



**HANOI EDUCATION INVESTMENT & DEVELOPMENT ., JSC**  
Address: HEID Office Building, Alley 12 Lang Ha, Giang Vo Ward, Hanoi City  
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## **NOTICE OF INVITATION TO ATTEND THE 2026 ANNUAL GENERAL MEETING OF SHAREHOLDERS**

**To: Shareholders of Hanoi Education Investment and Development .,JSC**

Board of Directors (BOD) of Hanoi Education Investment and Development .,JSC (HEID) respectfully send to our shareholders The invitation to the 2026 Annual General Meeting of Shareholders (AGM) to be held specifically as follows:

- 1. Time: 8:00 a.m. Wednesday, April 15<sup>th</sup>, 2026 .**
  - 2. Venue:** 12<sup>th</sup> floor hall, HEID Office Building, Alley 12 Lang Ha, Giang Vo Ward, Hanoi City.
  - 3. Content:** See the agenda of the General Meeting of Shareholders (*Attached*) .
  - 4. Participants:** All shareholders owning shares of HEID (*Stock code: EID*) according to the shareholder list closed on March 16<sup>th</sup>, 2026 and valid authorized persons to attend.
  - 5. Documents for the AGM:** View or download from the website [www.heid.vn](http://www.heid.vn) from March 25<sup>th</sup>, 2026.
  - 6. Authorization to attend the AGM:** Shareholders who are unable to attend the 2026 AGM and wish to authorize another person to attend on their behalf are kindly requested to execute a written power of attorney in accordance with civil law regulations or using the template attached by the Company. In case there is no authorized person to attend the meeting, shareholders can authorize one of the members of the BOD of HEID (*with attached list*) .
  - 7. Shareholders/ Groups of shareholders** owning 5% or more of the total number of common shares who have proposals to the agenda of the AGM, please send the proposal in writing to the Company's address before 4:00 p.m. on April 10<sup>th</sup>, 2026 .
- To facilitate the organization, shareholders are requested to register to attend/ send valid power of attorney to HEID before 4:00 p.m on April 14<sup>th</sup>, 2026 .
- 8. Shareholders or authorized persons** attending the 2026 AGM must bring the meeting invitation and power of attorney (*for authorized representatives*), legal documents: ID card/citizen identification card/passport (*for individuals*), copy of business registration certificate, establishment decision (*for organizations*) or legal documents of equivalent value.

*Best regards!*

Hanoi, March 25<sup>th</sup>, 2026

**ON BEHALF OF THE BOARD OF DIRECTORS  
CHAIRMAN**



**TRAN VAN QUE**

**SOCIALIST REPUBLIC OF VIETNAM**

**Independence – Freedom - Happiness**



**CONFIRMATION/ POWER OF ATTORNEY**

**TO ATTEND 2026 ANNUAL GENERAL MEETING OF SHAREHOLDERS**

**To: Hanoi Education Investment & Development „JSC**

Names of Shareholders:

The Legal Representative (for organizations):

ID/Passport/Business License No:

issued date

at

Address:

Number of owned shares:

shares

(Select only one given options)

**1. CONFIRM TO ATTEND** ☐

**2. OR AUTHORIZE:** ☐

Individual/Organization name:

ID/Passport/Business License no:

issued date

at

Address:

Number of authorized shares:

Note: In case your entrusted representative is not available, please authorize a member of The BODs to act on your behalf:

No.	Name	Position	Tick	Number of authorized shares
01	Mr. Tran Van Que	Chairman		
02	Mr. Le Thanh Anh	Member of The BOD cum CEO		
03	Ms. Duong Thi Viet Ha	Member of The BOD cum Vice CEO		
04	Mr. Nguyen Duy Hung	Member of The BOD cum Vice CEO		
05	Ms. Nguyen Thi Ngoc Linh	Member of The BOD		

(Please kindly note that: Fill (X) to the box on the right of the member you select to authorize. In case of authorizing more than 01 member, please write specifically the number of authorized shares per person.)

