

CÔNG TY CP TK XD TM  
PHÚC THỊNH  
PHUC THINH DESIGN  
CONSTRUCTION TRADING  
CORPORATION  
Số: 53/PTD-2026  
No.: 53/PTD-2026

CỘNG HÒA XÃ HỘI CHỦ NGHĨA VIỆT NAM  
SOCIALIST REPUBLIC OF VIETNAM  
Độc lập - Tự do - Hạnh phúc  
Independence - Freedom - Happiness  
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CÔNG BỐ THÔNG TIN TRÊN CỔNG THÔNG TIN ĐIỆN TỬ CỦA  
ỦY BAN CHỨNG KHOÁN NHÀ NƯỚC  
INFORMATION DISCLOSURE

Kính gửi: Ủy ban Chứng khoán Nhà nước  
Sở Giao dịch Chứng khoán Hà Nội  
To: State Securities Commission of Vietnam  
/Hanoi Stock Exchange

Công ty Cổ phần Thiết kế Xây dựng Thương mại Phúc Thịnh/ *Phuc Thinh Design Construction Trading Corporation*

Mã chứng khoán/ *Stock code:* PTD

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Loại thông tin công bố/ *Information disclosure type:*

☒ 24h ☐ 72h ☐ Yêu cầu/ *Request* ☐ Bất thường/ *Extraordinary* ☐ Định kỳ/ *Periodic*

(Công ty đánh dấu X vào mục cần công bố/ *The company marks X in the section to be disclosed*)

Nội dung thông tin công bố: Ban hành Điều lệ, quy chế hoạt động của hội đồng quản trị, quy chế hoạt động của Ban kiểm soát và quy chế nội bộ về quản trị công ty năm 2026

*Disclosure content: Promulgation of the Charter, the Operating Regulations of the Board of Directors, the Operating Regulations of the Supervisory Board, and the Internal Corporate Governance Regulations for 2026.*

Thông tin này sẽ được công bố trên trang thông tin điện tử của Công ty Cổ phần Thiết kế Xây dựng Thương mại Phúc Thịnh vào ngày 13/05/2026 tại đường dẫn [www.phucthinh.com.vn](http://www.phucthinh.com.vn).

*This information will be published on the official website of Phuc Thinh Design Construction Trading Corporation on May 13<sup>th</sup>, 2026, at [www.phucthinh.com.vn](http://www.phucthinh.com.vn).*

Chúng tôi xin cam kết các thông tin công bố trên đây là đúng sự thật và hoàn toàn chịu trách nhiệm trước pháp luật về nội dung các thông tin đã công bố.



We hereby commit that the disclosed information above is truthful and take full responsibility before the law for the content of the disclosed information.

Ngày 13 tháng 05 năm 2026  
May 13<sup>th</sup>, 2026

Người thực hiện công bố thông tin  
*Information Discloser*



(Ký, ghi rõ họ tên)  
(Sign, full name)

A handwritten signature in blue ink, appearing to be "Vũ Trần Vĩnh Thụy".

VŨ TRẦN VĨNH THỤY  
VU TRAN VINH THUY





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**REGULATIONS ON OPERATION OF THE BOARD  
OF SUPERVISORS  
PHUC THINH DESIGN CONSTRUCTION  
TRADING CORPORATION**

**Ho Chi Minh City, May 2026**



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## CHAPTER I - GENERAL PROVISIONS

### Article 1. Scope of adjustment and subjects of application

1. Scope of adjustment: The Regulations on Operation of the Board of Supervisors stipulate the organizational structure, personnel, standards, conditions, rights, and obligations of the Board of Supervisors and members of the Board of Supervisors in accordance with the Law on Enterprises, the Company Charter, and other relevant regulations.

2. Subjects of application: The Regulations on Operation of the Board of Supervisors apply to the Board of Supervisors and members of the Board of Supervisors.

### Article 2. Operating principles of the Board of Supervisors

The Board of Supervisors works on a collective principle. Members of the Board of Supervisors are personally responsible for their assigned tasks and are jointly responsible before the General Meeting of Shareholders and before the law for the work and decisions of the Board of Supervisors.

