



# AN GIANG PORT JOINT STOCK COMPANY

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## AGENDA OF

## 2025 ANNUAL GENERAL MEETING OF SHAREHOLDERS

**Time:** 07:30 AM, June 27, 2025.

**Location:** Hall of An Giang Port Joint Stock Company.

National Highway 91, Group 15, Dong Thinh B Hamlet, My Thanh Ward, Long Xuyen City, An Giang Province.

Time	Content	Responsible Party
7:30 A.M. - 8:00 A.M.	<b>1. Welcoming delegates and verifying eligibility of shareholders</b> <ul style="list-style-type: none"><li>- Welcoming delegates and shareholders.</li><li>- Verifying eligibility of shareholders, distributing voting ballots, voting cards, and documents of the General Meeting.</li></ul>	<b>Shareholder Eligibility Verification Committee</b>
8:00 A.M. - 8:30 A.M.	<b>2. Opening ceremony the General Meeting</b> <ul style="list-style-type: none"><li>- Reporting on the eligibility verification of shareholders attending the General Meeting</li><li>- Declaring of the reason of the General Meeting, introducing the Presidium.</li><li>- The Presidium introduces the Secretariat, Shareholder Eligibility Verification Committee, Ballot Counting Committee, and requests approval documents of the General Meeting.</li><li>- The Presidium presents the Regulations on Organization at the General Meeting.</li><li>- The Presidium presents the Agenda of the General Meeting.</li></ul>	<b>Organizing Committee The General Meeting</b>
8:30 A.M. - 9:30 A.M.	<b>3. Contents to be approved at the General Meeting:</b> <ul style="list-style-type: none"><li>- Report of the Board of Directors on operating results in 2024 and operating plan for 2025;</li><li>- Report on production and business result in 2024 and operating plan for 2025;</li></ul>	<b>Presidium</b>

Time	Content	Responsible Party
	<ul style="list-style-type: none"> <li>- Report of the Board of Supervisors on operating results in 2024 and operating plan for 2025;</li> </ul> <p><b>4. Proposals to be approved at the General Meeting:</b></p> <ul style="list-style-type: none"> <li>- Proposal regarding the audited Financial Statements for 2024;</li> <li>- Proposal regarding the Profit Distribution Plan for 2024;</li> <li>- Proposal regarding the Production and Business Plan for 2025;</li> <li>- Proposal regarding the Remuneration for members of the Board of Directors and Board of Supervisors in 2024 and the Remuneration Plan for members of the Board of Directors and Board of Supervisors in 2025;</li> <li>- Proposal regarding the selection of the audit firm for the fiscal year 2025;</li> </ul>	
9:30 A.M. – 10:00 A.M.	<p><b>5. Discussion and Voting Session</b></p> <ul style="list-style-type: none"> <li>- The General Meeting discusses and proceeds to vote on each content.</li> <li>- Ballot Counting Committee works.</li> </ul>	<b>The General Meeting</b>
10:00 A.M. – 10:30 A.M.	<b>Break, Ballot Counting Committee works</b>	
10h30 – 10h50	<ul style="list-style-type: none"> <li>- Announcing the voting results on the contents, electing additional members of the Board of Directors.</li> </ul>	<b>Vote Counting Committee</b>
10:50 A.M. – 11:10 A.M.	<ul style="list-style-type: none"> <li>- The Secretariat reads the draft Minutes and Resolution of the General Meeting of Shareholders</li> <li>- The General Meeting votes for approval</li> <li>- The Presidium declares the closing ceremony the General Meeting</li> </ul>	<b>Secretariat</b>



**ORGANIZING COMMITTEE  
OF THE GENERAL MEETING**





**AN GIANG PORT JOINT STOCK COMPANY**  
National Highway 91, Group 15, Dong Thinh B Area, My Thanh Ward,  
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## **REGULATIONS ON ORGANIZATION**

### **2025 ANNUAL GENERAL MEETING OF SHAREHOLDERS**

#### **Pursuant to:**

- *Law on Enterprises No. 59/2020/QH14 approved by the National Assembly of the Socialist Republic of Vietnam on June 17, 2020;*
- *Law on Securities No. 54/2019/QH14 approved by the National Assembly of the Socialist Republic of Vietnam on November 26, 2019;*
- *Charter of Organization and Operation of An Giang Port Joint Stock Company;*

To ensure the successful organization of the 2025 Annual General Meeting of Shareholders of An Giang Port Joint Stock Company, the Board of Directors has established following regulations, principles on organization, conduction, and voting at the General Meeting of Shareholders to approve as follows:

#### **1. OBJECTIVES**

- To ensure the procedures, principles of conducting and voting at the 2025 Annual General Meeting of Shareholders of An Giang Port Joint Stock Company are carried out in accordance with regulations and successfully.
- The Resolutions of the General Meeting of Shareholders express the unified will of the General Meeting of Shareholders, meet the aspirations and interests of shareholders, and comply with the law.

#### **2. SUBJECTS AND SCOPE**

- Subjects: All shareholders, representatives (authorized), and guests attending the Annual General Meeting of Shareholders of An Giang Port Joint Stock Company must comply with the provisions of these Regulations, the Charter of the Company and current legal regulations.
- Scope of Application: These Regulations are applied to the organization of the 2025 Annual General Meeting of Shareholders of An Giang Port Joint Stock Company.

#### **3. EXPLANATION OF TERMS/ABBREVIATIONS**

- Company : An Giang Port Joint Stock Company





- BOD : Board of Directors
- BKS : Board of Supervisors
- Supervisor : Member of the Board of Supervisors
- OC : Organizing Committee of the General Meeting
- GMS : General Meeting of Shareholders
- Delegate : Shareholder, Representative (authorized person)

#### **4. CONTENT OF REGULATIONS**

##### **4.1. Conditions for proceeding the General Meeting of Shareholders**

- The General Meeting of Shareholders of the Company shall be held when the number of present attending delegates representing at least 51% of the total voting shares.

- If the required number of attending delegates does not met within thirty (30) minutes from the scheduled opening time of the General Meeting, the General Meeting must be reconvened within thirty (30) days from the date scheduled for the first General Meeting of Shareholders. The reconvened General Meeting of Shareholders shall only be held when the attending delegates represent at least 33% of the voting shares.

- If the second Meeting cannot be held because the required number of attending delegates does not met within thirty (30) minutes from the scheduled opening time of the General Meeting, a third General Meeting of Shareholders must be reconvened within twenty (20) days from the date scheduled for the second Meeting. In this case, the General Meeting shall be held regardless of the total number of voting shares of the attending shareholders, shall be considered valid, and shall have the right to decide on all contents intended for approval at the first General Meeting of Shareholders.

##### **4.2. Conditions for shareholders to attend the General Meeting**

Shareholders with voting rights of the Company according to the list finalized on May 28, 2025, are entitled to attend the General Meeting of Shareholders; they may attend in person or authorize their representative to attend. In case there is more than one authorized representative in accordance with the regulations, the specific number of shares and votes of each representative must be specified.

##### **4.3. Guests at the General Meeting**

- Are the management personnel of the Company, invited guests, and members of the General Meeting Organizing Committee who are not shareholders of the Company but are



invited to attend the General Meeting.

- Invited guests shall not make speeches at the General Meeting (*unless invited by the Chairperson of the General Meeting, or having registered in advance with the Organizing Committee of the General Meeting and approved by the Chairperson of the General Meeting*).

#### **4.4. Delegates attending the General Meeting must comply with the following regulations**

- Be punctual, dress formally and respectfully, and comply with security checks (if any);
- Shareholders attending the General Meeting must bring all the following documents:
  - + Invitation Letter of the General Meeting;
  - + ID Card Card or Passport;
  - + Proxy Letter (in case of authorized attendance at the General Meeting; for individual shareholders, it must have the signature of the shareholder; for legal entities/organizations, it must be signed and sealed by the legal representative of that legal entity).

