stocks, accounting for .....% of shares attending and voting at the meeting.*
- *Disapprove: ..... stocks, accounting for .....% of shares attending and voting at the meeting.*
- *No comments: ..... stocks, accounting for .....% of shares attending and voting at the meeting.*

Based on the voting results, the General Meeting of Shareholders approved the Report of the Board of Directors on business results in 2024 and the operation plan in 2025.

**Issue 4:** Approve the proposal No. 03/2025/VTZ/TTR of the Board of Directors on the 2025 production and business plan.

Total number of voting shares at the General Meeting: ..... Stock

- *Approve:..... stocks, accounting for .....% of shares attending and voting at the meeting.*
- *Disapprove: ..... stocks, accounting for .....% of shares attending and voting at the meeting.*
- *No comments: ..... stocks, accounting for .....% of shares attending and voting at the meeting.*

Based on the voting results, the General Meeting of Shareholders approved the proposal No. 03/2025/VTZ/TTR of the Board of Directors on the 2025 production and business plan.

**Issue 5:** Approve the proposal No. 04/2025/VTZ/TTR of the Board of Directors on the 2024 audited Separate Financial Statements and the 2024 Consolidated Financial Statements.

Total number of voting shares at the General Meeting: ..... Stock

- *Approve:..... stocks, accounting for .....% of shares attending and voting at the meeting.*
- *Disapprove: ..... stocks, accounting for .....% of shares attending and voting at the meeting.*
- *No comments: ..... stocks, accounting for .....% of shares attending and voting at the meeting.*

Based on the voting results, the General Meeting of Shareholders approved the proposal No. 04/2025/VTZ/TTR of the Board of Directors on the 2024 Audited Separate Financial Statements and the 2024 Consolidated Financial Statements.

**Issue 6:** Approve the proposal No. 05/2025/VTZ/TTR of the Board of Directors on Approve of the profit distribution plan for 2024

Total number of voting shares at the General Meeting: ..... Stock

- *Approve:..... stocks, accounting for .....% of shares attending and voting at the meeting.*
- *Disapprove: ..... stocks, accounting for .....% of shares attending and voting at the meeting.*
- *No comments: ..... stocks, accounting for .....% of shares attending and voting at the meeting.*

Based on the voting results, the General Meeting of Shareholders approved the Report No.

05/2025/VTZ/TTR of the Board of Directors on Approving the Profit Distribution Plan 2024

**Issue 7:** Approve the proposal No. 06/2025/VTZ/TTR of the Board of Directors on the payment of remuneration in 2024 and the plan to pay remuneration in 2025 to members of the Board of Directors and members of the Supervisory Board

Total number of voting shares at the General Meeting: ..... Stock

- *Approve:..... stocks, accounting for .....% of shares attending and voting at the meeting.*
- *Disapprove: ..... stocks, accounting for .....% of shares attending and voting at the meeting.*
- *No comments: ..... stocks, accounting for .....% of shares attending and voting at the meeting.*

Based on the voting results, the General Meeting of Shareholders approved the Report No . 06/2025/VTZ/TTR of the Board of Directors on the payment of remuneration in 2024 and the plan to pay remuneration in 2025 to members of the Board of Directors and members of the Supervisory Board.

**Issue 8:** Approve the proposal No. 07/2025/VTZ/TTR of the Board of Directors on transactions with related parties

Total number of voting shares at the General Meeting: ..... Stock

- *Approve:..... stocks, accounting for .....% of shares attending and voting at the meeting.*
- *Disapprove: ..... stocks, accounting for .....% of shares attending and voting at the meeting.*
- *No comments: ..... stocks, accounting for .....% of shares attending and voting at the meeting.*

Based on the voting results, the General Meeting of Shareholders approved the Report No. 07/2025/VTZ/TTR of the Board of Directors on transactions with related parties

**Issue 9:** Approve the proposal No. 08/2025/VTZ/TTR of the Board of Directors on approve of the addition of details of business lines

Total number of voting shares at the General Meeting: ..... Stock

- *Approve:..... stocks, accounting for .....% of shares attending and voting at the meeting.*
- *Disapprove: ..... stocks, accounting for .....% of shares attending and voting at the meeting.*
- *No comments: ..... stocks, accounting for .....% of shares attending and voting at the meeting.*

Based on the voting results, the General Meeting of Shareholders approved the Report No. 08/2025/VTZ/TTR of the Board of Directors on the detailed addition of business lines

**Issue 10:** Approve the report No. 09/2025/VTZ/TTR of the Board of Directors on approve of the Stock Dividend plan for 2024

Total number of voting shares at the General Meeting: ..... Stock

- *Approve:..... stocks, accounting for .....% of shares attending and voting at the meeting.*
- *Disapprove: ..... stocks, accounting for .....% of shares attending and voting at the meeting.*
- *No comments: ..... stocks, accounting for .....% of shares attending and voting at the meeting.*

Based on the voting results, the General Meeting of Shareholders approved the Report No. 09/2025/VTZ/TTR of the Supervisory Board on approve of the Stock Dividend plan for 2024

**Issue 11:** Approve the proposal of Supervisory Board No. 108/2025/VTZ/TTR on approval of

the selection of auditing company for the 2025 Financial Statements

Total number of voting shares at the General Meeting: ..... Stock

- *Approve:..... stocks, accounting for .....% of shares attending and voting at the meeting.*
- *Disapprove: ..... stocks, accounting for .....% of shares attending and voting at the meeting.*
- *No comments: ..... stocks, accounting for .....% of shares attending and voting at the meeting.*

Based on the voting results, the General Meeting of Shareholders approved the Report No. 10/2025/VTZ/TTR of the Supervisory Board on approve of the selection of the auditing company for the 2025 Financial Statements

## **PART 7: PROCEDURES FOR CLOSING THE CONGRESS**

Ms. Phan Thi Thanh Ly – Head of the Secretariat read the draft Minutes and draft Resolution of the Congress.