### Article 3. Definitions and terms

1. In these Regulations, the following terms are understood as follows:

- a) *Charter capital* is the total par value of shares sold or registered for purchase upon the establishment of the joint stock company and in accordance with Article 6 of the Company Charter of Phuc Thinh Design Construction Trading Corporation.
- b) *Law on Enterprises* is the Law on Enterprises No. 59/2020/QH14 passed by the National Assembly of the Socialist Republic of Vietnam on June 17, 2020, and amended and supplemented by Law No. 76/2025/QH15 dated June 17, 2025;
- c) *Law on Securities* is the Law on Securities No. 54/2019/QH14 passed by the National Assembly of the Socialist Republic of Vietnam on November 26, 2019, and amended and supplemented by Law No. 56/2024/QH15 dated 29/11/2024;
- d) *Executive officer* is the General Director, Deputy General Director, Chief Accountant, and other executives appointed by the Board of Directors;
- e) *Corporate manager* is a person who manages the Company, including the Chairman, member of the Board of Directors, General Director, and other individuals holding managerial positions appointed by the General Meeting of Shareholders or the Board of Directors;
- f) *Related persons* are individuals or organizations as stipulated in Clause 46, Article 4 of the Law on Securities;
- g) *Shareholder* is an individual or organization owning at least one share of the joint stock company;
- h) *Member of the Board of Supervisors* is a Supervisor

2. In these Regulations, references to one or more regulations or other documents include any amendments, supplements, or replacement documents.



3. The headings (Sections, Articles of these Regulations) are used for convenience in understanding the content and do not affect the content of these Regulations.

## **CHAPTER II - MEMBER OF THE BOARD OF SUPERVISORS**

### **Article 4. Rights, obligations, and responsibilities of members of the Board of Supervisors**

1. Strictly comply with the law, the Company Charter, resolutions of the General Meeting of Shareholders, and professional ethics in exercising assigned rights and obligations.
2. Exercise assigned rights and obligations honestly, carefully, and in the best manner to ensure the maximum legitimate interests of the Company.
3. Be loyal to the interests of the Company and shareholders; do not abuse their position, title, or use information, know-how, business opportunities, or other assets of the Company for personal gain or to serve the interests of other organizations or individuals.
4. Other obligations as prescribed by the Law on Enterprises and the Company Charter; including the right to access information and documents related to the Company's operating situation. Members of the Board of Directors, the General Director, and other executive officers are responsible for providing information in a timely and complete manner at the request of members of the Board of Supervisors.
5. In case of violation of the provisions in Clauses 1, 2, 3, and 4 of this Article that causes damage to the Company or others, the member of the Board of Supervisors shall be personally or jointly liable to compensate for such damage. Income and other benefits obtained by the member of the Board of Supervisors due to the violation must be returned to the Company.
6. In case a member of the Board of Supervisors is found to have violated their assigned rights and obligations, they must notify the Board of Supervisors in writing, requesting the violating person to terminate the violation and remedy the consequences.

### **Article 5. Term of office and number of members of the Board of Supervisors**

1. The number of members of the Board of Supervisors of the Company is 03. The term of office of a member of the Board of Supervisors is no more than 05 years and they may be re-elected for an unlimited number of terms.
2. A member of the Board of Supervisors is not necessarily a shareholder of the Company.
3. More than half of the members of the Board of Supervisors must be permanent residents in Vietnam.
4. In case the term of office of members of the Board of Supervisors ends at the same time but members of the Board of Supervisors for the new term have not yet been elected, the members of the Board of Supervisors whose term has expired shall continue to exercise their rights and obligations until the members of the Board of Supervisors for the new term are elected and assume their duties.

### **Article 6. Standards and conditions for members of the Board of Supervisors**

1. Members of the Board of Supervisors must meet the following standards and conditions:

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***Regulations on Operation of the Board of Supervisors of Phuc Think Design Construction Trading Corporation***



- a) Not fall into the categories specified in Clause 2, Article 17 of the Law on Enterprises;
- b) Have been trained in one of the majors in economics, finance, accounting, auditing, law, business administration, or a major suitable for the Company's business activities;
- c) Not be a person with family relations to members of the Board of Directors, the General Director, and other corporate managers;
- d) Is not a corporate manager, and is not necessarily a shareholder or employee of the Company;
- đ) Must not work in the accounting or finance department of the Company;
- e) Must not be a member or employee of an independent auditing firm that has audited the Company's financial statements in the 03 consecutive years prior.

