

**NOTICE OF INVITATION TO ATTEND  
THE EXTRAORDINARY GENERAL MEETING OF SHAREHOLDERS 2025**

To: Valued Shareholders of *PetroVietnam Chemical and Services Corporation (PVChem)*

PetroVietnam Chemical and Services Corporation (PVChem, stock code: PVC) respectfully invites all valued shareholders to attend the Extraordinary General Meeting of Shareholders (EGM) 2025, with the following details:

1. Eligible Participants: All shareholders whose names are listed in the shareholder register prepared by the Vietnam Securities Depository and Clearing Corporation as of the record date October 22, 2025.
2. Time: 8:30 a.m., November 24, 2025
3. Venue: 12th Floor, Vietnam Petroleum Institute Building, 167 Trung Kinh Street, Yen Hoa Ward, Hanoi City
4. Meeting Agenda:
  - Addition of new business lines of PVChem;
  - Update of PVChem's head office address;
  - Amendment and supplementation of the Charter on Organization and Operation of PetroVietnam Chemical and Services Corporation (to reflect the new business lines and updated head office address).
5. Meeting Program and Documents: All related materials are available on PVChem's official website at [www.pvchem.com.vn](http://www.pvchem.com.vn) → *Investor Relations* section.
6. Registration Procedure:
  - To ensure the proper organization of the EGM, shareholders are kindly requested to confirm attendance or delegate attendance authorization by sending confirmation via fax (024.3856.2552), phone (Ms. Hong Trang – 094 789 8978), email [trangnh@pvchem.com.vn](mailto:trangnh@pvchem.com.vn), or by post to PVChem Office, 6th Floor, 167 Trung Kinh Street, Yen Hoa Ward, Hanoi City.
  - Authorization of attendance should follow the Power of Attorney form attached to this Invitation or downloaded from PVChem's website [www.pvchem.com.vn](http://www.pvchem.com.vn). Alternatively, shareholders may prepare their own authorization form, provided it complies with the provisions of the Law on Enterprises 2020.

Upon attending the Meeting, shareholders are kindly requested to bring their original Citizen ID card or Passport. In the case of authorized representatives, please present the original Power of Attorney together with the original or notarized copy of the Citizen ID card/Passport of the authorized person.

Respectfully yours,

ON BEHALF OF THE BOARD OF DIRECTORS  
CHAIRMAN

Truong Dai Nghia

**PROGRAM**  
**EXTRAORDINARY GENERAL MEETING OF SHAREHOLDERS 2025**  
*(Date: November 24, 2025)*

<b>Time</b>	<b>Agenda</b>	<b>Presenter/Responsible Unit</b>
08:00 – 08:30	Registration of shareholders and guests	Shareholder Reception Committee
08:30 – 08:35	Opening of the Meeting	Organizing Committee
08:35 – 08:45	Adoption of the Regulation on the Organization of the Extraordinary General Meeting of Shareholders 2025	Organizing Committee
08:45 – 08:55	- Approval of the Presidium and the Secretariat - Approval of the Vote Counting Committee	Presidium
08:55 – 09:00	Approval of the Meeting Agenda	Presidium
09:00 – 09:10	Approval of the Proposal on the Addition of Business Lines and Amendment of PVChem's Charter	Human Resources & Administration Department
09:10 – 09:30	Discussion and Voting on the Above-mentioned Contents	Presidium / Vote Counting Committee
09:30 – 09:40	Announcement of Voting Results	Vote Counting Committee
09:40 – 09:50	Adoption of the Draft Resolution of the Meeting	Secretariat
09:50	Closing of the Meeting	Organizing Committee

## PROPOSAL

### **Re: Approval of the Addition of Business Lines; Amendment and Supplementation of the Charter on Organization and Operation of PetroVietnam Chemical and Services Corporation**

**To:** The General Meeting of Shareholders PetroVietnam Chemical and Services Corporation (PVChem)

Pursuant to the Law on Enterprises No. 68/2014/QH13 dated November 26, 2014; Pursuant to the Charter on Organization and Operation of PetroVietnam Chemical and Services Corporation (PVChem);

In the context of the ongoing energy transition, the use of biofuels has contributed to reducing environmental pollution while providing a stable output for the agricultural sector. The Government plans that, from **January 1, 2026**, all gasoline used for transportation will be E10.

At the same time, in line with the policy of **PetroVietnam (PVN)** to strengthen value-chain linkages and enhance collaboration among enterprises both within and outside the oil and gas industry, and based on the Corporation's business development needs, the activities related to **the processing and trading of fly ash, bottom ash, and gypsum** are consistent with the Government's directive on reducing waste accumulation, balancing consumption and emissions, and alleviating the pressure on waste storage areas of coal-fired power plants.

The addition of new business lines will create significant opportunities for PVChem to diversify its business portfolio, capture new market trends, and fulfill its production and business development objectives, while maintaining traditional business areas, optimizing existing human resources, increasing revenue, and ensuring stable employment and shareholder benefits.

