

No.: 29/TB-CDCT

Hanoi, March 24, 2026

*Re: Disclosure of the 2026 Annual General
Meeting of Shareholders Documents*

INFORMATION DISCLOSURE

To: - State Securities Commission of Vietnam;
- Hanoi Stock Exchange;
- Shareholders.

I/ INTRODUCTION TO THE INFORMATION DISCLOSURE ORGANIZATION:

1. Organization name: **Mechanical Engineering Service Joint Stock Company.**
2. Address: 8th Floor, Building A, Sky Tower, 88 Lang Ha, Lang Ward, Hanoi City.
3. Stock code: **MES**
4. Tel: 024 39331768/39332225 - Fax: 024 39332225

II. CONTENT OF INFORMATION DISCLOSURE:

Mechanical Engineering Service Joint Stock Company announces the documents for the 2026 Annual General Meeting of Shareholders, including: The Invitation Letter, Confirmation of Attendance, Letter of Authorization, Agenda of the 2026 Annual General Meeting of Shareholders, and the link to the meeting documents for the 2026 Annual General Meeting of Shareholders.

This information has been published on the Company's website at: **<http://mesc.com.vn>** under the Shareholder Relations section.

Mechanical Engineering Service Joint Stock Company commits that the information disclosed above is true and accurate, and shall take full responsibility for the content of its content.

Respectfully announce./.

Recipients:

- As above;
- State Securities Commission of Vietnam;
- Hanoi Stock Exchange;
- Board of Directors; Board of Supervisors;
- Published on the Website;
- Archive: TCHC, TCKT.

CHAIRMAN OF THE BOARD OF DIRECTORS


Cao Tien Dung



MECHANICAL ENGINEERING SERVICE JOINT STOCK COMPANY
8th Floor, Building A, Sky Tower, 88 Lang Ha, Lang Ward, Hanoi City, Vietnam.
Tel: (024) 39.332.225 Fax: (024) 39.332.225
Enterprise code: 0100106190 Website: <http://mesc.com.vn/>

INVITATION LETTER
TO THE 2026 ANNUAL GENERAL MEETING OF SHAREHOLDERS
OF MECHANICAL ENGINEERING SERVICE JOINT STOCK COMPANY

To: Shareholders
Code:
ID Card/Citizen ID Card/Passport/Business Registration No.:
Number of shares: shares.

The Board of Directors of Mechanical Engineering Service Joint Stock Company (the “Company”) respectfully invites you to attend the 2026 Annual General Meeting of Shareholders with the following details:

- 1. Time: 07h00, 15/04/2026**
- 2. Location:** Conference Hall of Mechanical Engineering Service Joint Stock Company, 8th Floor, Building A, Sky Tower, 88 Lang Ha, Lang Ward, Hanoi City, Vietnam.
- 3. Main agenda:** Please refer to the attached meeting agenda.
- 4. Meeting documents:** Shareholders are kindly requested to view the meeting documents on the Company’s website: <http://mesc.com.vn/>

5. Eligibility to attend:

All shareholders who hold shares of the Company as of the record date of 12/02/2026 are eligible to attend the meeting. Shareholders who are unable to attend may authorize another person to attend on their behalf in writing using the Company’s attached form.

6. Registration and Confirmation of Attendance:

- Shareholders are kindly requested to confirm their attendance or authorize a person to attend the 2026 Annual General Meeting of Shareholders (on the following page of this Invitation Letter) before 16h00 on 13/04/2026, by submitting it either in person or via postal mail to the following address:

Mechanical Engineering Service Joint Stock Company

Address: 8th Floor, Building A, Sky Tower, 88 Lang Ha, Lang Ward, Hanoi City, Vietnam

Tel: (024) 39.332.225 Fax: (024) 39.332.225

- When attending the meeting, shareholders are requested to bring the original legal identification documents (one of the following: ID Card, Citizen ID Card, Passport, or other valid personal identification), the Letter of Authorization (if attending as an authorized person) from the individual or organization, the Invitation Letter, and all documents sent together with the Invitation Letter.

Sincerely!