2. In addition to the standards and conditions specified in Clause 1 of this Article, members of the Board of Supervisors of the Company must ensure they meet all conditions as prescribed in Clause 2, Article 169 of the Law on Enterprises.

#### **Article 7. Head of the Board of Supervisors**

- 1. The Head of the Board of Supervisors must have a university degree or higher in one of the majors in economics, finance, accounting, auditing, law, business administration, or a major related to the business activities of the enterprise.
- 2. The Head of the Board of Supervisors shall be elected by the Board of Supervisors from among its members; the election, dismissal, and removal shall be based on the majority principle.
- 3. The rights and obligations of the Head of the Board of Supervisors are stipulated by the Company Charter.

#### **Article 8. Candidacy and nomination of members of the Board of Supervisors**

- 1. Shareholders or groups of shareholders owning 10% or more of the total common shares have the right to nominate candidates for the Board of Supervisors in accordance with the Law on Enterprises and the Company Charter. Shareholders or groups of shareholders holding from 10% to less than 20% of the total voting shares have the right to nominate one (01) candidate; from 20% to less than 30% may nominate up to two (02) candidates; from 30% to less than 40% may nominate up to three (03) candidates; from 40% to less than 50% may nominate up to four (04) candidates; from 50% to less than 60% may nominate five (05) candidates or more.
- 2. In case the number of candidates for the Board of Supervisors through nomination and candidacy according to Clause 5, Article 115 of the Law on Enterprises is not sufficient, the incumbent Board of Supervisors may nominate additional candidates in accordance with the Company Charter, the Internal Regulations on Corporate Governance, and the Regulations on Operation of the Board of Supervisors. The nomination of additional candidates by the incumbent Board of Supervisors must be clearly announced before the General Meeting of Shareholders votes to elect members of the Board of Supervisors in accordance with the law.





3. In case the number of candidates nominated by the incumbent Board of Supervisors according to Clause 2 of this Article is still not sufficient, the Board of Supervisors shall announce the information that the number of candidates for the Board of Supervisors is not sufficient no later than 05 days before the opening date of the General Meeting of Shareholders. The incumbent Board of Supervisors shall organize for other shareholders to nominate in accordance with the Company Charter, the Internal Regulations on Corporate Governance, and the Regulations on Operation of the Board of Supervisors. The organization of additional nominations by the incumbent Board of Supervisors for other shareholders must be clearly announced before the General Meeting of Shareholders votes to elect members of the Board of Supervisors in accordance with the law.

#### **Article 9. Method of election, dismissal, and removal of members of the Board of Supervisors**

1. The election, dismissal, and removal of members of the Board of Supervisors fall under the authority of the General Meeting of Shareholders.

2. Voting to elect members of the Board of Supervisors must be conducted using the cumulative voting method, whereby each shareholder has a total number of voting ballots corresponding to the total number of shares owned multiplied by the number of members to be elected to the Board of Supervisors, and shareholders have the right to aggregate all or part of their total votes for one or more candidates. The elected Supervisor is determined by the number of votes calculated from highest to lowest, starting from the candidate with the highest number of votes until the number of members specified in the Company Charter is reached. In case there are 02 or more candidates with the same number of votes for the last member of the Board of Supervisors, a re-election will be held among the candidates with the same number of votes or a selection will be made based on criteria specified in the election regulations or the Company Charter.

3. If the number of candidates is less than or equal to the number of members of the Board of Supervisors to be elected, the election of members of the Board of Supervisors may be conducted using the cumulative voting method or the voting method (approve, disapprove, no opinion). The voting rate for approval via the voting method is implemented in accordance with Clause 2, Article 21 of the Company Charter.

#### **Article 10. Cases of dismissal and removal of members of the Board of Supervisors**

1. The General Meeting of Shareholders shall dismiss a member of the Board of Supervisors in the following cases:

- a) No longer meeting the standards and conditions for being a member of the Board of Supervisors as prescribed in Article 169 of the Law on Enterprises;
- b) Having submitted a resignation letter that has been accepted;
- c) Other cases as prescribed by law and the Company Charter.

