

No: 95/TB-HĐQT

Quang Ngai, September 13, 2025

**NOTICE**

Re: Invitation to the 2025 Extraordinary General Meeting of Shareholders

**To:** Valued Shareholders of Quang Ngai Agricultural Products and  
Foodstuff Joint Stock Company

The Board of Directors of Quang Ngai Agricultural Products and Foodstuff Joint Stock Company respectfully invites our valued shareholders to attend the 2025 Extraordinary General Meeting of Shareholders (EGM) as follows:

1. Time: Starting at **08:30 AM on October 04, 2025.**
2. Venue: Hung Vuong Hotel (7th Floor Hall), No. 45 Hung Vuong Street, Cam Thanh Ward, Quang Ngai Province.
3. Contents, agenda, and documents of the EGM are available on the website: [www.apfco.com.vn](http://www.apfco.com.vn) under the Investor Relations section.
4. To ensure the meeting is organized properly, shareholders are kindly requested to register for attendance or authorize a representative no later than September 30, 2025.
5. Please send your Registration or Authorization Form to the following addresses:
  - For shareholders who are employees or suppliers from the Quang Ngai, DakTo, Dong Xuan, Gia Lai, and Tan Chau Plants: Submit to the Accounting - General Affairs Department at the respective plants.
  - Other shareholders: Submit to the Company's Administration and Finance Department (48 Pham Xuan Hoa, Cam Thanh Ward). Tel: (0255) 3827308; Email: [vanphong@apfco.com.vn](mailto:vanphong@apfco.com.vn).
  - Registration and Authorization Forms can be downloaded from the website: [www.apfco.com.vn](http://www.apfco.com.vn) or shareholders can scan the QR code to register for attendance:

We sincerely invite your attendance.

Recipients:

- As above;
- Archive: Admin Office, Secretary.



QR code to register

ON BEHALF OF THE BOARD OF DIRECTORS



**CHAIRMAN**

*[Signature]*  
**Võ Văn Danh**

*Quang Ngai, September 13, 2025*

**AGENDA**  
**2025 EXTRAORDINARY GENERAL MEETING OF SHAREHOLDERS**

- Time: From 08:30 to 10:30, October 04, 2025
- Venue: Hung Vuong Hotel, Cam Thanh Ward, Quang Ngai Province

No.	Agenda
1.	Reception of shareholders and delegates; registration, distribution of meeting materials, voting cards, and voting ballots
2.	Report on verification of shareholder and delegate eligibility
3.	Flag salute, opening ceremony, statement of purpose; approval of meeting regulations; introduction of the Chairperson
4.	Introduction of the Chairing Panel and Meeting Secretary; approval of the Vote Counting Committee; approval of the EGM agenda
5.	Proposal to amend the Company's business lines
6.	Proposal for Amendment of the Company Charter
7.	Discussion of reported matters; voting by voting cards
8.	Voting by ballots to approve the matters of the General Meeting
9.	Announcement of voting results
10.	Presentation of the draft 2025 EGM Resolution; discussion and approval of the Resolution
11.	Closing of the General Meeting

**ON BEHALF OF THE BOARD OF DIRECTORS**

**CHAIRMAN**



**Vo Van Danh**



No: 98/QC-HĐQT

*Quang Ngai, September 13, 2025*

**WORKING REGULATIONS  
2025 EXTRAORDINARY GENERAL MEETING OF SHAREHOLDERS  
QUANG NGAI AGRICULTURAL PRODUCTS AND FOODSTUFF JOINT  
STOCK COMPANY**

- Pursuant to the Law on Enterprises No. 59/2020/QH14 dated June 17, 2020;
- Pursuant to the Law on Securities No. 54/2019/QH14 dated November 26, 2019;
- Pursuant to the Company's Charter and Internal Governance Regulations.