- Receive documents and papers for the General Meeting at the reception area before the General Meeting hall;

- Shareholders arriving after the commencement of the General Meeting have the right to register and then have the right to participate and vote immediately at the General Meeting. The Chairperson is not responsible for pausing the General Meeting to allow that shareholders to register their attendance; the voting results on contents already voted upon before the arrival of that shareholders will not be affected;

- Do not chat or use mobile phones during the General Meeting. All mobile phones are requested to be switched off or set to silent mode;

- Comply with the regulations of the Organizing Committee and the Chairperson of the General Meeting;

- In case any delegate fails to comply with the inspection regulations or the aforementioned regulations, the Chairperson, after careful consideration, may refuse entry to or expel that delegate from the General Meeting to ensure the General Meeting proceeds normally according to the agenda;

#### **4.5. Chairperson and Presidium:**

- The Presidium consists of 03 persons, including 01 Chairperson and 02 Members. The Chairman of the Board of Directors is the Chairman of the Board and the Chairperson of the GMS. The Chairman of the Board shall manage the work of the General Meeting according





to the content and agenda approved by the GMS.

- In case the Chairman of the Board of Directors is absent, temporarily incapacitated, or suddenly absent for more than 30 minutes during the General Meeting, the remaining members of the Board of Directors shall elect one person among them to preside over the General Meeting by majority rule. If there is no one who can preside, the Head of the Board of Supervisors shall conduct the election of the Chairperson of the General Meeting from among the attendees, and the person with the highest number of votes shall serve as the Chairperson of the General Meeting.

- In other cases, the person who signed the notification regarding the convention of the GMS shall conduct the election of the Chairperson of the GMS, and the person with the highest number of votes shall serve as the Chairperson of the General Meeting.

- Duties of the Presidium:

- Manage the activities of the GMS of the Company according to the agenda proposed by the Board of Directors and approved by the GMS;

- Guide delegates and the General Meeting in discussing the contents listed on the agenda;

- Present drafts and conclude necessary contents for the General Meeting to vote on;

- Answer questions requested by the General Meeting;

- Resolve issues arising during the General Meeting.

- Principles on organization of the Presidium: The Presidium works on the principle of collectivity, democratic centralism, and decision-making by majority.

#### **4.6. Secretary of the General Meeting**

- The Chairman of the General Meeting shall appoint 02 persons to serve as secretaries for the GMS.

- Duties and powers:

- Record the full and accurate content of the General Meeting;

- Receive the registration forms for speaking from the Delegates;

- Prepare the Minutes and draft the Resolution of the GMS;

- Assist the Chairperson in disclosing information related to the GMS and notifying Shareholders in accordance with legal regulations and the Company's Charter;

- Other duties as required by the Chairperson

- The Chairperson and secretaries of the GMS have the right to take necessary measures



to conduct the General Meeting in a reasonable and orderly manner, in accordance with the approved agenda and reflecting the aspiration of the majority of delegates.

#### **4.7. Shareholder Eligibility Verification Committee**

- The Shareholder Eligibility Verification Committee of the General Meeting consists of 03 persons, including 01 Head and 02 members, established by the Board of Directors and introduced to the General Meeting by the Presidium.

- Duties of the Shareholder Eligibility Verification Committee:

- Verify the eligibility and status of shareholders and shareholder representatives attending the General Meeting.

- The Head of the Shareholder Eligibility Verification Committee shall report to the GMS on the attendance of shareholders. If the General Meeting has a sufficient number of shareholders and authorized representatives representing at least 51% of the total voting shares, the GMS of the Company shall be convened.

#### **4.8. Ballot Counting Committee**

- The Ballot Counting Committee shall be introduced by the Chairperson for approval by the General Meeting through voting by raising voting cards. Candidates participating in nominations or elections (when conducting elections) are not allowed to be members of the Ballot Counting Committee.

- Duties of the Ballot Counting Committee:

- Disseminate the principles, regulations, and instructions on how to vote and conduct elections.

- Check and record voting ballots, prepare ballot counting minutes, announce results; transfer the minutes to the Chairperson for approval of voting results and election results.

- Promptly inform the secretaries of the voting and election results.

- Review and report to the General Meeting any cases of violation of regulations on voting or election or complaints regarding voting or election results.

#### **4.9. Speaking at the General Meeting**

Delegates attending the General Meeting who wish to speak must obtain the consent of the General Meeting Chairman. Delegates shall speak concisely and focus on the key issues for discussion, in accordance with the approved meeting agenda, or submit their opinions in writing to the Secretaries of the General Meeting for compiling and reporting to the Chairperson.

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The Chairperson the General Meeting will arrange for delegates to speak in the order of registration, and simultaneously address questions of shareholders at the General Meeting or note for written response later.

#### **4.10. Voting on contents at the General Meeting**

##### **4.10.1.Principles**

- All matters listed on the agenda of the General Meeting and content must be discussed and voted publicly by the GMS.

- Voting Cards, Voting Ballots, and Election Ballots shall be printed and sealed by the Company and handed directly to delegates at the General Meeting (along with the documents of the GMS). The Voting Card, Voting Ballot, and Election Ballot shall clearly state the code, full name, number of shares owned, and number of shares authorized the delegate.

- Voting methods are as follows:

- Voting by raising a Voting Card: This method is used to approve contents such as: Agenda; Regulations on Organization; Regulations on Nomination, Candidacy, and Election of the Board of Directors, Board of Supervisors; Personnel of the Ballot Counting Committee; Minutes, Resolutions of the General Meeting, and other contents at the General Meeting (if any);

- Voting by filling out a Voting Ballots: This method is used to approve contents such as: Report of the Board of Directors on operating results; Report of the Board of Supervisors on operating results; Audited Financial Statements for 2024; and voting to approve the contents of the Proposals at the General Meeting.

##### **4.10.2.Voting Procedure**

- Delegates vote to Approve, Disapprove, or Abstain on a content presented at the General Meeting by raising their Voting Card or filling in the options on the Ballot corresponding to the matters requiring a vote as prescribed in Section 4.10.1.

- When voting by raising a Voting Card, the front of the Voting Card must be raised high towards the Chairperson.

- If a delegate does not raise their Voting Card during all three votes for (Approve, Disapprove, or Abstain) for a content, they shall be considered to have voted Approval for that content.

- If a delegate raises their Voting Card more than one (01) time when voting Approve, Disapprove, or Abstain on a content, the vote shall be considered invalid.



➤ According to the method of voting by raising a Voting Card, members of the Shareholder Eligibility Verification Committee / Ballot Counting Committee shall mark the delegate code and the corresponding number of votes of each shareholder for Approve, Disapprove, Abstain, and Invalid.

- When voting by filling out a Voting Ballot, for each item, delegates shall select one of the three options "Approve", "Disapprove", "Abstain" printed on the Voting Ballot by marking "X" or "✓" in the chosen box. After completing all contents requiring a vote at the General Meeting, delegates shall submit the Voting Ballot to the sealed ballot box at the General Meeting as instructed by the Ballot Counting Committee. The Voting Ballot must be signed by the delegate and clearly state their full handwritten name.

#### **4.10.3. Validity of Voting Ballots**

**A valid Voting Ballot is printed as per the form issued by the Organizing Committee (BTC), without erasures, alterations, tears, damage, ..., with no additional content written other than what is prescribed for this ballot, and must be signed by the delegate, with their full handwritten name clearly written below the signature.**

On the Voting Ballot, a voting content (Report, Proposal) is valid when the delegate marks one (01) of the three (03) voting boxes. A voting content is invalid if it does not comply with the regulations for a valid voting item.

