



QNC
corporation

CÔNG TY CỔ PHẦN XI MĂNG & XÂY DỰNG QUẢNG NINH

☛ Khu Hợp Thành, Phường Yên Tử, Tỉnh Quảng Ninh

☎ (+84) 203.3668355 - 3854143 | (+84) 203.3668354 - 3668392

✉ vanphongqnc@cement.com.vn - pkinhdoanh@cement.com.vn cement.com.vn

No.: 605/TB-HĐQT

Quang Ninh, April 2, 2026

NOTICE

**INVITATION TO ATTEND THE 2026 ANNUAL GENERAL MEETING OF SHAREHOLDERS
QUANG NINH CEMENT AND CONSTRUCTION JOINT STOCK COMPANY**

To: Shareholders of Quang Ninh Cement and Construction Joint Stock Company

The Board of Directors of Quang Ninh Cement and Construction Joint Stock Company (QNC) respectfully invites Shareholders to attend the 2026 Annual General Meeting of Shareholders with the following details:

1. Time:

Half-day meeting, starting from 13:00, May 8, 2026

2. Venue:

Head Office of Quang Ninh Cement and Construction Joint Stock Company
(Address: Hop Thanh Area, Yen Tu Ward, Quang Ninh Province)

3. Meeting Agenda:

- Presentation of the 2025 reports of the Board of Directors (BOD), the Board of Management, and the Supervisory Board; and the 2026 Production and Business Plan;
- Approval of the audited financial statements for 2025;
- Approval of the proposal on the selection of the auditing firm for 2026;
- Submission on amendments to the Company's Charter and internal regulations;
- Submission on the issuance of shares;
- Submission on adjustments to the Company's registered business lines;
- Submission of matters for voting at the 2026 General Meeting of Shareholders;
- Other matters within the authority of the General Meeting of Shareholders;
- **Approval of other issues falling under the authority of the General Meeting of Shareholders.**

4. Attendees:

(i) All shareholders owning shares of Quang Ninh Cement and Construction Joint Stock Company whose names are on the shareholder list as of March 25, 2026, provided by the Vietnam Securities Depository and Clearing Corporation (VSDC); (ii) In case a shareholder cannot attend in person, they may authorize a representative to attend the Meeting. The authorized representative must present a valid Power of Attorney (as per attached form) and ID card or passport upon attendance.

5. Registration for Attendance:

(i) To facilitate the organization of the Meeting, shareholders are kindly requested to confirm their attendance or authorization (using the attached form) and send it directly by post, fax, or email to the Company's Office (as per contact details in Section 6) before 16:00, May 6, 2026; (ii) Shareholders may receive meeting documents and related materials at the Company's Head Office, at the Meeting venue, or download them from the Company's website: <https://cement.com.vn/>

(All travel and accommodation expenses related to attending the Meeting shall be borne by shareholders.)

6. Contact Information:

Quang Ninh Cement and Construction Joint Stock Company

- Address: Hop Thanh Area, Yen Tu Ward, Quang Ninh Province
- Tel: 02033 668 355 / 02033 668 388; Fax: 02033 668 354
- Contact person: Mr. Hoang Kong – QNC Information Disclosure Officer
Mobile: 0912 080 080; Email: hkongqnc@gmail.com

Note:

Shareholders attending the Meeting are requested to bring the Invitation Letter, Registration Form or Power of Attorney, and ID card or passport.

QNC respectfully announces!

Recipients:

- All Shareholders;
- The Board of Directors and Supervisory Board of the Company;
- General Director and Deputy General Directors of the Company;
- Departments/units under the Company;
- Office Archive.

**CHAIRMAN OF THE BOARD OF
DIRECTORS OF THE COMPANY**

Do Hoang Phuc

MEETING ATTENDANCE REGISTRATION OR AUTHORIZATION ATTENDANCE AT THE ANNUAL GENERAL MEETING OF SHAREHOLDERS IN 2026

Dear: Quang Ninh Construction and Cement Joint Stock Company (QNC)

Shareholder's Name:

Legal Representative (for organizations):

ID card/ Citizen ID/Passport/Business Registration Certificate number:

Issued on / / at the

Department of Public Security.