The 2025 Extraordinary General Meeting of Shareholders (EGM) of the Company is held on October 04, 2025. The Board of Directors (BOD) hereby submits to the EGM the Working Regulations as follows:

**I. General Provisions of the Meeting:**

1. Conditions for convening the EGM: The EGM is valid when shareholders or authorized representatives attending the meeting represent more than 50% of the total voting shares according to the shareholder list as of the record date (September 09, 2025)
2. Chairperson and Secretary: The EGM shall be chaired by the Chairman of the BOD. Members invited by the Chairperson will participate. The Secretary is appointed by the Chairperson.
3. Vote Counting Committee (VCC):
  - The VCC is nominated by the Chairperson and approved by the EGM.
  - The VCC includes 3 members, with 1 Head of Committee.
4. Rights of shareholder delegates attending the EGM:
  - Entitled to discuss and vote on matters within the EGM's authority and agenda.
  - Each delegate receives: a Voting Card, a Voting Ballot.
    - Voting Card includes: Code; Shareholder's name; Number of voting shares.
    - Voting Ballot includes: Code; Shareholder's name; Number of voting shares; Voting content.
    - All cards and ballots are stamped by the Company.
  - Late arrivals may register and participate in the remaining parts of the EGM.

5. Obligations of shareholder delegates:

- Comply with these Regulations.
- Complete registration procedures with the Organizing Committee.
- Respect the Chairperson's directions and the EGM's decisions.
- Remain orderly and serious during the EGM; refrain from smoking, private conversations, and set phones to silent mode.

**II. Voting Procedures at the EGM:**

1. All matters in the agenda shall be approved by voting using either the Voting Card or Voting Ballot.
  - Voting Card: Delegates raise the card for 'Agree', 'Disagree', or 'No opinion' when prompted. Cards must face the Chairperson. Results are announced immediately after each vote.
  - Voting Ballot: Contains predefined options. Delegates mark (X) their choice.
2. Resolutions are approved if more than 50% of total votes from attending shareholders are in favor. Amendments to business line require at least 65% approval.
3. Items voted by raising Voting Cards:
  - Working Regulations; EGM Agenda; Vote Counting Committee; EGM Minutes and Resolution.
4. Items voted by Ballot:
  - Amendments to the Company's business lines.
  - Amendment of the Company Charter.

**III. Discussion at the EGM:**

1. Shareholders wishing to speak must register with content and follow the Chairperson's arrangement.
2. Comments should be concise and relevant to the agenda. The Chairperson arranges the order and responds accordingly.

**IV. Responsibilities of the Chairperson:**

1. Conduct the EGM as per the approved agenda and the Company Charter.
2. Guide discussions, collect votes.

**V. Responsibilities of the Secretary:**

1. Record all proceedings truthfully and fully in the Meeting Minutes.
2. Finalize the EGM Resolution.

**VI. Responsibilities of the Vote Counting Committee:**

1. Clearly instruct shareholders on voting and election procedures.

2. Ensure objectivity, accuracy, confidentiality, and integrity.
3. Responsible for vote counting accuracy and determining voting results.
4. Immediately report results to the Chairperson and Secretary.

Submitted to the General Meeting for approval.

Recipients:

- EGM;
- Board of Directors, Supervisory Board;
- Disclosure on Company Website;
- Archive: Admin, Secretary.

ON BEHALF OF THE BOARD OF DIRECTORS



CHAIRMAN

*[Signature]*  
Võ Văn Danh



No: 96/TTr-HĐQT

Quang Ngai, September 13th, 2025

**PROPOSAL**

Re: approval of the Addition of the Company's Business Lines

**To:** The Extraordinary General Meeting of Shareholders 2025

Quang Ngai Agricultural Products and Foodstuff Joint Stock Company

- Pursuant to the Law on Enterprises No. 59/2020/QH14 dated June 17, 2020;
- Pursuant to the Enterprise Registration Certificate of the Joint Stock Company, Enterprise Code No. 4300321643, initially issued on December 26th, 2003 and amended for the 31st time on August 29th, 2025.
- Pursuant to the Company's Charter adopted by the General Meeting of Shareholders on April 17th, 2021, and as amended and supplemented by the Annual General Meeting of Shareholders 2025 on April 26th, 2025;
- Resolution No. 01/2025/NQ-AGM of the Annual General Meeting of Shareholders 2025;
- Pursuant to the Minutes of the Board of Directors' Meeting No. 22/BB-BOD dated September 13, 2025.

