



TỔNG CÔNG TY CP XÂY DỰNG CÔNG NGHIỆP VIỆT NAM

Trụ sở chính:
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NOTICE

TO ATTEND 2025 ANNUAL GENERAL MEETING OF SHAREHOLDERS

Respectfully to: THE VALUED SHAREHOLDERS

The Board of Management (B.O.M) of Vietnam Industrial Construction Corp. (the Corporation) would like cordially invite you to attend 2025 Annual General Meeting of Shareholders (" Meeting") with the following agenda:

1. Estimated Time: 8:00 on Friday, 30th May, 2025;
2. Venue: Conference Hall 6 Fl., Vinaincon building, 5 Lang Ha, Thanh Cong ward, Ba Dinh Dist., Hanoi
3. Meeting contents:
 - Report on the business production results for 2024 and the business production plan for 2025 from the B.O.M; Audited financial report for 2024;
 - Report from the Supervisory Board of the Corporation;
 - Profit distribution plan for 2024;
 - Final settlement of the salary and remuneration fund for 2024; Salary and remuneration plan for 2025;
 - Selection of the auditing firm for the financial report of 2025;
 - Other related matters.
4. Participants: Shareholders of the Corporation and representatives authorized by shareholders in accordance with legal regulations, as of the cutoff date for the shareholder list (April 28, 2025);
5. Registration and confirmation of attendance: To ensure the Meeting proceeds as scheduled, shareholders are kindly requested to confirm their attendance using the attached Confirmation Form. In the event that a shareholder cannot attend the meeting in person, they may authorize a representative (using the attached Authorization Form) and please send it to the Finance and Accounting Department – VINAINCON Building, 5 Lang Ha, Ba Dinh District, Hanoi City via postal mail or fax before 12:00 PM on May 29, 2025. Contact: Mr. Le Duc Tho; Phone: 024 35142417/0914947676; Fax: 024 38560629.
6. Shareholders or authorized representatives attending the Meeting must bring the following documents:
 - Meeting invitation; Confirmation letter/Power of attorney (*if attending the meeting by authorized*);
 - Citizen ID card or Passport;
7. Documents of the Meeting: The proposed agenda and meeting materials will be posted and updated on the Corporation's website at: <http://www.vinaincon.com.vn> , under "shareholder information," and will be distributed directly at the Meeting.

Sincerely./.

Hanoi, May 5th 2025
ON BEHALF OF B.O.M
Chairman

Tran Anh Tan

Note: Shareholders are responsible for covering their own expenses for accommodation, travel, and other personal costs to attend the Annual General Meeting.

SOCIALIST REPUBLIC OF VIETNAM
Independence - Freedom - Happiness



CERTIFICATE
ATTENDANCE/AUTHORIZATION TO ATTEND
ANNUAL GENERAL MEETING OF SHAREHOLDERS 2025

To: Vietnam Industrial Construction Corporation (VINAINCON)

- Shareholder name:
- Shareholder number:
- Number of shares owned ⁽¹⁾: share.
- Contact address:
- ID card/passport number: issued on:
- Legal representative (for organizations):

Pursuant to the Notice of Invitation to the 2025 Annual General Meeting of Shareholders of VINAINCON, I hereby confirm my attendance at the Meeting as follows:

1. Attend in person ☐ *(Please mark X in the box) or:*

2. Authorize the person named below:

- Full name:
- ID card/passport number/business registration number:..... issued on:..... place of issue:.....
- Contact address:

The authorised person shall act on behalf of the authorised party to attend and vote on all contents of the 2025 Annual General Meeting of Shareholders of VINAINCON held on May 30th, 2025.

We are fully responsible for this authorization and commit to strictly comply with the procedures of the Law and the Charter of VINAINCON, and commit not to make any complaints or lawsuits against VINAINCON.

Authorized Person
*(Sign, print full name, seal
if the shareholder is a legal entity)*

....., date.....month.....year 2025
Attendee/Authorized Person
*(Sign, print full name, seal
if the shareholder is a legal entity)*

Note:

- (1) is the number of shares owned by shareholders according to the list closed on April 28th, 2025;
- When attending the General Meeting, shareholders must remember to bring their ID card/Passport; Authorization letter (if authorized); Introduction letter (if the shareholder is an organization);
- Shareholders please fill in all information and fax or send a letter of confirmation of attendance/authorization to VINAINCON before 12:00 on May 29th, 2025 to the following address:
+ Vietnam Industrial Construction Corporation - No. 5 Lang Ha, Ba Dinh, Ha Noi.
+ Phone: 024 35142145; Fax: 024 38560629 (Contact: Mr. Tho - VINAINCON; Tel: 024 35142417; Mobile: 0914947676; Email: aloht76@gmail.com)