#### **Invalid Voting Ballots:**

- Adding other content to the Voting Ballot;
- A Voting Ballot is not printed as per the form issued by the Organizing Committee, a ballot without red seal of the Company, or ballots with erasures, alterations or additional content written other than what is prescribed for the Voting Ballot; in such cases, all voting contents on the Voting Ballot are invalid.

#### **4.10.4. Voting Regulations**

Each 01 (one) common share is equivalent to one voting right. Each attending delegate representing one or more voting rights will be handed a Voting Card and a Voting Ballot.

- As of the shareholder record date of May 28, 2025, the total number of shares of the Company is: 13,800,000 shares, equivalent to 13,800,000 voting rights.

- Contents requiring voting at the General Meeting are only approved when they achieve a voting rate of more than at least 51% of the total voting shares attending the General Meeting. Particularly for certain voting issues stipulated in Clause 2, Article 20 of the Charter





of the Company, approval must be obtained from at least 65% of the total shares entitled to attend the General Meeting.

**- Note:**

- Shareholders/authorized representatives with related interests shall not have the right to vote on contracts and transactions valued at 35% or more of the Company's total asset value recorded in the latest financial statement; these contracts or transactions shall only be approved when the number of shareholders/authorized representatives holding 65% or more of the remaining total voting shares approve (pursuant to Clause 4, Article 167, Law on Enterprises No. 59/2020/QH14).

- Shareholders/authorized representatives of shareholders owning 51% or more of the total voting shares or their related persons shall not have the right to vote on contracts and transactions valued at more than 10% of the Company's total asset value recorded in the latest financial statement with such shareholder (pursuant to Point b, Clause 3 and Clause 4, Article 167 of Law on Enterprises No. 59/2020/QH14).

#### **4.10.5. Recording of Voting Results**

- At the General Meeting, the General Meeting of Shareholders shall approve the Ballot Counting Committee.

- The Ballot Counting Committee is responsible for collecting voting ballots.

- The Ballot Counting Committee shall check the number of votes for Approve, Disapprove, Abstain for each content and shall be responsible for recording, compiling, and reporting the voting results at the GMS.

#### **4.11. Meeting Minutes and Resolution of the General Meeting of Shareholders**

The Minutes and Resolution of the General Meeting of Shareholders must be read and approved before the General Meeting is adjourned.

### **5. IMPLEMENTATION**

- All delegates, representatives, and guests attending the General Meeting are responsible for fully complying with the provisions in this Regulation, the current regulations, internal rules, management rules of the Company, and relevant legal regulations.

- The Convener of the GMS has the right to:

- Require all attendees to undergo inspection or other security measures;

- Request competent authorities to maintain order at the General Meeting; expel from the GMS meeting those who fail to comply with the chairperson's authority, intentionally disrupt order, obstruct the normal progress of the General Meeting, or fail to comply with



security inspection requirements.

- Contents not specifically regulated in this regulation shall be uniformly applied in accordance with the provisions of the Charter of the Company, Law on Enterprises No. 59/2020/QH14, and current state legal documents.

*This Regulation shall take effect immediately after being approved by the GMS of the Company through voting.*

**ON BEHALF OF THE BOARD OF DIRECTORS  
CHAIRMAN**

**Le Viet Thanh**







No: 02/BC-HĐQT

An Giang, ..., 2025

**REPORT OF THE BOARD OF DIRECTORS**  
**On operating results in 2024 and operating plan for 2025**

To: 2025 Annual General Meeting of Shareholders

Pursuant to the functions and duties stipulated in the Charter of Organization and Operation, and the Internal Regulations on Corporate Governance of An Giang Port Joint Stock Company (the Company);

The Board of Directors (BOD) of the Company hereby reports on operating results in 2024 and operating plan for 2025 to be submitted to the 2025 Annual General Meeting of Shareholders (GMS) for approval, with some main contents as follows:

**Part 1**

**REPORT ON OPERATING RESULTS IN 2024 OF THE BOD**

**I. Operating results in 2024 of the BOD**

**1. General assessment of the operations in 2024 of the BOD**

In 2024, pursuant to the provisions of the Law on Enterprises, the Charter of Organization and Operation, and the Internal Regulations on Corporate Governance of An Giang Port Joint Stock Company, the BOD successfully organized the 2024 Annual General Meeting of Shareholders; the 2024 Annual General Meeting of Shareholders was conducted by collecting direct shareholder opinions in writing regarding the contents according to Resolution No. 13/NQ-HĐQT, dated April 12, 2024, of the Board of Directors on the consensus to approve the contents and time for organizing the 2024 Annual General Meeting of Shareholders of An Giang Port JSC; conducted 04 regular meetings of the BOD and collected opinions in writing on some matters under the authority of the BOD. The BOD issued resolutions and decisions to provide timely orientation and direction for the operations of An Giang Port JSC. The resolutions and decisions unanimously approved by the BOD are important orientations that help the Board of Executives organize the effective implementation for development in production and business of An Giang Port JSC.

\* Details of resolutions and decisions issued by the BOD in 2024

- Resolution No. 12/NQ-HĐQT, dated March 12, 2024, of the Board of Directors regarding the organization of the 2024 Annual General Meeting of Shareholders and the implementation of contracts, transactions between the Company and related parties.



- Resolution No. 13/NQ-HĐQT, dated April 12, 2024, of the Board of Directors regarding the approval of the contents and time for organizing the 2024 Annual General Meeting of Shareholders of An Giang Port JSC.

- Resolution No. 14/NQ-ĐHĐCĐ, dated May 17, 2024, of the Annual General Meeting of Shareholders of An Giang Port JSC regarding the approval of the contents voted on by the General Meeting.

- Resolution No. 15/NQ-HĐQT, dated August 20, 2024, of the Board of Directors regarding the evaluation of operating results for the first 6 months of 2024 and the operating plan for the last 6 months of 2024.

- Resolution No. 16/NQ-HĐQT, dated November 22, 2024, of the Board of Directors regarding the evaluation of operating results for the first 9 months of 2024 and the operating plan for the last 3 months of 2024.

- Decision No. 01/QĐ-HĐQT, dated June 7, 2024, of the Board of Directors regarding the payment of 2023 cash dividends of An Giang Port JSC.

- Decision No. 02/QĐ-HĐQT, dated June 7, 2024, of the Board of Directors regarding the settlement of the Salary Fund in 2023.

- Decision No. 03/QĐ-HĐQT, dated June 7, 2024, of the Board of Directors regarding the production and business plan target assignment for 2024.

- Decision No. 04/QĐ-HĐQT, dated June 7, 2024, of the Board of Directors regarding the allocation of the Salary Fund for 2024.

- Decision No. 05/QĐ-HĐQT dated June 18, 2024, of the Board of Directors regarding the selection of the audit firm for the 2024 Financial Statements.

## **2. Evaluation of the operations in 2024 of the BOD**

### **2.1. Structure of the Board of Directors**

<b>No.</b>	<b>Full name</b>	<b>Position</b>	<b>Notes</b>	<b>Number of shares owned/ Capital representative of SCIC</b>	<b>Percentage (%)</b>
1	Le Viet Thanh	Chairman of the Board of Directors	Non-executive	0	0%
2	Bui Thanh Hiep	Vice Chairman of the Board of Directors	General Director	2.400 / 4.140.000	0,02% / 30%
3	Tran Van Cam	Member of the Board of Directors	Deputy General Director	1.200 / 3.171.600	0,01% / 22,98%



4	Nguyen Van Linh	Member of the Board of Directors	Non-executive	2.531.500 / 0	18,34% / 0%
5	Phan Thanh Tien	Member of the Board of Directors	Independent	15.000 / 0	0,11% / 0%

***2.2. The Board of Directors has fully exercised its rights and obligations in accordance with the provisions of law, the charter, regulations, and resolutions of the General Meeting of Shareholders***

The Board of Directors performs corporate governance in compliance with the provisions of law, the charter, and regulations, ensuring benefits for shareholders and the company; always creating favorable conditions for the Board of Executives to be proactive in managing production and business activities while still ensuring oversight by the Board of Directors.