ON BEHALF OF THE BOARD OF DIRECTORS

CHAIRMAN



Cao Tien Dung

SOCIALIST REPUBLIC OF VIETNAM

Independence - Freedom - Happiness



....., date month year 2026

**LETTER OF AUTHORIZATION
FOR ATTENDING THE 2026 ANNUAL GENERAL MEETING OF SHAREHOLDERS
OF MECHANICAL ENGINEERING SERVICE JOINT STOCK COMPANY**

To: The Organizing Committee of the 2026 Annual General Meeting of Shareholders
Mechanical Engineering Service Joint Stock Company

Authorizing party:

Shareholder: Code:
ID Card/Citizen ID Card/Business Registration No.: Date of issue: Place of issue:
Legal representative (for organization):
Address:
Tel:
Currently owning/representing ownership of: shares of Mechanical Engineering Service Joint Stock Company
Number of shares in words:

Authorized party:

Mr. (Ms.): Code (if any):
ID Card/Citizen ID Card No.: Date of issue: Place of issue:
Address:
Tel:
Currently owning/representing ownership of: shares of Mechanical Engineering Service Joint Stock Company
Number of shares in words:

Content of authorization:

Number of shares authorized: shares

(In words:)

The Authorized party shall represent the Authorizing party in attending the 2026 Annual General Meeting of Shareholders of Mechanical Engineering Service Joint Stock Company, and shall elect, speak, and vote on matters within the authority of the General Meeting; and exercise all rights and obligations of other relevant shareholders of the Authorizing party at the General Meeting of Shareholders within the scope of the authorized shares. The number of votes shall correspond to the number of shares represented.

This Letter of Authorization is effective from the date of signing until the conclusion of the General Meeting.

The Authorized party may not further delegate this authority to a third party.

The Authorizing party assumes full legal responsibility for this authorization and commits not to raise any complaints or claims against Mechanical Engineering Service Joint Stock Company regarding this authorization.

AUTHORIZED PARTY

(Sign, write full name)

AUTHORIZING PARTY

(Sign, write full name)



MECHANICAL ENGINEERING SERVICE JOINT STOCK COMPANY

8th Floor, Building A, Sky Tower, 88 Lang Ha, Lang Ward, Hanoi City, Vietnam.

Tel: (+02 4) 39.332.225

Fax: (+02 4) 39.332.225

Enterprise code: 0100106190

Website: <http://mesc.com.vn/>



AGENDA OF THE 2026 ANNUAL GENERAL MEETING OF SHAREHOLDERS

Time: 07h00, 15/04/2026

Location: Conference Hall of Mechanical Engineering Service Joint Stock Company, 8th Floor, Building A, Sky Tower, 88 Lang Ha, Lang Ward, Hanoi City, Vietnam.

TIME	CONTENT
07h00' - 07h30'	- Welcome guests and delegates - Verification of shareholders' eligibility, registration of attending shareholders, and distribution of meeting documents.
07h30' - 07h40'	- Report on the results of verification of shareholders' eligibility. - Flag salute, statement of purpose for holding the General Meeting, and introduction of attending delegates.
07h40' - 07h45'	- Approval of the Presidium, the Secretariat, and the Vote Counting Committee - Approval of the General Meeting Agenda and the Regulations on organization and voting at the General Meeting.
07h45' - 07h55'	- Report on the activities of the Board of Directors in 2025 and the directions and tasks for 2026
07h55' - 08h05'	- Report on the supervisory activities of the Board of Supervisors in 2025.
08h05' - 08h30'	- Report on business performance in 2025 and the business plan for 2026.
08h30' - 08h45'	- Proposal on the approval of the audited financial statements for 2025. - Proposal on the plan for distributing after-tax profits for 2025; - Proposal on the remuneration plan for members of the Board of Directors and the Board of Supervisors in 2026; - Proposal on the selection of an independent auditing firm to perform the review of the semi-annual financial statements and the audit of the financial statements for 2026; - Other matters within the scope of authority (if any).
08h45' - 09h15'	Discussion and voting on the approval of reports and proposals presented at the General Meeting.
09h15' - 09h30'	Break.
09h30' - 09h45'	Report on voting results.
09h45' - 10h00'	Approval of the Minutes and the Resolution of the General Meeting.
10h00' - 10h05'	Declaration of the closing of the General Meeting.

ORGANIZING COMMITTEE OF THE GENERAL MEETING