2. Upon receiving a document regarding a member of the Board of Supervisors having submitted a resignation letter or falling under one or more cases for dismissal as prescribed in this Clause, the Board of Supervisors is responsible for recording and submitting it to the



General Meeting of Shareholders for consideration of dismissal at the nearest meeting or proposing that the Board of Directors organize the collection of shareholders' written comments.

During the period awaiting the decision of the General Meeting of Shareholders, the member subject to dismissal consideration remains a member of the Board of Supervisors in accordance with the law. The remaining members of the Board of Supervisors may review and decide on the adjustment of internal task assignments for this member to ensure that the operations of the Board of Supervisors are carried out continuously and effectively.

The payment of remuneration and other benefits to the member of the Board of Supervisors during this period shall be considered based on the actual level of participation in the activities of the Board of Supervisors and decided according to the majority principle of the remaining members of the Board of Supervisors.

3. In case a member of the Board of Supervisors submits a resignation letter, the specific sequence and procedures for receipt are as follows:

a) To notify of resignation, the resigning member of the Board of Supervisors must send a Resignation Letter to the Company, including the following main contents:

- Position being resigned from;
- Reasons for resignation;
- Effective date (clearly stating the start date);
- Signature and full name (handwritten) of the member of the Board of Supervisors.

b) The process for handling the resignation letter of a member of the Board of Supervisors is as follows:

- The Company shall disclose extraordinary information within 24 hours from the time of receiving the resignation letter.
- The Head of the Board of Supervisors or the person convening the meeting must send a notice of the meeting to the members of the Board of Supervisors within 07 (seven) working days from the date the Company receives the resignation letter and at the latest 03 (three) working days before the meeting date.

- The meeting of the Board of Supervisors must be held no later than 10 working days from the date the Company receives the resignation letter.

- + In case the Board of Supervisors approves the receipt of the resignation letter, the resigning member of the Board of Supervisors shall continue to exercise their rights and obligations until the General Meeting of Shareholders passes the decision on the dismissal of the member of the Board of Supervisors, except for the right to attend and vote at meetings of the Board of Directors and the right to receive remuneration of a member of the Board of Directors.
- + In case the Board of Supervisors does not approve the receipt of the resignation letter, the resigning member of the Board of Supervisors shall continue to exercise their rights

and obligations until the General Meeting of Shareholders passes the decision on the dismissal of the member of the Board of Supervisors. The Board of Directors must notify the resigning member of the Board of Supervisors in writing, clearly stating the reasons for refusing to accept the resignation letter, no later than 02 working days after the date of the decision.

4. The General Meeting of Shareholders shall remove a member of the Board of Supervisors in the following cases:

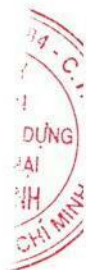
- a) Failure to complete assigned tasks and duties;
- b) Failure to perform their rights and obligations for 06 consecutive months, except in cases of force majeure;
- c) Repeated violations or serious violations of the obligations of a member of the Board of Supervisors as prescribed by the Law on Enterprises and the Company Charter;
- d) Other cases as per the resolution of the General Meeting of Shareholders.

#### **Article 11. Notification of election, dismissal, and removal of members of the Board of Supervisors**

1. In case candidates for the Board of Supervisors have been identified, the Company must disclose information related to the candidates at least 10 days before the opening date of the General Meeting of Shareholders on the Company's website so that shareholders can learn about these candidates before voting. Candidates for the Board of Supervisors must provide a written commitment regarding the truthfulness and accuracy of the disclosed personal information and must commit to performing their duties honestly, carefully, and in the best interest of the Company if elected as a member of the Board of Supervisors. Information related to candidates for the Board of Supervisors to be disclosed includes:

- a) Full name, date, month, and year of birth;
- b) Qualification;
- c) Work history;
- d) Other managerial positions;
- đ) Interests related to the Company and related parties of the Company;
- e) Other information (if any) as prescribed by the Company Charter;
- g) The Company is responsible for disclosing information about companies where the candidate currently holds managerial positions and interests related to the Company of the candidate for the Board of Supervisors (if any).

2. Notification of the results of the election, dismissal, and removal of members of the Board of Supervisors shall be carried out in accordance with the regulations on information disclosure.