Overall, in 2024, the members of the BOD fully participated in the BOD meetings and provided written opinions on matters within authority of the BOD with a high sense of responsibility, unity, cooperation, performing duties honestly and prudently, for the highest interests of the shareholders and the sustainable development of An Giang Port Joint Stock Company. In addition, the members of the BOD regularly communicated to grasp the implementation of assigned plans and tasks after each meeting, in order to promptly provide orientation and close guidance on the execution of operating plans.

In addition to performing and completing the general duties related to operation of the BOD, the members of the BOD have well performed their assigned roles and duties.

***2.3. Working relationship***

The members of the BOD always coordinate closely and share information with each other regarding relevant matters during the handling of the common work of the BOD.

For each issue and content submitted by the Board of Executives for guidance, the BOD has issued resolutions and decisions for the Board of Executives and the apparatus to implement, while always closely monitoring, inspecting, and supervising the implementation of these resolutions and decisions.

The BOD regularly coordinates closely with the Board of Supervisors while still ensuring the operational independence of the Board of Supervisors. For each meeting, the BOD sends meeting notices and meeting documents to the Board of Supervisors in accordance with regulations, just as for members of the BOD, respectfully listening to and considering the opinions of the Board of Supervisors attending the the BOD meetings.

***2.4. Activities of the independent member of the BOD***



The BOD of An Giang Port Joint Stock Company has 01 independent member, Mr. Phan Thanh Tien, appointed on May 13, 2021, according to Resolution No. 01/NQ-DHCD of the 2021 General Meeting of Shareholders. In 2024, the independent member of the BOD completed the tasks assigned by the BOD, fully performing the role of a member of the BOD, such as: Monitoring operation, sharing opinions to ensure the BOD can make impartial, public, transparent decisions that harmonize shareholder interests.

In the regular meetings of the Board of Directors, the independent member of the BOD also researched and provided opinions for discussion and contribution regarding strategy, solutions, and business direction for the Board of Executives to research, consider, and adjust accordingly.

### **3. Organization, personnel, and salary**

The Board of Directors identifies the key tasks that need to be led and directed for implementation as continuously strengthening the organization, associated with the quality improvement of loading and unloading services to enhance efficiency and meet the expectations of the shareholders. It is agreed to assign Board of Executives of the Company to continue reviewing and strengthening the organizational structure, ensuring sufficient capacity to perform management and operational duties for production and business activities, such as: Merging department-level units, transferring department heads, deputy heads, and equivalents to meet task requirements; concurrently being flexible in labor utilization to improve productivity, quality, and business efficiency.

Right from the beginning of the year, the Board of Directors also issued a resolution on the settlement of the salary fund in 2024 and approved the labor and salary fund plan for 2024 of the Board of Executives to proactively carry out related tasks, pay salaries, and ensure employee benefits in accordance with regulations.

The Board of Executives adjusted and supplemented the Salary Distribution Scheme for employees issued in 2021, linking it to the production and business plan approved by the 2024 Annual General Meeting of Shareholders. Concurrently, the Board of Executives continued to fully refine legal documents and internal regulations according to functions and duties to ensure the proactive nature and smooth coordination of the management apparatus at all levels within the company. Special attention was given to effectively implementing regulations on cost reduction, such as unnecessary investments, repairs, and purchases; raw material and fuel costs; conference and reception costs, ..., to contribute to improving the efficiency of production and business operations.

### **4. Supervision activities of the Board of Directors over the Board of Executives**

With its role, authority, and responsibility, the Board of Directors has been active in leading, directing, and closely monitoring the operation of Board of Executives, promptly resolving issues arising within the authority of the BOD to create the most favorable conditions for the management and operation. The supervision of the General Director and members of the Board of Executives has been carried out by the Board of Directors in strict compliance with the Charter, Regulations, and legal provisions, noting that:

- The General Director and the Board of Executives have proactively carried out the tasks and targets approved by the 2024 Annual General Meeting of Shareholders, always demonstrating high responsibility in the operational process, overcoming difficulties,



seeking sources of goods, and expanding market share to increase revenue for the company; to retain the workforce, ensure employment, and stable income.

- Compliance with legal regulations, the Charter, and resolutions of the Board of Directors, implementing necessary solutions in management and operations as directed by the Board of Directors and proposed by the Company's Board of Supervisors. The financial situation is well controlled. Owner's equity is preserved and developed. Information disclosure regarding production and business activities to shareholders, state management agencies, and relevant parties is full, compliant with regulations, based on transparency, accuracy, and timeliness.

- Reviewed and unified the content of reports to be presented before the 2024 Annual General Meeting of Shareholders in accordance with regulations.

- Maintained the General Director's periodic reporting regime to the Board of Directors on the company's production, business, and operational situation.

#### **5. Supervision activities of the Board of Supervisors over the Board of Directors, Board of Executives, and shareholders**

- The Board of Supervisors inspects and supervises to ensure the company complies with the Law on Enterprises, the Charter of the Company, and the Resolution of the 2024 Annual General Meeting of Shareholders.

- Inspected and appraised quarterly, 6-month, and annual production, business, and financial reports.

#### **6. Coordination of activities between the Board of Supervisors and the activities of the Board of Directors, Board of Executives, and other management officers**

- The Board of Supervisors proactively coordinates closely with the Board of Directors and the Board of Executives in inspecting and supervising all production and business activities of the company. Regularly exchanged relevant information and documents.

- The Board of Directors and the Board of Executives regularly created favorable conditions for the Board of Supervisors in collecting information and documents related to the company's production and business activities.

#### **7. Remuneration of the Board of Directors and Board of Supervisors**

The payment of remuneration to the Board of Directors and Board of Supervisors of An Giang Port Joint Stock Company is carried out in accordance with the resolution of the 2024 General Meeting of Shareholders, specifically as follows:

- Total remuneration for the Board of Directors is: VND 276,000,000

- Total remuneration for the Board of Supervisors is: VND 84,000,000

### **II. Results of implementing the 2024 Annual General Meeting of Shareholders' Resolution**

#### **1. Implementation of the contents of the Resolution adopted by the 2024 Annual General Meeting of Shareholders, such as:**

- Notification and payment of 2023 dividends to shareholders have been carried out.

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- Remuneration for the Board of Directors and Board of Supervisors has been paid and funds have been allocated in strict accordance with the 2024 Annual General Meeting of Shareholders' Resolution.

- The independent auditing firm selected to audit the 2024 financial statements is A & C Auditing Co., Ltd. – Can Tho Branch.

## 2. Organization and implementation of the Operating Plan for 2024

The Board of Directors always demonstrates its determination, effort, and responsibility in leading and directing all production and business operation of the Company and its responsibility towards shareholders. The Resolution of the General Meeting of Shareholders is strictly implemented. However, in 2024, the Company faced several difficulties and challenges due to complex developments in the global economy, fierce strategic competition among major countries; political instability risks; increasingly unpredictable natural disasters, droughts, storms, floods, and climate change. Domestically, alongside advantages, there were still difficulties and challenges strongly impacting the investment, production, and business environment of enterprises; prices of some key import/export goods through the Port were unstable, such as rice, aquatic products, ... Additionally, the channel entrance silting has not been dredged, preventing large tonnage vessels from entering the port for loading, causing the number of vessel calls to the port to decrease by over 40% compared to the same period. From the above factors, output and revenue in 2024 significantly decreased.

