

VIETNAM NATIONAL COAL AND  
MINERAL INDUSTRIES HOLDING  
CORPORATION LIMITED  
VINACOMIN - VIET BAC MINING  
INDUSTRY HOLDING CORPORATION



SOCIALIST REPUBLIC OF VIETNAM  
Independence – Freedom – Happiness

Hanoi, date **23** month **9** year 2025

TB – HĐQT

## ANNOUNCEMENT

Regarding the Invitation to Attend the 2025 Extraordinary General Meeting of  
Shareholders

**VINACOMIN - VIET BAC MINING INDUSTRY HOLDING CORPORATION**

### Attention: Shareholders of the Parent company

The Board of Directors of VINACOMIN - Viet Bac Mining Industry Holding Corporation is pleased to announce and cordially invite shareholders to attend the 2025 Extraordinary General Meeting of Shareholders of the Parent company. Details are as follows:

**1. Time of Meeting:** From 08:00 AM, October 15, 2025

**- Reception and verification of shareholder eligibility:** From 07:30 to 08:00 AM

**2. Venue:** 11th Floor Hall – Office of VINACOMIN - Viet Bac Mining Industry Holding Corporation (No. 1 Phan Dinh Giot Street, Phuong Liet Ward, Hanoi City)

**3. Agenda and documents of the General Meeting:**

- Proposed Agenda of the General Meeting;
- Confirmation of Meeting attendance form; Power of Attorney (if any);
- Regulations on organization and working procedures of the Meeting;
- Submission on approval of amendments and supplements to the Charter on organization and operation of the Parent company;
- Other matters within the authority of the General Meeting.

*Shareholders may refer the documents at the link: <https://cmv.vn/quan-he-co-dong/dai-hoi-dong-co-dong/> and will be distributed directly at the Meeting.*

**4. Participants:** All shareholders of VINACOMIN - Viet Bac Mining Industry Holding Corporation according to the shareholder list finalized on **September 25, 2025** by the Vietnam Securities Depository and Clearing Corporation.

**5. Registration and confirmation of Meeting attendance:**

To ensure the smooth organization of the Meeting, shareholders are kindly requested to confirm their attendance or send a Power of Attorney to the Parent company Office no later than **09:00 AM, October 13, 2025**.

Shareholders attending the Meeting must bring the following documents: Original Citizen ID Card/Passport, and Power of Attorney (if applicable).

*Shareholders shall bear all expenses for meals, accommodation, and travel when attending the Meeting.*

**6. For any details regarding the Meeting, please contact:**

Mr. Hoang Minh Hoi - Secretary of the Parent company

- Address: 5th Floor, Office of VINACOMIN - Viet Bac Mining Industry Holding Corporation (No. 1 Phan Dinh Giot Street, Phuong Liet Ward, Hanoi City)
- Telephone: 024.36647504 or Mobile: 0947406999.

***This announcement shall serve as the official invitation letter.  
We respectfully invite your attendance.***

***Recipients:***

- As mentioned above;
  - Members of the BOD, Supervisory Board (e-copy);
  - General Director, Deputy General Directors (e-copy);
  - Departments of the Parent company (e-copy);
  - Affiliated units (e-copy);
  - Archived at Office, HR, Corporate Secretary, BOD.
- (H.03)

**ON BEHALF OF THE  
BOARD OF DIRECTORS  
CHAIRMAN**

**Le Quang Binh**







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**CONFIRMATION FORM**

**Attendance at the 2025 Extraordinary General Meeting of Shareholders**  
**VINACOMIN - Viet Bac Mining Industry Holding Corporation**

**To: The Organizing Committee of the General Meeting of Shareholders**  
**VINACOMIN - Viet Bac Mining Industry Holding Corporation**

Shareholder's name:.....

ID Card/Business Registration No..... Issued on..... at.....

Address:.....

Telephone:..... Fax:..... Email:.....

Total number of shares owned:.....

(In words:.....shares)

I hereby confirm my attendance at the 2025 Extraordinary General Meeting of Shareholders of VINACOMIN - Viet Bac Mining Industry Holding Corporation, to be held at **08:00 AM October 15, 2025**, at the 11th Floor Hall, Office of VINACOMIN - Viet Bac Mining Industry Holding Corporation (No. 1 Phan Dinh Giot Street, Phuong Liet Ward, Hanoi City), as follows:

Attend in person ☐

Attend by proxy ☐

Not attending ☐

....., date..... month...year 2025

**SHAREHOLDER**

*(Sign and write full name)*

**Note:**

- Shareholders are kindly requested to fax, email, and send this Confirmation Form to the Parent company before **09:00 AM on October 13, 2025**, to the address: HR Department, VINACOMIN - Viet Bac Mining Industry Holding Corporation (No. 1 Phan Dinh Giot Street, Phuong Liet Ward, Hanoi City). E-mail: [thansamson92@gmail.com](mailto:thansamson92@gmail.com)





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**POWER OF ATTORNEY**

**Attendance at the 2025 Extraordinary General Meeting of Shareholders  
VINACOMIN - Viet Bac Mining Industry Holding Corporation**

This Power of Attorney is made on date..... month.....year 2025 at: .....  
.....between the **Authorizing Party** and the **Authorized Party** as follows:

**1. AUTHORIZING PARTY:** .....

Permanent address: .....

Contact telephone: .....

ID Card/Passport/Business Registration No.:..... Issued on:.....

At:.....

Shareholder of VINACOMIN - Viet Bac Mining Industry Holding Corporation

Number of shares owned:..... shares

**2. AUTHORIZED PARTY:** .....

Permanent address: .....

Contact telephone: .....

ID Card/Passport/Business Registration No.:..... Issued on:.....

At:.....

**3. Scope of authorization:**

By this Power of Attorney, the Authorizing Party authorizes the Authorized Party to act on behalf of the Authorizing Party:

a. To attend the 2025 Extraordinary General Meeting of Shareholders of VINACOMIN - Viet Bac Mining Industry Holding Corporation to be held at **08:00 AM on October 15, 2025**.

b. To exercise the right to speak, vote on all matters within the authority of the Meeting, and other rights (if any) as representative of ..... shares owned by the Authorizing Party in accordance with the law and the Charter of the Corporation.

**4. Validity of authorization:**

This Power of Attorney is valid only during the 2025 Extraordinary General Meeting of Shareholders of VINACOMIN - Viet Bac Mining Industry Holding Corporation.

The Authorizing Party and the Authorized Party commit that they fully understand their lawful rights and obligations regarding this authorization. The Authorized Party may not re-authorize a third party to perform the tasks specified in this Power of Attorney./.

**AUTHORIZING PARTY**

(Sign and write full name, affix seal if legal entity)

**AUTHORIZED PARTY**

(Sign and write full name)



**Notes:** - A shareholder may authorize for part or all of the shares owned.

- Shareholders are kindly requested to fax, email, and send this Confirmation Form to the Parent company before **09:00 AM on October 13, 2025**, to the address: **HR Department, VINACOMIN - Viet Bac Mining Industry Holding Corporation (No. 1 Phan Dinh Giot Street, Phuong Liet Ward, Hanoi City)**. E-mail: **thansamson92@gmail.com**