The **Board of Directors** respectfully submits this proposal to the **General Meeting of Shareholders** for consideration and approval as follows:

#### **1. Addition of new business lines for PVChem:**

No.	Business Line	Code	Note
1	Wholesale of agricultural and forestry raw materials (excluding wood, bamboo, rattan) and live animals	4620	Newly added
2	Wholesale of other construction materials and installation equipment Details: Wholesale of non-fired bricks, gypsum	4663	Newly added
3	Other specialized wholesale not elsewhere classified Details added: - Wholesale of metallic and non-metallic scraps and waste; - Wholesale of recycled plastics;	4669	Details added

No.	Business Line	Code	Note
	- Wholesale of bio-ethanol; - Wholesale of CO <sub>2</sub> ; - Wholesale of fly ash, bottom ash, etc.		
4	Wholesale of solid, liquid, gaseous fuels and related products Details added: - Wholesale of coal and other solid fuels	4661	Details added

**2. To include the above-mentioned business lines in Item 1, Clause 4.1, Article 4 of PVChem's Charter on Organization and Operation regarding business sectors, and amend Item 1, Clause 4.1, Article 4 accordingly.**

**3. To update the registered head office address of PVChem in Clause 2.3, Article 2 of the Charter on Organization and Operation as follows:**

**Registered Head Office of PVChem:** 6th Floor, Vietnam Petroleum Institute Building, 167 Trung Kinh Street, Yen Hoa Ward, Hanoi City, Vietnam.

**4. The General Meeting of Shareholders authorizes PVChem's Board of Directors to carry out procedures for amending the enterprise registration as required by law, including the addition of business lines and the update of the head office address; and to adjust business line names and codes under Item 1 herein if requested by competent state authorities.**

The Board of Directors respectfully requests the General Meeting of Shareholders to consider and approve this Proposal.

**Respectfully submitted.**

**ON BEHALF OF THE BOARD OF DIRECTORS  
CHAIRMAN**

**Truong Dai Nghia**

## **RESOLUTION**

### **Re: Approval of the Addition of Business Lines; Amendment and Supplementation of the Charter on Organization and Operation of PetroVietnam Chemical and Services Corporation**

#### **THE GENERAL MEETING OF SHAREHOLDERS PETROVIETNAM CHEMICAL AND SERVICES CORPORATION (PVChem)**

Pursuant to the Law on Enterprises No. 59/2020/QH14 passed by the National Assembly of the Socialist Republic of Vietnam on 17 June 2020;

Pursuant to the Law amending and supplementing a number of articles of the Law on Enterprises No. 76/2025/QH15 passed by the National Assembly on 17 June 2025;

Pursuant to the Charter on Organization and Operation of PVChem;

Pursuant to the Minutes of the General Meeting of Shareholders No. .../BB-PVChem dated .../.../2025;

#### **RESOLVES AS FOLLOWS:**

#### **Article 1. Addition of business lines of PetroVietnam Chemical and Services Corporation (PVChem)**

<b>No.</b>	<b>Business Line</b>	<b>Code</b>	<b>Note</b>
1	Wholesale of agricultural and forestry raw materials (except wood, bamboo, rattan) and live animals	4620	Newly added
2	Wholesale of other construction materials and installation equipment Details: Wholesale of non-fired bricks, gypsum	4663	Newly added
3	Other specialized wholesale not elsewhere classified Details added: - Wholesale of metallic and non-metallic scraps and waste; - Wholesale of recycled plastics; - Wholesale of bio-ethanol; - Wholesale of CO <sub>2</sub> ; - Wholesale of fly ash, bottom ash, etc.	4669	Details added
4	Wholesale of solid, liquid, gaseous fuels and related products Details added: - Wholesale of coal and other solid fuels	4661	Details added

#### **Article 2. Amendment and supplementation of PVChem's Charter**

- To include the business lines specified in Article 1 under Item 1, Clause 4.1, Article 4 of the Charter on Organization and Operation regarding business sectors.
- To update the registered head-office address of PVChem in Clause 2.3, Article 2 of the Charter as follows:

**Registered head office of PVChem:** 6th Floor, Vietnam Petroleum Institute Building, 167 Trung Kinh Street, Yen Hoa Ward, Hanoi City, Vietnam.

### **Article 3. Authorization**

The General Meeting of Shareholders authorizes PVChem's Board of Directors to carry out procedures for amending the enterprise registration in accordance with legal provisions on the addition of business lines and the update of the head-office address; and to adjust the names or codes of business lines under Article 1 should it be required by competent state authorities or by newly effective legal instruments.

### **Article 4. Implementation**

The Board of Directors, the Executive Board, Heads of Departments/Offices under PVChem Head Office, and all shareholders of PVChem shall be responsible for implementing this Resolution.

**ON BEHALF OF THE GENERAL MEETING OF SHAREHOLDERS  
CHAIRMAN OF THE BOARD OF DIRECTORS**

**Truong Dai Nghia**