Based on the data in audited income statement for 2024, due to several factors directly affecting port operations as analyzed above, the production and business targets were not achieved as expected. The Company proposes to the BOD not to pay dividends for 2024.

Item	Unit	Plan for 2024	2024 Performance	Percentage (%)	Percentage % vs Previous year
1. Cargo throughput	Ton	1.460.000	866.984	59,38	64,17
2. Total revenue	Million VND	65.000	45.944	70,68	72,90
3. Profit before tax		4.500	(820)	(118,23)	(120,89)
4. Payment to State Budget	//	6.200	2.302	37,12	38,09
	//				

## 2. Investment and business status

- Regarding investment activities: The program for maintenance and repair of storage yards and internal roads continued and was completed, meeting the demand for stuffing and stripping container goods at the yard, ... Investment and repair procedures were carried out in strict accordance with laws of the State.

- Regarding business activities: Maintaining stable production and business operations based on existing service quality; maintaining close relationships with traditional customers, logistics service providers, ..., signing economic contracts ensuring legality and effectiveness.



## Part 2

### OPERATING PLAN IN 2025 OF THE BOD

The production and business situation of the Company in 2025 is forecast to continue facing several difficulties and challenges due to political conflicts in Europe causing fluctuations in raw material and fuel prices; geostrategic competition, protectionism, and the risk of economic instability still lurking and impacting the domestic economy in general. Additionally, the key export goods of An Giang province are mainly agricultural and aquatic products, of which prices are unstable. This causes difficulties in signing contracts regarding goods export through the port with other enterprises.

Furthermore, for An Giang Port: The channel entrance still faces certain difficulties for large tonnage vessels entering the port; transportation routes still have several shortcomings, and the port hinterland is still limited for logistics cargo handling services; some equipment is old, leading to increase in repair expenses; neighboring ports continue to increase competition in terms of cargo sources, loading/unloading prices, and services.

Furthermore, regarding some goods passing through the port in 2024, moving into 2025, based on information from customers, the volume of some goods passing through the port is expected to decrease compared to 2024. This indicates that the production and business situation in 2025, the proportion of goods throughput will decrease, significantly affecting volume and revenue.

Old and damaged handling equipment frequently increases repair costs, affecting the efficiency of production and business operations and the quality of service provision.

However, the production and business operation of the Company have always received attention from various sectors, esteemed shareholders, cargo owners, and ship owners, as well as close cooperative support from logistics service units and state management agencies within the port.

Based on the advantages and difficulties mentioned above, the BOD respectfully submits the following matters to the General Meeting of Shareholders:

#### **1. Key tasks for 2025**

Based on the assessment of the situation, there are difficulties and advantages for the operating plan of 2025. Therefore, excluding the impacts of global and regional economic factors and factors within the province, the Company has developed the plan for key production and business targets for 2025 as follows:

1. Cargo throughput: 1,200,000 Tons
2. Total revenue: VND 49,650,000,000
3. Profit before tax: VND 2,600,000

#### **2. Development strategy of the Company:**

The BOD identifies the production and business strategy of the port as developing cargo handling, warehousing, and logistics services. Therefore, the BOD focuses on directing efforts to enhance management and operational capacity, improve the quality of human resources, the professionalism and labor discipline of cadres, workers, and employees; increase labor productivity to enhance competitiveness; and seek and expand market share in conjunction with existing service quality.



- The objective of the Company is: To maximize shareholder profit and the benefits of the cadres, workers, and employees of the Company. Simultaneously, to continue developing and improving the lives of employees based on effective production.

- Business orientation of the Company:

- + Maintain stable production and business development; ensure annual revenue and profit, and dividend distribution.

- + Focus on cargo handling services as the core business. Simultaneously, effectively exploit high-profit business opportunities for support. In the immediate future, it is necessary to utilize and exploit the existing infrastructure well.

- + Strengthen cooperation with partners, cargo owners, logistics units, investors, ..., to effectively utilize opportunities to expand production and business operation.

### **3. Regarding production & business activities and the BOD operation**

The Board of Directors and the Board of Executives will continue to strongly promote the existing strengths of the Company while overcoming difficulties to drive the production and business operation of the Company to achieve the highest efficiency.

- Regarding core services: Maintain and improve the quality of the Company's strengths such as handling, forwarding, warehousing, tugging, ship supply services, ..., while utilizing the advantages of existing facilities and equipment, flexibly combining methods to enhance the competitiveness of the Company.

- Regarding joint ventures and associations: Continue to strengthen and expand close cooperation with partners, cargo owners, logistics service operators, ..., to effectively seize both short-term and long-term business opportunities.

- Improve cargo handling productivity at the port, complete investment procedures for constructing a warehouse at Binh Long Port enterprise, Chau Phu district.

- In addition to strengthening company operational solutions:

- + Promote and exploit the two current strategic commodities: containerized rice and export rice, in conjunction with logistics service providers. Alongside this, implement customer care policies and improve service quality to build credibility with cargo owners and ship owners calling at the port.

- + Implement proactive measures to recover outstanding debts; preserve and develop capital, meeting the requirements for production and investment.

- + Strengthen corporate governance, control costs, reduce expenses, and lower product costs. Strictly implement cost-saving policies to avoid losses and waste for the enterprise, thereby enhancing the efficiency of business operations.

- + Manage and utilize labor flexibly and reasonably based on the current workload, while linking benefits to work results to encourage employees to improve productivity and work efficiency.

Dear Shareholders

This is the report of the BOD on the results of implementing Resolutions of the 2024 Annual General Meeting of Shareholders and the operating plan for 2025. On behalf of the BOD of the Company, I would like to thank the Shareholders for trusting and



supporting An Giang Port Joint Stock Company over the past year. The Board of Directors and the Board of Executives will uphold the spirit of responsibility, enhance proactivity and creativity to strive to best complete the planned targets for 2025.

Sincerely,./.

**Recipients:**

- Shareholders;
- Board of Directors; Board of Supervisors;
- Board of Executives;
- Archived: Office, BOD.

**ON BEHALF OF THE BOARD OF DIRECTORS  
CHAIRMAN**

**Le Viet Thanh**





## REPORT ON PRODUCTION AND BUSINESS RESULT IN 2024 AND OPERATIONAL PLAN FOR 2025

### PRODUCTION AND BUSINESS OPERATION IN 2024

#### I. SITUATION OVERVIEW

**Advantages:** Trusted and supported by customers, with a professional and highly skilled team of stevedores. The collective personnel of officers - staff and employees are united and in agreement, always successfully completing assigned tasks. State management agencies such as An Giang Maritime Port Authority, Customs, My Thoi Port Border Guard... created favorable conditions for quickly processing procedures related to vessels, cargo, and vehicles for vessel owners and cargo owners.

#### **Difficulties:**

As a seaport located in the Mekong Delta region, key commodities of the port are rice, in addition to containers (for stuffing rice containers at the yard and at factories) and clinker. The annual throughput of these three commodities accounts for a high proportion of the port's cargo structure. However, this year, the throughput of these three commodities through the port significantly decreased.

The reasons leading to the sharp decrease in the three key commodities of the port are:

Due to escalating instability in the Red Sea causing congestion in the empty container supply chain.

The channel for large vessels entering Song Hau has unstable draft. Fully loaded vessels cannot exit the channel and have to wait for the tide, causing significant time and cost losses for vessel owners, leading them to berth vessels at ports in the Ho Chi Minh City area for loading.

The real estate market has not recovered, directly impacting the construction industry. Cement inventory is high, resulting in low clinker consumption.