The Board of Directors respectfully submits to the Extraordinary General Meeting of Shareholders 2025 for approval of the Addition of the Company's Business Lines, as follows:

No.	Business Code	Description
1	4690	General wholesale
1	8299	Other business support service activities n.e.c. <u>Details:</u> <ul style="list-style-type: none"><li>- Trading in goods under border-gate transfer</li><li>- Trading in goods under temporary import for re-export</li></ul>

We respectfully request the Extraordinary General Meeting of Shareholders 2025 to approve and authorize the Board of Directors and General Director to implement these business line amendments and revise Clause 1, Article 4 of the Company's Charter accordingly.

Recipients:

- As above;
- Board of Directors, Supervisory Board;
- Disclosure on Company Website;
- Archive: Admin, Secretary.

**ON BEHALF OF THE BOARD OF DIRECTORS  
CHAIRMAN**

  
**Võ Văn Danh**

No: 97/TTr-HĐQT

*Quang Ngai, September 13th, 2025*

**PROPOSAL**

Re: Approval for Amendment of the Company Charter

**To:** The Extraordinary General Meeting of Shareholders 2025

Quang Ngai Agricultural Products and Foodstuff Joint Stock Company

- Pursuant to the Law on Enterprises No. 59/2020/QH14 dated June 17, 2020;
- Pursuant to the Law on Securities No. 54/2019/QH14 dated November 26, 2019;
- Pursuant to the Enterprise Registration Certificate of the Joint Stock Company, Enterprise Code No. 4300321643, initially issued on December 26th, 2003 and amended for the 31st time on August 29th, 2025.
- Pursuant to the Company’s Charter adopted by the General Meeting of Shareholders on April 17th, 2021, and as amended and supplemented by the Annual General Meeting of Shareholders 2025 on April 26th, 2025;
- Resolution No. 01/2025/NQ-AGM of the Annual General Meeting of Shareholders 2025;
- Pursuant to the Minutes of the Board of Directors’ Meeting No. 22/BB-BOD dated September 13, 2025.

The Board of Directors respectfully submits to the Extraordinary General Meeting of Shareholders 2025 for Approval for Amendment of the Company Charter, as follows:

No.	The Company’s current Charter		Proposal for Amendment to the Company Charter	Reason for Amendment
1	Clause 3, Article 9	<b>Share transfer</b> 3. The total shareholding of foreign investors in APFCO shall not exceed 30% (thirty percent) of the Company’s charter capital.	3. The total shareholding of foreign investors in APFCO shall be subject to the provisions of law	Shall be adjusted in accordance with Clause 5, Article 2 of Decree No. 245/2025/ND-CP dated September 11, 2025

We respectfully request the Extraordinary General Meeting of Shareholders 2025 to approve and authorize the Board of Directors and General Director to implement these

business line amendments and revise Clause 3, Article 9 of the Company's Charter accordingly.

Recipients:

- As above;
- Board of Directors, Supervisory Board;
- Disclosure on Company Website;
- Archive: Admin, Secretary.

ON BEHALF OF THE BOARD OF DIRECTORS  
CHAIRMAN



*[Signature]*  
Vo Van Danh



No: 02/2025/NQ-ĐHĐCĐ

Quang Ngai, October 04, 2025

**DRAF**

**RESOLUTION**

**EXTRAORDINARY GENERAL MEETING OF SHAREHOLDERS 2025**

- Pursuant to the Law on Enterprises No. 59/2020/QH14 dated June 17, 2020;
- Pursuant to the Law on Securities No. 54/2019/QH14 dated November 26, 2019;
- Pursuant to the Charter of Quang Ngai Agricultural Products and Foodstuff Joint Stock Company;
- Pursuant to the Minutes of the Extraordinary General Meeting of Shareholders 2025 of Quang Ngai Agricultural Products and Foodstuff Joint Stock Company dated October 04, 2025.



