

No. 01/2026/TB-HDQT

Hanoi, March 20, 2026

NOTICE OF MEETING INVITATION

ANNUAL GENERAL MEETING OF SHAREHOLDERS IN 2026

Dear shareholders of TOP ONE Allot Joint Stock Company.

The Board of Directors (BOD) of Top One Allot Joint Stock Company (TOP) cordially invites shareholders to attend the Annual General Meeting of Shareholders (AGM) in 2026. Specifically, as follows:

- 1. Time:** 08:00 a.m., Sunday, April 5, 2026.

Meeting place: Room 404, 4th Floor, Rainbow Building, Lane 110, 19/5 Street, Van Quan Urban Area, Ha Dong Ward, Hanoi City.

- 2. Participants:** All shareholders of Top One Allot Joint Stock Company are named in the list of shareholders until 02/03/2026.

- 3. Contents of the General Meeting:** Discuss and approve the contents under the jurisdiction of the General Meeting of Shareholders in accordance with the provisions of law and the company's Charter. Specifically:

- Proposal to approve the Regulation on organizing the General Meeting of Shareholders of the Company in 2026;
- Report on the results of the Company's production and business activities in 2025 and the plan for 2026;
- The Company's financial statements in 2025;
 - + Proposal for approval of the 2025 financial statements;
- Report on the performance of the Board of Directors in 2025 and the objectives and tasks in 2026;
- Report on the performance of the Audit Committee in 2025 and the objectives and tasks in 2026;
- Proposal to select the auditor for the financial statements for the years 2022, 2023, 2024, 2025, and the selection of the auditor for the financial statements in 2026;
- Approving the profit distribution plan in 2025 and the profit distribution plan in 2026;
- Proposal to approve the salary and remuneration of the Board of Directors and the Company's Audit Committee in 2025 and the salary and remuneration plan of the Board of Directors and the Company's Audit Committee in 2026;



- The report of the Board of Directors on the case that occurred at the Company;
- Proposal for opinions of the General Meeting of Shareholders on the handling of the Company's damages in the criminal case in which the Company has initiated a lawsuit against the former management from 2015 to 2022;
- And other matters under the jurisdiction of the General Meeting of Shareholders.

4. Enclosed documents:

The meeting agenda, documents used in the meeting and the draft resolution for each issue in the meeting agenda; The voting form is posted on the website: <http://toponejs.com/> (shareholders can access the sub-section of the General Meeting of Shareholders in the Shareholder Relations folder to download).

5. Other issues:

When attending the meeting, shareholders or authorized persons are requested to bring the following documents:

- Invitation letter to the meeting;
- Identity card/Citizen ID/Passport;
- Power of attorney (if an authorized person).

For any questions (if any), please contact the following phone number for answers: 0967923532, 0978559848, 0383836969, 0983992828.

We hope that the Shareholders will arrange a full and punctual attendance so that the General Meeting of Shareholders can be held successfully!

Sincerely invited./.

Recipients:

- As dear to;
- Save the VP.



TM. BOARD
CHAIRMAN OF THE BOARD OF DIRECTORS
NGUYEN NGOC DUONG