**AUTHORIZED CONTENT:**

- The Authorized Party shall represent the Shareholder to attend and vote at 2026 Annual General Meeting of shareholders of Hanoi Education Investment & Development „Jsc, and to exercise all rights and perform all obligations at the General Meeting of Shareholders in relation to the number of shares so authorized.
- We take full responsibilities for this authorization and commit to strictly follow the current law and charter of Hanoi Education Investment & Development „Jsc.

**Note:**

- The authorization is made once and is not forwarded. The authorized party have to bring identification paper (ID/Passport/Business License) to the Meeting.
- If the authorizing party or the authorized party is an organization, the document must bear the signature of its legal representative and the organization's seal.
- This Power of Attorney is valid only when it is an original copy bearing the signatures of both parties. If the authorizing party or the authorized party is an organization, it must bear the signature of the legal representative and the organization's seal. This Power of Attorney will expire upon the conclusion of the 2026 Annual General Meeting of Shareholders of Hanoi Education Investment and Development „Jsc..

....., April..... 2026

**AUTHORISED PARTY**

(Sign, write full name and seal)

**AUTHORISING PARTY**

(Sign, write full name and seal)





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## THE AGENDA OF 2026 ANNUAL GENERAL MEETING OF SHAREHOLDERS (Expected)

Time: **Wednesday, April 15<sup>th</sup>, 2026**

Venue: 12<sup>th</sup> floor hall, HEID office building, Lane 12 Lang Ha, Giang Vo Ward, Hanoi.

STT	Time	Content	Host
1	08:00 – 08:30	Welcoming shareholders and delegates; verification of shareholders' eligibility Distribution of documents and voting ballots	Organizing Committee
2	08:30 – 08:35	Report on the attendance and percentage of participating shareholders	Board of Supervisors
3	08:35 – 08:40	Opening of the Meeting, introduction of delegates	MC
4	08:40 – 08:45	Introduction and approval of the Presidium	MC
5	08:45 – 08:50	The Chairman appoints the Secretary of the meeting. The Chairman introduces and the Meeting elects the Vote Counting Committee. Approval of the Working and Voting Regulations of the Meeting; Approval of the Agenda of the Meeting.	The Presidium
6	08:50– 10:30	<b>Reports &amp; Proposals:</b> - Report on the activities of the Board of Directors in 2025 and the operation plan for 2026; - Report of the Board of Management on operating performances in 2025 and the plan for 2026; - Report on the Board of Supervisors' activities in 2025 and the operational plan for 2026; - Proposal for approval of the audited separate and consolidated financial statements for 2025; - Report on the profit distribution for 2025 and proposal for 2026; - Proposal on the business targets for 2026; - Report on remuneration of the Board of Directors and the Board of Supervisors in 2025 and proposal for 2026; - Proposal on cash dividend payment for 2025; - Proposal for approval of the contracts and transactions between Hanoi Education Investment and Development Joint Stock Company (HEID) and Vietnam Education Publishing House Limited Company (VEPH); - Proposal for the selection of an independent auditing firm to audit the financial statements for 2026; - Proposal on dismissal and election of additional members of the Board of Directors for the term 2022 – 2027; and approval of the Regulations on the election of additional members of the Board of Directors for the term 2022 – 2027.	The Presidium Board of Supervisors

STT	Time	Content	Host
7	10:30 – 10:45	Discussion Voting on reports, proposals and the additional election of members of the Board of Directors for the term 2022–2027	The Presidium Vote Counting Committee
8	<b>10:45 – 11:00</b>	<b><i>Take a break</i></b>	
9	11:00 – 11:20	Announcement of voting and election results	Vote Counting Committee
10	11:20 – 11:30	Presentation of the draft Minutes and Resolution of the Meeting	The Secretary
		Approval of the Minutes and Resolution of the Meeting	The Presidium
11	11:30 – 11:40	Closing of the Meeting	The Presidium