#### II. PRODUCTION AND BUSINESS RESULT.

With many years of experience in port operations, recognizing that the production and business operation situation of the Company faced several difficulties due to objective factors such as the shallow navigation channel for large vessels entering Song Hau, preventing large vessels from entering to load cargo, the change in transportation method from sea vessels to stuffing containers at warehouses by road for domestic rice customers, increased production costs... Therefore, right from the beginning of the year, the General Director together with the Board of Executives proposed many



specific solutions for each area, closely following the key tasks approved by the 2024 Annual General Meeting of Shareholders. Directed and deployed all production resources with the high determination of all staff and employees throughout the Company to complete the planned targets.

However, due to several objective factors as mentioned above, the production and business results did not meet the planned targets.

### 1. Some production and business performance indicators:

No	INDICATOR	UNIT	IMPLEMENTED	% COMPARED TO ANNUAL PLAN	% COMPARED TO SAME PERIOD
1	Throughput Volume	Ton	867.000	59,38	64,17
2	Revenue	Billion VND	45,944	70,68	72,90
3	Profit before tax	Million VND	(820)	(118,23)	(120,89)
4	Payment to State Budget	Billion VND	3,632	58,59	70,44
5	Average monthly income	Million VND/person/month	8,2		

### 2. Analysis of some indicators:

The above results show that throughput, revenue, and profit before tax did not meet the planned targets and decreased sharply compared to the same period (throughput decreased by 35.8%, revenue decreased by 27.1%). This is mainly due to the sharp decrease in the following three key commodities:

- **Rice:** Rice throughput in 2024 reached 376,000 tonnes (of which: Export rice was 153,000 tonnes, reaching only 34% of the planned target; domestic rice was 223,000 tonnes, reaching 89.3% of the planned target).

The decrease in rice throughput of the port is mainly in exported rice. Although exported rice volume of Vietnam increased sharply, the export rice throughput of the port decreased significantly. Compared to the same period, it decreased by nearly 60%, equivalent to 222,000 tonnes of rice.

The reason is that the channel for large tonnage vessels entering Song Hau has unstable draft (monthly draft fluctuates from 5.3m to 6.0m), so vessels with tonnage from 4,000 tons to 6,000 tons (draft from 6.5 to 7.5) entering to load full cargo cannot







and also facing competition from external transport units for domestic rice shipments going directly from factories to customer warehouses.

- General Services Department: Although the General Services Department performed well in cargo exploitation, frequently approaching ship owners and maritime agents to market and provide maritime services such as fresh water, dunnage, garbage disposal, and other maritime services as requested by customers, the revenue of this Department did not meet the plan (only achieved 65.2% of the annual plan and equaled 86.5% compared to the same period). The reason is the low number of vessels calling at the Port, leading to a serious decrease in revenue from providing fresh water, garbage disposal, and dunnage.

Due to the sharp decrease in the number of vessels calling at the port, in addition to the decrease in cargo handling revenue and other maritime services revenue of the General Services Department, it also affected other revenues such as: Port fees, towage, mooring/unmooring, tallying of cargo delivery/receipt, which consequently led to a serious decrease in profit (as these revenues have a high profit margin).

### **III/- ASPECTS OF OPERATION:**

#### **1. Operational management:**

Despite facing difficulties in cargo operations due to the channel for large tonnage vessels entering Song Hau being restricted by low draft, preventing large vessels entering to load full cargo from exiting, the cargo operations department still regularly contacts customers and shipping agents to seek suitable tonnage vessels to call at the port for loading. Proactively seek new customers and maintain close contact with traditional customers. Regularly monitor market fluctuations and be proactive in the face of increasingly fierce market competition to implement appropriate and timely adjustment policies in each phase, while continuously improving service quality and building the brand to compete with other ports in the region.

Seek to handle more types of cargo to diversify cargo sources, increase cargo throughput, and limit business risks. Proactively develop business plans and implement appropriate pricing policies for each period of the year to attract customers. Conduct reviews, adjust costs, and implement cost-saving and cost-reduction solutions to ensure production and business targets of the Company are met.

Cost control efforts are always given close attention and direction. At the weekly briefing meetings, the General Director of the Company regularly reminds production departments to enhance the spirit of saving, and specialized departments to tightly manage costs, especially the cost of purchasing production tools and equipment, issuing fuel and materials, repair costs, ...

Organizational work: Effectively advise the Company leadership on personnel organization, regimes and policies, and timely and accurate payment of wages and salaries to employees.

Develop a suitable salary plan for the current difficult production and business situation of the Company (due to the serious decrease in cargo throughput). This is to ensure stable income for employees, making them feel secure in their work. The plan



has been approved, received agreement and support from employees, and was approved by the General Director for application to salary payment in 2024.

Regularly monitor, assign, and rearrange personnel to match the professional expertise of cadres and employees. The security team performs well in maintaining security and order, ensuring the safety of Company assets. Strictly check vehicles entering and leaving the Port to timely prevent theft of company assets and customer cargo.

Coordinate with relevant agencies to regularly check the security of the Port water area.

Scientific and rational organization and management of production ensures productivity, quick clearance of vehicles and cargo, timely vessel clearance according to customer requirements, avoiding vessel waiting situations, arranging berths appropriately according to company production requirements, and proactively arranging tugboats to serve vessels entering and leaving berths and safe buoys. Strengthen inspection and supervision of the implementation of labor safety regulations and loading/unloading procedures, maximize utilization of berths, and ensure labor productivity.

Rational production organization and assignment of production equipment suitable for the specific work of each type of cargo to save time and production costs. Regularly inspect and maintain production equipment and facilities to timely detect damages. Coordinate equipment and personnel among the Units. Based on the cargo volume, nature of cargo, operational status of production equipment and facilities in each Unit, and the capabilities of each piece of equipment, the Company has temporarily transferred equipment, facilities, and personnel among the Units to most effectively utilize the port's resources.

The Planning and Business Department, in coordination with the Cargo Operations Department, will closely follow up with ship owners and shipping agents to market and provide maritime services such as: fresh water, dunnage, waste disposal, and other maritime services as required by customers. Continue to contact provincial departments and agencies to apply for a petroleum business license.

At the beginning of the week, the General Director of the Company held a briefing meeting with the Board of Executives, heads of specialized departments, and directors of the enterprises/branches to review the business situation and provide timely guidance to improve business efficiency.

## **2. Technical management – Construction investment work:**

- Maintenance and repair work is regularly maintained; the repair workshop ensures timely maintenance and repair of production equipment to avoid passivity in production.

- Technical management work is always given attention and strict direction. Fuel and production material settlement is based on approved technical standards. Regularly review and revise production fuel standards for equipment suitable for each type of cargo to maximize cost savings; repair estimates and investment projects for



procurement and construction must be checked and appraised before being submitted to the Board of General Directors for approval.

## **BUSINESS OPERATION ORIENTATION FOR 2025**

According to the assessment of the General Director, the Board of Executives of the Company, and information from customers, the business situation of the Company in 2025 is still expected to face many difficulties. Cargo throughput at the port will remain traditional commodities such as: rice, wood, clinker, fertilizer, and containers (mainly for stuffing rice at the yard and customer warehouses). However, the volume is not expected to grow strongly compared to 2024. The reasons are the unstable export rice prices, and of for domestic rice, customers are changing their transportation method from seagoing vessels to stuffing containers at warehouses by road. The channel draft for large tonnage vessels entering Song Hau is unstable; vessels with a tonnage from 5,000 tonnes to 7,000 tonnes (draft from 6.7m to 7.5m) entering and leaving depend on the tide. The volume of rice containers stuffed at the yard may decrease compared to previous years due to the high cost of handling empty containers and cargo at ports in the Ho Chi Minh City area, which increases the fees for handling and transporting containers to My Thoi Port for rice stuffing compared to stuffing at ports in the Ho Chi Minh City area.