## **CHAPTER III - BOARD OF SUPERVISORS**

### **Article 12. Rights, obligations, and responsibilities of the Board of Supervisors**

1. The Board of Supervisors shall supervise the Board of Directors and the General Director in the management and administration of the Company.
2. Inspect the reasonableness, legality, truthfulness, and level of caution in management and administration of business activities; the systematic, consistent, and appropriate nature of accounting, statistics, and preparation of financial statements.
3. Appraise the completeness, legality, and truthfulness of the business performance report, annual and 6-month financial statements of the Company, and the report evaluating the management work of the Board of Directors, and submit the appraisal report at the annual General Meeting of Shareholders. Review contracts and transactions with related parties under the approval authority of the Board of Directors or the General Meeting of Shareholders and provide recommendations on contracts and transactions that require approval from the Board of Directors or the General Meeting of Shareholders.
4. Review, inspect, and evaluate the effectiveness and efficiency of the internal control, internal audit, risk management, and early warning systems of the Company.
5. Examine accounting books, accounting records, and other documents of the Company, and the management and administration of the Company's activities when deemed necessary or pursuant to a resolution of the General Meeting of Shareholders or at the request of a shareholder or group of shareholders as prescribed in Clause 2, Article 115 of the Law on Enterprises.
6. Upon the request of a shareholder or group of shareholders as prescribed in Clause 2, Article 115 of the Law on Enterprises, the Board of Supervisors shall conduct an inspection within 07 working days from the date of receiving the request. Within 15 days from the date of completing the inspection, the Board of Supervisors must report on the issues requested for inspection to the Board of Directors and the shareholder or group of shareholders who made the request. The inspection report of the Board of Supervisors must be made in writing and must include the following contents: the issue to be inspected, the purpose of the inspection; the time of the inspection; the member of the Board of Supervisors performing the inspection; the documents inspected; the results of the inspection; and the assessment of the Board of Supervisors regarding the issue to be inspected. The inspection by the Board of Supervisors as prescribed in this Clause must not hinder the normal operations of the Board of Directors or disrupt the administration of the Company's business activities.
7. The Board of Supervisors is responsible for receiving requests for searching books and records from common shareholders as prescribed in Clause 1, Article 45 of the Company Charter and carrying out the requests for information provision accordingly to the Board of Directors, General Director, or other corporate managers. The process for requesting information provision is prescribed in the Internal Regulations on Corporate Governance. The person provided with information is responsible for keeping the provided information confidential and using it for the assigned work for the correct purpose.



8. Recommend to the Board of Directors or the General Meeting of Shareholders measures to amend, supplement, or improve the organizational structure of management, supervision, and administration of the Company's business activities.
9. Upon discovering that a member of the Board of Directors or the General Director violates the provisions of Article 165 of the Law on Enterprises, they must immediately notify the Board of Directors in writing, requesting the violator to cease the violation and have solutions to remedy the consequences.
10. Attend and participate in discussions at meetings of the General Meeting of Shareholders, the Board of Directors, and other meetings of the Company.
11. Use independent consultants and the Company's internal audit department to perform assigned tasks.
12. The Board of Supervisors may consult the Board of Directors before submitting reports, conclusions, and recommendations to the General Meeting of Shareholders.
13. Inspect each specific issue related to the management and administration of the Company's activities at the request of shareholders.
14. Request the Board of Directors to convene an extraordinary General Meeting of Shareholders.
15. Replace the Board of Directors to convene the General Meeting of Shareholders within 30 days in case the Board of Directors fails to convene the General Meeting of Shareholders as prescribed in Clause 3, Article 140 of the Law on Enterprises.
16. Request the Chairman of the Board of Directors to convene a meeting of the Board of Directors.
17. Review, extract, and copy part or all of the content of the declared list of related persons and related interests as prescribed in Clause 1 and Clause 2, Article 164 of the Law on Enterprises. The process for requesting information provision is prescribed in the Internal Regulations on Corporate Governance.
18. Propose and recommend the General Meeting of Shareholders to approve the list of approved auditing firms to audit the Company's financial statements; approved auditing firms to inspect the Company's activities when deemed necessary.
19. Be responsible to shareholders for their supervisory activities.
20. Supervise the Company's financial situation and the compliance with the law by members of the Board of Directors, the General Director, and other corporate managers in their activities.
21. Ensure coordination of activities with the Board of Directors, the General Director, and shareholders.
22. In case of detecting violations of the law or the Company Charter by members of the Board of Directors, the General Director, or other executive officers, the Board of Supervisors must notify the Board of Directors in writing within 48 hours, requesting the violating person to terminate the violation and implement solutions to remedy the consequences.





