

Quang Tri, date 02 June, 2025

NOTIFICATION
Convening the 2025 Annual General Meeting of Shareholders
MDF VRG Quang Tri Wood Joint Stock Company

To: Shareholder of MDF VRG Quang Tri Wood JSC

Pursuant to the Law on Enterprises No. 59/2020/QH14 dated 17th June, 2020 of the National Assembly of the Socialist Republic of Vietnam; and documents guiding its implementation;

Pursuant to the charter of MDF VRG Quang Tri Wood Joint Stock Company;

The Board of Directors of MDF VRG Quang Tri Wood Joint Stock Company announces the convening of the 2025 annual general meeting of shareholders as follows:

1. Congress participants:

- All shareholders of MDF VRG Quang Tri Wood Joint Stock Company have the right to attend and vote at the General Meeting according to list finalized on 25th March, 2025 of the Vietnam Securities Depository and Clearing Corporation;
- Board of Directors, Board of Supervisors of MDF VRG Quang Tri Wood Joint Stock Company

2. Time: 9:00 a.m. 27th June, 2025.

3. Location: Hall of MDF VRG Quang Tri Wood Joint Stock Company, South of Dong Ha Industrial Park - Dong Ha city - Quang Tri province.

4. Congress agenda and meeting documents:

Through the following contents:

- Report on 2024 business results and business plan for 2025
- Report on the Board of Directors' activities in 2024 and directions and tasks in 2025
- Report on the Board of Supervisors' activities in 2024 and directions and tasks in 2025
- Audited financial statements in 2024
- Select an auditor for the 2025 financial statements
- Profit distribution plan in 2024 and profit distribution plan in 2025
- Remuneration of the Board of Directors and the Board of Supervisors in 2024 and remuneration plan for 2025



- Some issues under the decision-making authority of the General Meeting of Shareholders.

5. Register to attend the Congress:

- This announcement is in lieu of an invitation.
- To register to attend the meeting, shareholder must fill out the **Attendance Confirmation Form** (according to Form I - MDF). If attending by proxy, they must provide a Power of Attorney (according to Form II-MDF). Meeting documents, Attendance Confirmation Form and Authorization Form are available on Company's website: <http://www.mdfquangtri.vn>
- The Attendance Confirmation Form and Authorization Form (if any) must be sent by post or fax to the Company's Organization and Administration Department before 26th June, 2025 at the address: MDF VRG Quang Tri Wood Joint Stock Company . Quan Ngang Industrial Zone - Gio Linh District - Quang Tri Province. Phone number: 0233.3560639, Fax number: 0233.3560482. In case Company does not receive any confirmation from shareholder before 27th June, 2025, the shareholder will be automatically included in Company's list of non-attendees to Meeting.
- Shareholder who have planned to attend the shareholders' meeting at 09:00Y on 27th June, 2025, please contact Mr. Le Phu Xuyen – Manager of Administrative Department, phone number: 0905222038 for instructions and arrangements.
- Shareholder or authorized persons must present a valid ID card or passport when attending.

Upon receiving this notice, we would like to invite all members of the meeting to attend the meeting in full and on time./.

Recipient:

- As above;
- Save: VT, BOD.

Behaft of **BOARD OF DIRECTORS**
CHAIRMAN



Ho Trong Minh Thao



Form no: I - MDFQT

SOCIALIST REPUBLIC OF VIETNAM
Independence - Freedom – Happiness

....., datemonth year 2025

CERTIFICATE

***Attending the 2025 Annual General Meeting of Shareholders of MDF VRG
Quang Tri Wood Joint Stock Company***

To: Organizing Committee of the General Meeting of Shareholders

Shareholder name:

Address :

I.D number (or passport number).....date of issue..... Place of issue:

(or) Business registration certificate number:..... by

....., date of issue.....month.....year

Phone number:..... Fax Email

Shareholder code:

Own: common stock

I/We have received the notice of convening the 2025 Annual General Meeting of Shareholders of MDF VRG Quang Tri Wood Joint Stock Company, and hereby confirm that we will attend the Meeting in the following form:

* ATTEND THE CONFERENCE IN PERSON

☐

* AUTHORIZATION FOR REPRESENTATIVES TO ATTEND THE MEETING

☐

(Authorization letter attached)

Respectfully inform the Organizing Committee of the General Meeting of Shareholders to know and summarize./.

Shareholder

(Sign and print full name)



SOCIALIST REPUBLIC OF VIETNAM

Independence - Freedom – Happiness

POWER OF ATTORNEY

Attending the 2025 Annual General Meeting of Shareholders of MDF VRG Quang Tri Wood Joint Stock Company.

To : Board of Directors of MDF VRG Quang Tri Wood J.S.C

1. Authorizing party

ID no/Passport/Bussiness Cert(1):.....,date of issue at

Permanent address (2):

Currently owns the number of shares (par value 10,000/1 share) is:

In words:

2. Authorized party:

I.D no/ Passport:..... date of issue..... at

Permanent address.....

3. Authorization content:

The authorized party will represent of authorized party to attend and vote on relevant issues at the General Meeting of Shareholder within the scope ofshares out of the total number of.....shares owned by the authorized party..

4. Commitment:

The authorized party is fully responsible for this authorization and commits to strictly comply with the current provisions of the Law and the Charter of MDF VRG - Quang Tri Wood Joint Stock Company; and commits not to make any complaints or denunciations against the Company regarding this authorization.

This authorization is only valid during the 2025 Annual General Meeting of Shareholders of MDF VRG - Quang Tri Wood Joint Stock Company.

We look forward to your attention and approval. Sincerely thank you./.

Date ... month ... year 2025

Authorizing Party

(Sign and print full name)

Authorized party(3)

(Sign and print full name)

Note:

(1) If the shareholder is a legal entity, write down the business license number.

(2) If the shareholder is a legal entity, write down the head office address.

(3) If the shareholder is a legal entity, the head of the unit must sign and stamp.

- The person authorized to attend the 202... Annual General Meeting of Shareholders is not allowed to re-authorize to a third person and must present a valid ID card or passport before attending the General Meeting.

- The Company will not resolve any delay.



SOCIALIST REPUBLIC OF VIETNAM
Independence - Freedom – Happiness
POWER OF ATTORNEY

Attend the 2025 Annual General Meeting of Shareholders

1. Organization name:

Shareholder certificate number:

Business Registration Certificate/Establishment License Number by date of issue.....

Main office address:

Owning the number of shares (par value: 10,000 VND) is:

In words:.....

Representative of capital contribution management:

2. Authorization for:

Mr/Mrs:.....

Shareholder certificate (if any):.....

I.D number/Passport no:..... Date of issue:
in:.....

Place of permanent residence registration:.....

On behalf of.....(organization) to attend the 2025
Extraordinary General Meeting of Shareholders of MDF VRG Quang Tri Wood Joint Stock
Company and represent to vote and elect all shares owned by on
the closing date as prescribed.

This authorization is only valid when attending the above General Meeting of Shareholders.

....., date.....month.....year 2025

Authorized Recipient
(Sign and print full
name)

**Management Representative
Capital Contribution**
(Sign and print full name)

**Legal representative of the
authorized organization**
(Sign, stamp and print full
name)

Note: – The authorization letter must be sent to the Organizing Committee 03 days before the
opening of the General Meeting;

– Shareholders attending the General Meeting of Shareholders must bring their ID
card/Passport and meeting documents;

– Company will not resolve any cases of delay without a valid reason.