

INVITATION LETTER
ANNUAL GENERAL MEETING OF SHAREHOLDERS 2026

Dear Valued Shareholders

The Board of Directors of HABECO – Hai Phong Joint Stock Company cordially invites you to attend the Annual General Meeting of Shareholders 2026.

1. Time and Venue:

- Time: 08:30 AM, April 8, 2026
- Venue: Xuan Ang Hamlet, An Lao Commune, Hai Phong City, Vietnam

2. Eligibility for Attendance:

All shareholders listed in the record of shareholders entitled to attend the Annual General Meeting of Shareholders as of March 18, 2026.

3. Meeting Agenda:

Meeting materials: Shareholders are kindly requested to review the agenda and related documents on the Company's website at: <http://habecohaiphong.com.vn/>

4. Registration for Attendance:

Confirmation of attendance or authorization: To facilitate the organization of the Meeting, shareholders are requested to send the Confirmation of Attendance/Proxy Authorization to the Organizing Committee of the Annual General Meeting of Shareholders 2026 by post or email before 04:00 PM, April 1, 2026, to the following address:

HABECO – Hai Phong Joint Stock Company
Xuan Ang Hamlet, An Lao Commune, Hai Phong City, Vietnam
Tel: 0225.3667.163
Email: Habecohaiphonghbp@gmail.com

In case a shareholder cannot attend and authorizes another person to attend the Meeting, please prepare two (02) copies of the Power of Attorney (in accordance with current civil laws or using the Company's attached template). One copy shall be given to the authorized representative and one copy shall be sent to the Company at the address above.

5. Documents Required for Attendance:

Upon attending the Meeting, shareholders or their authorized representatives are requested to present the following documents:

- (1) Invitation Letter;
- (2) ID Card/Passport/Copy of Business Registration Certificate;
- (3) Valid Power of Attorney and copy of ID Card/Business Registration Certificate of the authorizing individual/entity (in case of proxy attendance).



Note: In case no authorized representative is available, shareholders may authorize one of the members of the Board of Directors (the list of Board members is attached to this Invitation Letter).

We look forward to your full and punctual attendance for the success of the Meeting.
Yours sincerely.

**ON BEHALF OF THE BOARD OF DIRECTORS
CHAIRMAN**

Recipients:

- As mentioned above;
- Archives: VTh.



Pham Anh Tuan

**LIST OF MEMBERS OF THE BOARD OF DIRECTORS
HABECO – HAI PHONG JOINT STOCK COMPANY**

No.	Full Name	Date of Birth	Position at the Company	ID/Passport/ID Card No.
1	Pham Anh Tuan	19/02/1974	Chairman of the Board of Directors	001074018346, issued on January 7, 2022 by the Police Department for Administrative Management of Social Order
2	Nguyen Hoang Giang	29/5/1970	Member of the Board of Directors / General Director	001070052461, issued on July 24, 2021 by the Police Department for Administrative Management of Social Order
3	Quach Thi Thu Huyen	25/11/1978	Member of the Board of Directors	001178033471, issued on May 10, 2021 by the Police Department for Administrative Management of Social Order
4	Tran Van Trung	07/3/1975	Member of the Board of Directors	001075001658, issued on May 10, 2021 by the Police Department for Administrative Management of Social Order





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....., date ... month ... 2026

POWER OF ATTORNEY

(Re: Authorization to attend the Annual General Meeting of Shareholders 2026 of HABECO – Hai Phong Joint Stock Company)

- Name of individual shareholder/authorizing institutional shareholder:
- Legal representative (for institutional shareholder):.....
- Address:
- ID No. (for individual)/Enterprise Registration No. (for organization):.....
Date of issue: Place of issue:
- Number of shares owned.....
- Tel:

Due to the inability to directly attend the Annual General Meeting of Shareholders 2026 of HABECO – Hai Phong Joint Stock Company, I/we hereby authorize:

- **Mr/Ms:**.....
- Address:.....
- ID No: Date of issue:..... Place of issue:.....
- Tel:.....

To represent me/us in attending and voting on all matters at the Annual General Meeting of Shareholders 2026 of HABECO – Hai Phong Joint Stock Company to be held on April 8, 2026, as the representative of the number of shares I/we currently own..

Mr./Ms..... shall be responsible for strictly complying with the contents of this Power of Attorney as well as the Meeting regulations, shall not re-authorize to any third party, and shall be responsible for reporting back to the authorizing party.

We take full responsibility for this authorization and commit to strictly comply with the applicable laws and the Charter of HABECO – Hai Phong Joint Stock Company, and undertake not to raise any complaints against the Company..

AUTHORIZED REPRESENTATIVE

(Signature & Full Name)

AUTHORIZING PARTY

(Signature & Full Name)



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CONFIRMATION OF ATTENDANCE
ANNUAL GENERAL MEETING OF SHAREHOLDERS 2026
HABECO – HAI PHONG JOINT STOCK COMPANY

**To: The Organizing Committee of the Annual General Meeting of Shareholders
2026 HABECO – Hai Phong Joint Stock Company**

Name of Shareholder :.....
Legal representative (for institutional shareholder):.....
Address :.....
Tel :..... Fax:.....
Business Registration No./ID No:.....
Date of issue:..... Place of issue:.....
Currently holding: shares (*In words:*
.....)
Equivalent to total par value of: VND
Hereby confirm my/our attendance at the Annual General Meeting of Shareholders 2026
of the Company to be held on April 8, 2026.

SHAREHOLDER

Kindly request shareholders to confirm attendance (or authorization) to:

The Organizing Committee of the Annual General Meeting of Shareholders 2026

HABECO – Hai Phong Joint Stock Company

Address: Xuan Ang Hamlet, An Lao Commune, Hai Phong City, Vietnam

Tel: 0225.3667.163

Deadline: Before 04:00 PM, April 1, 2026.