*Based on the above assessment, the Company sets the business targets for 2025 as follows:*

No.	ITEM	Unit	PLAN
1	Throughput Volume	Tons	1.200.000
2	Total Revenue	billion VND	49,65
3	Profit before tax	billion VND	2,6
4	Payment to State Budget	billion VND	5
5	Average monthly income	Million VND/person/month	7,5

### **1. Orientations:**

Operations work: Regularly approach ship owners, cargo owners, shipping agents, and logistics companies to promptly grasp market and cargo information for a suitable business strategy, while also expanding to exploit new cargo sources and new customers.

Cooperate closely with Logistics units to seek customers, implement a reasonable pricing policy for customers to bring cargo to the Port for container stuffing, as well as transport containers to customer warehouses for stuffing, and open container transportation routes to neighboring provinces and the Ho Chi Minh City area.



Fully utilize berths, buoy berths, tugboat services, ship supply services, and other maritime services.

Improve the quality of rice container stuffing at the yard, ensure the quantity of cargo stacked, the stuffing area must ensure hygiene, and the field dispatcher/coordinator must always be present to monitor the stuffing process.

## **2. Solutions:**

Given the above difficulties, the Board of Executives of the Company has the following specific solutions:

Strengthen management, review, and rearrange personnel appropriately to increase labor productivity, reduce costs, and achieve high efficiency in production and business. Strictly control management costs, production tools and equipment, and repair costs for vehicles, machinery, and equipment. Practice saving in all areas. Enhance agency security, fire prevention and control, and ensure security and order throughout the Company.

Strengthen cargo exploitation, promptly grasp customer information to develop exploitation strategies. Focus on exploiting key commodities such as export rice under commercial contracts. Implement competitive strategies with neighboring Ports to attract customers, and enhance inspection and supervision of harassing and negative behaviors that affect the Port's reputation.

Collaborate with Logistics units to exploit more new customers, especially potential rice export customers in the locality and surrounding areas for container stuffing at the Port as well as transporting containers for stuffing at customer warehouses by road.

Focus on exploiting ship supply services such as: dunnage, water supply, waste disposal, and other maritime services. Regularly contact provincial departments and agencies to complete procedures for gasoline business licensing.

Focus on regular inspection and maintenance of production vehicles and equipment to promptly detect damage for repair and return to production. Strictly control the use of production tools and equipment, and propose solutions for economical use of production tools and equipment to minimize production costs for the Company.

My Thoi Port Enterprise assigns work reasonably, deploys production vehicles and equipment appropriately to quickly release goods for customers. Strictly manage manual loading and unloading teams, strengthen the workforce to ensure loading and unloading productivity is synchronized with mechanical equipment, avoiding harassment and negative behavior that affects the Company's reputation.

Binh Long Port Enterprise enhances the exploitation of loading and unloading cargo and stored cargo, fully utilizing the demand for loading, unloading, and transporting goods in Binh Long industrial park.



The Road Transport Enterprise exploits cargo transportation for containers to customer warehouses for stuffing and expands the transportation area to industrial parks in neighboring provinces.

Strengthen coordination between departments, divisions, and enterprises to manage and operate production scientifically and economically. Strictly control costs to reduce production costs. Recover debts promptly, preventing the accumulation of bad debts. At the same time, inspect technical management, labor safety and hygiene, fire prevention and control, and environmental hygiene.

Sincerely

**Recipients:**

- Shareholders
- Board of Directors, Board of Supervisors, Board of Executives;
- Secretary of the Board of Directors;
- Archived: Office, Board of Directors.

**GENERAL DIRECTOR**

**Bui Thanh Hiep**



No.: /BB-DHĐCĐ

An Giang, June 27, 2025



## MINUTES

### 2025 ANNUAL GENERAL MEETING OF SHAREHOLDERS OF AN GIANG PORT JOINT STOCK COMPANY

**Company Name:** An Giang Port Joint Stock Company.

**Head office:** National Highway 91, Group 15, Dong Thinh B Hamlet, My Thanh Ward, Long Xuyen City, An Giang Province.

**Business Registration Certificate No.:** No. 1600125108 issued by the An Giang Provincial Department of Planning and Investment.

**Meeting Time:** 08:00 AM, June 27, 2025.

**Meeting Venue:** at the Hall of An Giang Port Joint Stock Company

**Agenda and Contents of the General Meeting:** As per the Agenda of the 2025 Annual General Meeting of Shareholders approved by the General Meeting of Shareholders.

**Report on Shareholder Eligibility Verification at the beginning:** \* Number of attending Delegates: ..... delegates.

Representing: ..... shares,  
accounting for .....% of the total voting shares.



## PART I: OPENING CEREMONY AND INTRODUCTION OF THE GENERAL MEETING

### 1. Report on Shareholder Eligibility Verification

- On behalf of the Shareholder Eligibility Verification Committee, Ms. Tran Thi Thu Tra, representative of the Shareholder Eligibility Verification Committee, reported the results of the Shareholder Eligibility Verification as follows:

#### 1.1. The Shareholder Eligibility Verification Committee consists of:

- Mr./Ms. ....: - Head of Committee.
- Mr./Ms. ....: - Member.
- Mr./Ms. ....: - Member.
- Mr./Ms. ....: - Member.



1.2. Total number of invited shareholders: All shareholders listed in the shareholder list finalized as of May 28, 2025, holding 13,800,000 voting shares of An Giang Port Joint Stock Company.

1.3. At 08:....., on June 27, 2025.

Shareholders attending the General Meeting: ..... shareholders and shareholder representatives, holding and representing ..... voting shares, accounting for ..... % total voting shares of the Company.

Pursuant to the Law on Enterprises 2020 and relevant legal provisions;

Pursuant to the Charter and Internal Regulations on Corporate Governance of An Giang Port JSC approved by the General Meeting of Shareholders on May 13, 2021;

**The 2025 Annual General Meeting of Shareholders of An Giang Port JSC is eligible to proceed.**

**2. Mr. ...., representative of the Organizing Committee, introduced the Presidium, Secretariat, and Ballot Counting Committee of the General Meeting, as follows:**

**2.1. Presidium:**

- Mr. Le Viet Thanh: - Chairman of the Board of Directors, Chairperson of the General Meeting

- Mr. Bui Thanh Hiep: - Vice Chairman of the Board of Directors, concurrently General Director;

- Ms. Tran Thi Thu Tra: - Head of the Board of Supervisors

The General Meeting unanimously approved the list of Presidium personnel by raising voting cards with an approval rate of 100%.

**2.2. Secretariat of the General Meeting:**

- Mr./Ms. ....: - Secretary

- Mr./Ms. ....: - Member

The General Meeting unanimously approved the list of Secretariat personnel by raising voting cards with an approval rate of 100%.

**2.3. Ballot Counting Committee**

- Mr./Ms. ....: - Head of the Ballot Counting Committee

- Mr./Ms. ....: - Member of the Ballot Counting Committee

- Mr./Ms. ....: - Member of the Ballot Counting Committee

The General Meeting unanimously approved the list of Ballot Counting Committee personnel by raising voting cards with an approval rate of 100%.



**3. Mr. .... - ..... presented the Regulations on Organization at the General Meeting.**

The General Meeting heard the presentation of the Regulations on Organization at the General Meeting by raising voting cards with an approval rate of 100%.

**4. Mr. .... - ..... presented the Agenda of the General Meeting.**

The General Meeting heard the presentation of the Agenda of the General Meeting by raising voting cards with an approval rate of 100%..

