



Until Perfect

DUC QUAN INVESTMENT AND DEVELOPMENT JOINT STOCK COMPANY (FTM)
Head Office: Lot A3, Nguyen Duc Canh Industrial Park, Thai Binh Ward, Hung Yen Province,
Vietnam
Tel: 02273.845.379 Fax: 02273.845.305
Website: www.fortex.com.vn ; Email: info@fortex.com.vn

No.: 25 /2026/TM-FTM-DHĐCĐ

Hung Yen, 02 April, 2026

INVITATION LETTER

ATTEND THE 2026 ANNUAL GENERAL MEETING OF SHAREHOLDERS

Dear Valued Shareholders of Duc Quan Investment and Development Joint Stock Company,

The Board of Directors of Duc Quan Investment and Development Joint Stock Company (Stock Code: FTM) hereby respectfully announces and cordially invites our valued shareholders to attend the 2026 Annual General Meeting of Shareholders (AGM) as follows:

1. Time and Venue of the Meeting:

First Meeting:

- **Time:** 8:30 AM, April 24, 2026
- **Venue:** Duc Quan Investment and Development Joint Stock Company – Lot A3, Nguyen Duc Canh Industrial Park, Thai Binh Ward, Hung Yen Province, Vietnam

Second Meeting (in case the first meeting does not meet quorum requirements):

- **Time:** 8:30 AM, April 25, 2026
- **Venue:** Duc Quan Investment and Development Joint Stock Company – Lot A3, Nguyen Duc Canh Industrial Park, Thai Binh Ward, Hung Yen Province, Vietnam

2. Meeting Agenda: As outlined in the draft agenda attached to this invitation letter.

3. Participants:

Shareholders entitled to attend the Annual General Meeting of Shareholders as per the shareholder list finalized on March 31, 2026

4. Documents for the AGM will be published on Fortex's website at: www.fortex.com.vn under Investor Relations → Shareholder Information.

5. To facilitate the organization of the Meeting, shareholders or their authorized representatives are kindly requested to confirm their attendance before 5:00 PM, April 23, 2026.

6. Shareholders registering to attend or authorizing another person to attend the AGM are kindly requested to register via telephone, fax, email, or send the Confirmation Letter to the Organizing Committee at:



- Address: Lot A3, Nguyen Duc Canh Industrial Park, Thai Binh Ward, Hung Yen Province, Vietnam.
- Tel: 02273.845.379
- Contact Person: Ms. Luu Thi Thuy Minh

Mobile : 0975.619.196 email: minhlt@fortex.com.vn

7. The authorization dossier for appointing a proxy to attend the Meeting includes: the Power of Attorney form, a copy of the shareholder's ID card (Citizen ID), and presentation of the proxy's original ID card. The Power of Attorney form can be downloaded from the website: www.fortex.com.vn under Investor Relations → Shareholder Information.
8. Shareholders attending the Meeting are kindly requested to bring their original ID card (Citizen ID) or passport.

We respectfully invite our valued shareholders to attend the Meeting!