23. Develop the Regulations on Operation of the Board of Supervisors and submit them to the General Meeting of Shareholders for approval.

24. Witness the Board of Directors organizing the vote counting and preparing the vote counting minutes if requested by the Board of Directors in the case of collecting shareholders' written comments to pass a resolution of the General Meeting of Shareholders.

25. The Head of the Board of Supervisors shall preside over the General Meeting of Shareholders to elect a chairperson for the meeting in case the Chairperson is absent or temporarily unable to work and the remaining members of the Board of Directors cannot elect a chairperson. In this case, the person with the highest number of votes shall preside over the meeting.

26. Perform other rights and obligations as prescribed by the Law on Enterprises, the Company Charter, and Resolutions of the General Meeting of Shareholders.

### **Article 13. Right of the Board of Supervisors to be provided with information**

1. Documents and information must be sent to members of the Board of Supervisors at the same time and in the same manner as to members of the Board of Directors, including:

a) Meeting invitations, ballots for members of the Board of Directors, and accompanying documents;

b) Resolutions, decisions, and minutes of meetings of the General Meeting of Shareholders and the Board of Directors;

c) Reports of the General Director submitted to the Board of Directors or other documents issued by the Company.

2. Members of the Board of Supervisors have the right to access records and documents of the Company kept at the head office, branches, and other locations related to the performance of assigned tasks of the members of the Board of Supervisors if approved by the Board of Supervisors, and this information does not fall within the scope of the company's business secrets. Persons provided with information are responsible for keeping the information confidential and using it for the correct purpose for the assigned work; they have the right to visit the workplaces of the Company's corporate managers and employees during working hours. The procedure for requesting information is specified in the Internal Regulations on Corporate Governance.

3. The Board of Directors, members of the Board of Directors, the General Director, and other corporate managers must provide full, accurate, and timely information and documents regarding the management, administration, and operating activities of the Company upon the request of members of the Board of Supervisors or the Board of Supervisors.

### **Article 14. Responsibilities of the Board of Supervisors in convening an extraordinary General Meeting of Shareholders**

1. The Board of Supervisors is responsible for replacing the Board of Directors to convene the General Meeting of Shareholders within 30 days in case the Board of Directors fails to convene the General Meeting of Shareholders in the following cases:



- a) The number of remaining members of the Board of Directors or the Board of Supervisors is less than the number of members prescribed by law;
- b) Upon the request of a shareholder or a group of shareholders as prescribed in Clause 2, Article 115 of the Law on Enterprises; the request to convene the General Meeting of Shareholders must be made in writing, clearly stating the reasons and purposes of the meeting, with sufficient signatures of the relevant shareholders or the written request may be made in multiple copies and collected with sufficient signatures of the relevant shareholders; The shareholder or group of shareholders shall be fully responsible before the law for the accuracy and honesty of the documents and evidence provided to the competent authority when requesting to convene the General Meeting of Shareholders.
- c) When there is a request to convene an extraordinary General Meeting of Shareholders from the Board of Supervisors but the Board of Directors fails to do so, unless the Company Charter provides otherwise.
2. In case the Board of Supervisors fails to convene the General Meeting of Shareholders as prescribed, the Board of Supervisors must compensate for damages incurred by the Company.
3. Expenses for convening and conducting the General Meeting of Shareholders as prescribed in Clause 1 of this Article shall be reimbursed by the Company.

## **CHAPTER IV - MEETINGS OF THE BOARD OF SUPERVISORS**

### **Article 15. Meetings of the Board of Supervisors**

1. The Board of Supervisors must meet at least two (02) times per year, and the number of members attending the meeting must be at least two-thirds (2/3) of the members of the Board of Supervisors.
2. The Board of Supervisors has the right to request members of the Board of Directors, the General Director, and representatives of the approved auditing firm to attend and answer issues that need clarification.

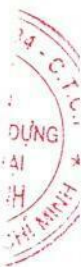
### **Article 16. Minutes of the Board of Supervisors meeting**

Minutes of the Board of Supervisors meeting shall be prepared in detail and clearly. The minute-taker and members of the Board of Supervisors attending the meeting must sign the meeting minutes. The minutes of the Board of Supervisors meetings must be kept to determine the responsibility of each member of the Board of Supervisors.