**PART II: MEETING CONTENT**

- The Presidium conducted the General Meeting:

**A. THE PRESENTATION OF REPORTS**

1. Report of the Board of Directors on operating results in 2024 and operating plan for 2025.

*Presented by: Mr./Ms. .... - .....*

2. Report of the General Director on production and business result in 2024 and operating plan for 2025.

*Presented by: Mr./Ms. .... - .....*

3. Report of the Board of Supervisors on operating results in 2024 and operating plan for 2025.

*Presented by: Mr./Ms. .... - .....*

**B. THE PRESENTATION OF THE PROPOSALS**

1. Proposal regarding the audited Financial Statements for 2024.

*Presented by: Mr./Ms. .... - .....*

2. Proposal regarding the Profit Distribution Plan for 2024.

*Presented by: Mr./Ms. .... - .....*

3. Proposal regarding the Production and Business Plan for 2025.

*Presenter Mr./Ms. .... - .....*

4. Proposal regarding the Remuneration for members of the Board of Directors and Board of Supervisors in 2025.

*Presented by: Mr./Ms. .... - .....*

5. Proposal regarding the selection of the audit firm for the 2025 Financial Statements.

*Presenter Mr./Ms. .... - .....*





### PART III. DISCUSSION OF SHAREHOLDERS

**1. The Chairman presided over the discussion session, inviting shareholders to contribute opinions and discuss the presented reports and proposals.**

.....  
- As of 10:00 AM, the Presidium and the Secretary off the General Meeting have not received any further opinions from shareholders.

- In case shareholders have further questions, please send them to the Secretary via email [nguyenhai201279@gmail.com](mailto:nguyenhai201279@gmail.com) for the Board of Directors and Board of Executives to answer shareholders as soon as possible.

### PART IV. VOTING OF SHAREHOLDERS

**1. Statistics related to the number of shareholders attending the General Meeting before voting session: voting session commenced at .....:..... A.M.**

At the time of voting session, attending delegates at the General Meeting: ..... shareholders and shareholder representatives, owning and representing ownership of ..... voting shares, accounting for .....% of the total voting shares of the Company.

**2. Mr./Ms. ...., Head of the Ballot Counting Committee – representative of the Organizing Committee on behalf of the Ballot Counting Committee guides the Principles and Method of Voting at the General Meeting.**

**3. Regarding the number of ballots issued and collected:**

- Number of ballots issued: ..... ballots.
- Number of ballots collected: ..... ballots.

**4. The General Meeting takes a break.**

**5. Representative of the Ballot Counting Committee Mr./Ms. ...., Head of the Ballot Counting Committee reports the results of the vote count on the contents as follows:**

No.	Content	Approved (%)	Disapproved (%)	Abstain (%)	Invalid votes (%)
1	Report of the Board of Directors on operating results in 2024 and operating plan for 2025.				
2	Report of the General Director on production and business result in 2024 and operating plan for 2025.				



No.	Content	Approved (%)	Disapproved (%)	Abstain (%)	Invalid votes (%)
3	Report of the Board of Supervisors on operating results in 2024 and operating plan for 2025.				
4	Proposal regarding the audited Financial Statements for 2024.				
5	Proposal regarding the Profit Distribution Plan for 2024.				
6	Proposal regarding the Production and Business Plan for 2025.				
7	Proposal regarding the Remuneration for members of the Board of Directors and Board of Supervisors in 2024 and the Remuneration Plan for members of the Board of Directors and Board of Supervisors in 2025.				
8	Proposal regarding the selection of the audit firm for the fiscal year 2025.				



⇒ **Thus, the contents presented and discussed have been approved by the General Meeting of Shareholders.**

#### **PART V: APPROVAL OF THE GENERAL MEETING MINUTES**

- Presented by: Mr./Ms. .... – Secretary of the General Meeting read the full text of the Minutes of the 2025 Annual General Meeting of Shareholders.
- Presented by: Mr./Ms. .... – Secretary of the General Meeting read the full text of the Resolution of the 2025 Annual General Meeting of Shareholders.
- Chairman Mr. Le Viet Thanh presided over the voting session to approve the Minutes and the Resolution of the 2025 Annual General Meeting of Shareholders by raising the voting cards.
- The General Meeting votes and unanimously approves the full text of the Minutes and the Resolution of the 2025 Annual General Meeting of Shareholders with an approval rate of 100%.
- The 2025 Annual General Meeting of Shareholders of An Giang Port Joint Stock Company concluded at .....:..... A.M. on June 27, 2025.
- The General Meeting concluded at .....:..... A.M on the same day.



**SECRETARY OF THE GENERAL MEETING**

**ON BEHALF OF THE PRESIDUM  
CHAIRMAN**

**Nguyen Minh Hai**

**Le Viet Thanh**





No.: ...../NQ-GMS

An Giang, June 27, 2025

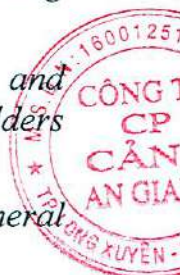
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## RESOLUTION

### 2025 ANNUAL GENERAL MEETING OF SHAREHOLDERS AN GIANG PORT JOINT STOCK COMPANY

Pursuant to:

- Law on Enterprises No. 59/2020/QH14 dated June 17, 2020;
- Charter of An Giang Port Joint Stock Company approved by the General Meeting of Shareholders at the GMS on May 13, 2021
- Reports and Proposals of the Board of Directors, Board of Supervisors, and General Director presented at the 2025 Annual General Meeting of Shareholders of An Giang Port Joint Stock Company;
- Minutes No. .... /BB/GMS dated May 27, 2025 regarding the 2025 General Meeting of Shareholders of An Giang Port Joint Stock Company;
- 2025 Annual General Meeting of Shareholders of An Giang Port Joint Stock Company, held on June 27, 2025, discussed and unanimously approved the Reports and Proposals presented at the Meeting



## RESOLVES:

**Article 1.** The General Meeting of Shareholders of An Giang Port Joint Stock Company unanimously approves the following contents:

1. Report of the Board of Directors on operating results in 2024 and operating plan for 2025.
2. Report of the General Director on production and business result in 2024 and operating plan for 2025.
3. Report of the Board of Supervisors on operating results in 2024 and operating plan for 2025.
4. Proposal No. .... /TTr-CAG dated June ..., 2025 of the Board of Directors regarding the audited Financial Statements for 2024.
5. Proposal No. .... /TTr-CAG dated June ..., 2025 of the Board of Directors regarding the Profit Distribution Plan for 2024.
6. Proposal No. .... /TTr-CAG dated June ..., 2025 of the Board of Directors regarding the Production and Business Plan for 2025 of the Company with some key targets as follows:

No.	Target	Unit	Value
1	Throughput (ton)	ton	1.200.000
2	Revenue	billion VND	49,65
3	Profit before tax	billion VND	2,6



7. Proposal No. .... /TTr-CAG dated June ....., 2025 of the Board of Directors regarding the Remuneration for members of the Board of Directors and Board of Supervisors in 2025;
8. Proposal dated June ....., 2025 of the Board of Directors regarding the selection of the audit firm for 2025 Financial Statements. The General Meeting of Shareholders authorizes the Board of Directors to select the independent audit firm for the fiscal year 2025 based on the proposal advised by the Board of Supervisors, by reviewing and selecting audit firms with quality and reasonable audit fees.

**Article 2.** The General Meeting of Shareholders of An Giang Port Joint Stock Company assigns Board of Directors of the Company to implement the above contents in accordance with the provisions of law and the regulations of the Company.

**Article 3.** The Resolution was fully approved by the General Meeting of Shareholders of An Giang Port Joint Stock Company at the meeting. Members of the Board of Directors, Board of Supervisors, Board of Executives, and relevant departments are responsible for implementing this Resolution.

This Resolution is effective from the date of signing./.

**Recipients:**

- Shareholders;
- State Securities Commission, HNX;
- Company Website;
- Members of the BOD, BOS;
- Board of Executives;
- Archived: Office, BOD.

**ON BEHALF OF THE GENERAL MEETING  
OF SHAREHOLDERS  
CHAIRMAN OF THE BOARD OF DIRECTORS**

**Le Viet Thanh**