Address:

Total number of shares represented or owned: **Shares**

(Shareholder selects one of the two options below, check the appropriate box)

3. DIRECT REGISTRATION FOR MEETING ATTENDANCE ☐

4. AUTHORIZATION FOR MR./MS. NAMED BELOW TO ATTEND THE MEETING ☐

Mr./Ms.: Shareholder Code (if any):

ID card/ Citizen ID /Passport/Business Registration Certificate number:

Issued on / / at the

Department of Public Security.

Address:

Total number of shares represented or owned: **Shares**

Note: In the event that the shareholder is unable to attend and cannot authorize another person, please authorize the Chairman of the Board of Directors or the General Director of the Company as per the information below:

| No. | Name | Position | Select (X) | Number of authorized shares |
|-----|-------------------|----------------------------------------------------|------------|-----------------------------|
| 1 | Mr. Do Hoang Phuc | Chairman of the Board of Directors | | |
| 2 | Mr. To Ngoc Hoang | Member of the Board of Directors, General Director | | |
| | | | | |

(Note: Please mark (X) next to the name of the member that the shareholder chooses to authorize, only select one person for the entire number of shares owned; if you wish to authorize multiple people, please specify the number of shares authorized for each member).

Authorization Content:

- The authorized party is entitled to represent the authorizing party to attend and vote on all matters at the Annual General Meeting of Shareholders in 2026 of Quang Ninh Construction and Cement Joint Stock Company to exercise all rights and obligations at the General Meeting of Shareholders related to the number of shares authorized.
- We take full responsibility for this authorization and commit to strictly comply with the current legal regulations and the Articles of Association of QNC, and we will not have any complaints in the future..

Note:

- The authorized party is not allowed to delegate their own shares and/or the shares of the authorizing party to others.
- Bring ID card/ Citizen ID /Passport when attending the meeting.
- If the authorizing party or the authorized party is an organization, it must have the signature of the legal representative and the organization's seal.
- This registration form for meeting attendance or authorization is only valid when it is an original document with the live signatures of both parties and will become invalid when the Annual General Meeting of Shareholders in 2026 of Quang Ninh Construction and Cement Joint Stock Company concludes./.

Date ____ Month ____ Year 2026

Shareholder/Authorizing Party

(Sign and write clearly the full name, and affix the seal if applicable)

Authorized Party

(Sign and write clearly the full name, and affix the seal if applicable)



No.: 606/ CT-ĐHCD

✉ vanphongqnc@cement.com.vn - pkinhdoanh@cement.com.vn 🌐 cement.com.vn

Quang Ninh, April 2, 2026

**AGENDA OF THE 2026 ANNUAL GENERAL MEETING OF SHAREHOLDERS
QUANG NINH CEMENT AND CONSTRUCTION JOINT STOCK COMPANY (QNC)**

Half-day, from **13:00, May 8, 2026**

Head Office of Quang Ninh Cement and Construction Joint Stock Company

(Address: Hop Thanh Area, Yen Tu Ward, Quang Ninh Province)

(Depending on actual conditions, the time, venue, and format of the 2026 Annual General Meeting of Shareholders may be adjusted. Any changes will be published on the Company's website: <https://cement.com.vn/> and disclosed in accordance with regulations.)

Agenda Details

| No. | Time | Content |
|-----|---------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1 | 13:00 – 14:00 | Registration of shareholders attending the Meeting |
| 2 | 14:00 – 14:05 | Opening and organization: - Introduction of the Presidium, Chairperson, Secretary, and Vote Counting Committee; - Approval of the Meeting Agenda; - Adoption of Meeting regulations and list of attending shareholders |
| 3 | 14:05 – 14:30 | Reports presented at the Meeting: - Reports of the Board of Directors, Board of Management, and Supervisory Board for 2025; 2026 Production and Business Plan; - Approval of the audited financial statements for 2025; - Approval of the proposal on the selection of the auditing firm for 2026 |
| 4 | 14:30 – 15:00 | Approval of proposals: - Proposal on amendments to the Company's Charter and internal regulations; - Proposal on share issuance; - Proposal on adjustment of the Company's registered business lines; - Other matters submitted for voting at the 2026; - Other matters within the authority of the General Meeting of Shareholders |
| 5 | 15:00 – 15:20 | Discussion session |
| 6 | 15:20 – 16:00 | Approval of the Minutes and Resolution of the Meeting |
| 7 | 16:30 | Closing of the Meeting |