The General Meeting unanimously approved the full text of the Minutes and Resolution of the Annual General Meeting of Shareholders 2025.

Mr. Nguyen Van Tuan on behalf of the Presidium declared the closing of the Congress.

This record was made at ..... a.m. on May 6, 2025 at the 2025 Annual General Meeting of Shareholders of Viet Thanh Plastic Trading and Manufacturing Joint Stock Company.

**CONFERENCE SECRETARY**

**PRESIDING OFFICER OF THE  
CONGRESS**

**PHAN THI THANH LY**

**NGUYEN VAN TUAN**

DRAFT

No :01/2025/VTZ/NQ-GDCN

Long An, date... month ... year 2025

**RESOLUTION OF THE ANNUAL GENERAL MEETING OF SHAREHOLDERS 2025  
VIET THANH PLASTIC TRADING AND MANUFACTURING JOINT STOCK COMPANY**

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- Pursuant to the Law on Enterprises No. 59/2020/QH14 dated June 17, 2020 of the National Assembly of the Socialist Republic of Vietnam and its amendments and supplements;
  - Pursuant to the Charter of organization and operation of Viet Thanh Plastic Trading and Manufacturing Joint Stock Company;
  - Pursuant to the Minutes of vote counting at the 2025 Annual General Meeting of Shareholders of Viet Thanh Plastic Trading and Manufacturing Joint Stock Company;
  - Pursuant to the Minutes of the 2025 Annual General Meeting of Shareholders No . 01/2025/VTZ/BB-DHDCDDTN of Viet Thanh Plastic Trading and Manufacturing Joint Stock Company.

**RESOLUTION**

**Article 1:** To approve the Report of the Board of Directors on the operation in 2024 and the operation plan for 2025.

**Article 2:** To approve the Supervisory Board's 2024 operation report and annual operation plan 2025 and the evaluation report of each member of the Supervisory Board.

**Article 3:** To approve the proposal of the Board of Executives on business results in 2024 and the operation plan for 2025.

**Article 4:** To Approve the proposal No. 03/2025/VTZ/TTR of the Board of Directors on the production and business plan in 2025, some basic indicators are as follows:

No	Quota	Operators	Implementation 2024	Plan 2025
1	Consolidated Net Revenue	Billion VND	3.543	4.700
2	Total profit after tax	Billion VND	58,7	92,2
3	Dividend rate (%/par value)	%	6	10

**Article 5:** To approve the proposal No. 04/2025/VTZ/TTR of the Board of Directors on the 2024 Audited Separate Financial Statements and the 2024 Consolidated Financial Statements.

**Article 6:** To approve the proposal No. 05/2025/VTZ/TTR of the Board of Directors on the profit distribution plan for 2024, some basic indicators are as follows:

No	Content	Amount (VND)
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<b>1</b>	<b>Undistributed profit after tax accumulated until 31/12/2024</b>	<b>49.730.651.896</b>
<b>2</b>	<b>Profit after tax is distributed</b>	<b>45.695.890.000</b>
	Reward and welfare fund	-
	Development Investment Fund	-
	Dividend payment in 2024	45.695.890.000
<b>3</b>	<b>Profit retained after distribution:</b>	<b>4.034.761.896</b>

**Article 7:** To approve the proposal No. 06/2025/VTZ/TTR of the Board of Directors on approving the payment of remuneration of the Board of Directors and the Supervisory Board in 2024 and the remuneration plan of the Board of Directors and the Supervisory Board in 2025, specifically:

<b>No</b>	<b>Title</b>	<b>Remuneration payment in 2024 (VND/month)</b>	<b>Remuneration payment plan in 2025 (VND/month)</b>
	<b>Board of Directors</b>		
1	Chairman of the Board of Directors	5.000.000	5.000.000
2	Vice Chairman of the Board of Directors General Director	2.500.000	2.500.000
3	Member of the Board of Directors	0	0
	<b>Supervisory Board</b>	<b>0</b>	<b>0</b>
1	Head of the Supervisory Board	0	0
2	Members of the Supervisory Board	0	0

**Article 8:** To approve of the proposal No. 07/2025/VTZ/TTR of the Board of Directors on Approval of transactions with related parties.

**Article 9:** To approve of the proposal No. 08/2025/VTZ/TTR of the Board of Directors on the addition of details of business lines

**Article 10:** To approve the proposal No. 09/2025/VTZ/TTR of the Board of Directors on approving the Stock Dividend plan for 2024

**Article 11:** Approving the Supervisory Board's Report No. 10/2025/VTZ/TTR on the selection of auditing company for the 2025 financial statements

**Article 12:** Implementation provisions:

This Resolution consists of 12 Articles, which have been approved by the General Meeting of Shareholders and take effect from the date of signing.



The Board of Directors of Viet Thanh Plastic Trading and Manufacturing Joint Stock Company, the Board of Directors and relevant departments/departments are responsible for implementing this Resolution, ensuring the interests of shareholders and the Company and complying with the provisions of law.

**Recipient:**

- SSC, HNX;
- Members of the Board of Directors, the Board of Directors, the Board of Directors;
- Posting websites;
- Save.

**OBO. GENERAL MEETING OF  
SHAREHOLDERS  
CHAIRMAN**

**NGUYEN VAN TUAN**