The Extraordinary General Meeting of Shareholders 2025 of Quang Ngai Agricultural Products and Foodstuff Joint Stock Company was held at Hung Vuong Hotel, Cam Thanh Ward, Quang Ngai Province on October 04, 2025 and unanimously resolved as follows:

**1. Approval of the Addition of the Company's Business Lines**

Details as per Submission No.: 96/TTr-HĐQT dated 13/9/2025, including the following key points:

a. The General Meeting of Shareholders hereby approves the addition of the Company's business lines as follows:

No.	Industry Code	Description
1	4690	General wholesale
2	8299	Other business support service activities n.e.c. <u>Details:</u> <ul style="list-style-type: none"><li>- Trading in goods under border-gate transfer</li><li>- Trading in goods under temporary import for re-export</li></ul>

b. The General Meeting authorizes the Board of Directors and the General Director to amend the Company's registered business lines, revise Clause 1, Article 4 of the Company Charter.

(Total affirmative votes: ..... shares, accounting for .....% of the total voting shares of all attending shareholders).

## 2. Approval for Amendment of the Company Charter

Details as per Submission No.: 97/TTr-HĐQT dated 13/9/2025, including the following key points:

No.	The Company's current Charter		Amendment to the Company Charter	Reason for Amendment
1	Clause 3, Article 9	<b>Share transfer</b> 3. The total shareholding of foreign investors in APFCO shall not exceed 30% (thirty percent) of the Company's charter capital.	3. The total shareholding of foreign investors in APFCO shall be subject to the provisions of law	Shall be adjusted in accordance with Clause 5, Article 2 of Decree No. 245/2025/ND-CP dated September 11, 2025

(Total affirmative votes: ..... shares, accounting for .....% of the total voting shares of all attending shareholders).

The 2025 Extraordinary General Meeting of Shareholders of Quang Ngai Agricultural Products and Foodstuff Joint Stock Company authorizes the Board of Directors to implement the above-mentioned matters in accordance with laws and the Company Charter.

SECRETARY OF THE  
MEETING

ON BEHALF OF THE GENERAL MEETING OF  
SHAREHOLDERS  
CHAIRMAN OF THE BOD / CHAIR OF THE MEETING

**Le Tuan Toan**

**Vo Van Danh**

Recipients:

- Board of Directors, Supervisory Board;
- Disclosure on Company Website;
- Archive: Admin, Secretary.



**QUANG NGAI AGRICULTURAL PRODUCTS AND  
FOODSTUFF JOINT STOCK COMPANY**  
48 Pham Xuan Hoa, Cam Thanh Ward, Quang Ngai Province  
Phone (0255) 3827308, 3822529  
Website: [www.apfco.com.vn](http://www.apfco.com.vn) Email: [apfco@apfco.com.vn](mailto:apfco@apfco.com.vn)

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## **BALLOT**

### **AT THE 2025 EXTRAORDINARY GENERAL MEETING OF SHAREHOLDERS**

Shareholder's Name: ..... Shareholder Code: .....

Number of Voting Shares: ..... shares

No.	Content to be Voted on	Agree (1)	Disagree (2)	Abstain (3)
1	Approval of the Addition of the Company's Business Lines			
2	Proposal for Amendment of the Company Charter			

Quang Ngai, October 04, 2025  
Shareholder

(Sign and write full name)

**Notes:**

- If **agreeing** with a matter, please mark (X) in column (1)
- If **disagreeing**, mark (X) in column (2)
- If **abstaining**, mark (X) in column (3)





**QUANG NGAI AGRICULTURAL PRODUCTS AND  
FOODSTUFF JOINT STOCK COMPANY**  
48 Pham Xuan Hoa, Cam Thanh Ward, Quang Ngai Province  
Phone (0255) 3827308, 3822529  
Website: [www.apfco.com.vn](http://www.apfco.com.vn) Email: [apfco@apfco.com.vn](mailto:apfco@apfco.com.vn)

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## **VOTING CARD**

**At the Extraordinary General Meeting of Shareholders 2025**

Date: October 04, 2025

Shareholder's Full Name: .....

Shareholder Registration Code: .....

Total number of voting shares: .....shares