**BOARD OF DIRECTORS**
CHAIRMEN

LE MANH THUONG





DUC QUAN INVESTMENT AND DEVELOPMENT JOINT STOCK COMPANY –
STOCK CODE:FTM

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AGENDA OF THE 2026 ANNUAL GENERAL MEETING OF SHAREHOLDERS

I- OPENING PROCEDURES		
8h00 – 8h30	:	Reception of delegates and shareholders. Registration of shareholders and distribution of meeting documents.
8h30 – 8h40	:	Announcement of the meeting’s purpose and introduction of delegates
8h40- 8h50	:	Report on the verification of shareholder eligibility to attend the Meeting
8h50 – 9h00	:	Introduction and approval of: <ul style="list-style-type: none"> - The agenda of the General Meeting of Shareholders (GMS) - Rules and regulations governing the conduct of the GMS - The Presidium, Secretariat, and Vote Counting Committee
II- MEETING AGENDA		
9h00 – 9h30	:	Presentation of reports: <ul style="list-style-type: none"> - Report on the activities of the Board of Directors (BOD) in 2025 and operational directions of the BOD for 2026 - Report by the Executive Board on business performance in 2025 and business plan for 2026.
9h30-9h45	:	Presentation of the General Meeting’s proposals (9 proposals)
9h45 - 10h00	:	Discussion among shareholders
10h00 – 10h15	:	Voting on the proposals and election of the Board of Directors for the 2026–2030 term
10h15- 10h30	:	Break; the Vote Counting Committee conducts vote counting.
III- MEETING CONCLUSION		
10h30 – 10h45	:	Announcement of the voting results on the proposals and the election results for the Board of Directors (2026–2030 term)
10h45 – 11h00	:	Approval of the Minutes and Resolutions of the General Meeting of Shareholders.
11h00	:	Official closing of the Meeting.

(Note: According to the decision of the Chairperson of the Meeting, the order and duration of the agenda may be adjusted depending on the actual progress of the session)

ORGANIZING COMMITTEE OF THE MEETING



SOCIALIST REPUBLIC OF VIETNAM
Independence – Freedom – Happiness

POWER OF ATTORNEY

**TO ATTEND AND VOTE AT THE 2026 ANNUAL GENERAL MEETING OF SHAREHOLDERS
DUC QUAN INVESTMENT AND DEVELOPMENT JOINT STOCK COMPANY**

To: The Organizing Committee of the 2026 Annual General Meeting of Shareholders
Duc Quan Investment and Development Joint Stock Company.

Shareholder Name:

Address:

Citizen ID No.: Issued on:..... At:

Is a shareholder of Duc Quan Investment and Development Joint Stock Company
holding shares.

Confirmation: Please select item (a), (b), or (c)

a. Confirm attendance at the Annual General Meeting of Shareholders ☐ (tick ☒ this box if
selected)

b. Authorize another person to attend:

Mr./Ms.:.....

Address:

Citizen ID No.: Issued on:..... At:

c. Authorize the Board of Directors (BOD) of the Company (Please mark X in the box to
authorize one of the members)

- | | |
|--|--|
| <input type="checkbox"/> Mr.: Lê Mạnh Thường | - Chairman of the Board of Directors (BOD) |
| <input type="checkbox"/> Mr.: Đỗ Văn Sinh | - Member of the BOD, General Director |
| <input type="checkbox"/> Mr.: Trần Xuân Tiến | - Member of the BOD, Deputy General Director |
| <input type="checkbox"/> Mr.: Nguyễn Hoàng Giang | - Independent Member of the BOD |
| <input type="checkbox"/> Ms.: Đào Thị Huệ | - Member of the BOD |

Number of authorized shares: shares

Authorized to represent me/the Company to attend and vote on matters within the authority of
the shareholder at the 2026 Annual General Meeting of Shareholders of Duc Quan Investment and
Development Joint Stock Company. This Power of Attorney shall remain valid until the conclusion
of the 2026 Annual General Meeting of Shareholders of Duc Quan Investment and Development
Joint Stock Company.

We hereby take full legal responsibility for this authorization and guarantee not to file any
complaints regarding the voting results of the authorized representative.

AUTHORIZED PERSON

(Signature and full name)

PRINCIPAL / SHAREHOLDER

(Signature and full name, with company seal if
applicable)

Note:

Attendees or authorized representatives participating in the Annual General Meeting of Shareholders (AGM) are kindly requested to confirm their attendance before 17:00 on April 23, 2026 and send the confirmation to the following address:

Duc Quan Investment and Development Joint Stock Company

(Address: Lot A3, Nguyen Duc Canh Industrial Zone, Thai Binh Ward, Hung Yen Province, Vietnam)

Attention: Ms. Luu Thuy Minh – Tel: +84 975 619 196