## **CHAPTER V - REPORTING AND DISCLOSURE OF INTERESTS**

### **Article 17. Submission of annual reports**

Reports of the Board of Supervisors at the annual General Meeting of Shareholders include the following contents:





1. Report on the Company's business results and the performance of the Board of Directors and the General Director to be submitted to the General Meeting of Shareholders for approval at the annual General Meeting of Shareholders.
2. Self-assessment report on the performance of the Board of Supervisors and its members.
3. Remuneration, operating expenses, and other benefits of the Board of Supervisors and each member of the Board of Supervisors.
4. Summary of meetings of the Board of Supervisors and conclusions and recommendations of the Board of Supervisors; results of monitoring the Company's operating and financial situation.
5. Assessment report on transactions between the Company, its subsidiaries, and other companies in which the Company holds more than fifty percent (50%) or more of the charter capital with members of the Board of Directors, the General Director, and related persons of such members; transactions between the Company and companies in which a member of the Board of Directors is a founding member or a corporate managers within the 03 years prior to the time of transaction.
6. Results of monitoring the Board of Directors, the General Director, and other executive officers.
7. Results of assessing the coordination of activities between the Board of Supervisors and the Board of Directors, the General Director, and shareholders.
8. Proposals and recommendations to the General Meeting of Shareholders to approve the list of approved auditing firms to audit the Company's financial statements; approved auditing firms to inspect the Company's activities when deemed necessary.

#### **Article 18. Salary and other benefits**

Salary, remuneration, bonuses, and other benefits of members of the Board of Supervisors shall be implemented according to the following provisions:

1. Members of the Board of Supervisors are paid salaries, remuneration, bonuses, and other benefits as decided by the General Meeting of Shareholders. The General Meeting of Shareholders decides the total amount of salary, remuneration, bonuses, other benefits, and the annual operating budget of the Board of Supervisors.
2. Members of the Board of Supervisors are reimbursed for reasonable expenses for food, accommodation, travel, and the use of independent consulting services. The total amount of this remuneration and expenses shall not exceed the total annual operating budget of the Board of Supervisors approved by the General Meeting of Shareholders, unless otherwise decided by the General Meeting of Shareholders.
3. Salaries and operating expenses of the Board of Supervisors shall be included in the Company's business expenses in accordance with the law on corporate income tax and other relevant legal provisions and must be recorded as a separate item in the Company's annual financial statements.





## **Article 19. Disclosure of related interests**

1. Members of the Board of Supervisors of the Company must declare to the Company their related interests, including:

a) Name, enterprise identification number, address of the head office, and business lines of the enterprise that they own or hold a portion of capital contribution or shares; the percentage and time of ownership of such capital contribution or shares;

b) Name, enterprise identification number, address of the head office, and business lines of the enterprise that their related persons own, jointly own, or separately own a portion of capital contribution or shares of over 10% of the charter capital.

2. The declaration as prescribed in Clause 1 of this Article must be made within 07 working days from the date the related interest arises; any amendments or supplements must be notified to the Company within 07 working days from the date of the corresponding amendment or supplement.

3. Members of the Board of Supervisors and their related persons may only use information obtained through their positions to serve the interests of the Company.

4. Members of the Board of Supervisors are obliged to notify the Board of Directors and the Board of Supervisors in writing of transactions between the Company, its subsidiaries, and other companies in which the Company holds more than fifty percent (50%) or more of the charter capital with the member of the Board of Supervisors or their related persons in accordance with the law. For the aforementioned transactions approved by the General Meeting of Shareholders or the Board of Directors, the Company must disclose information about these resolutions in accordance with the securities law on information disclosure.

5. Members of the Board of Supervisors and their related persons must not use or disclose inside information to other persons to perform related transactions.

## **CHAPTER VI - RELATIONSHIP OF THE BOARD OF SUPERVISORS**

### **Article 20. Relationship between members of the Board of Supervisors**

The members of the Board of Supervisors have an independent relationship, not dependent on each other, but coordinate and collaborate in common work to ensure the effective performance of the responsibilities, rights, and duties of the Board of Supervisors in accordance with the law and the Company Charter. The Head of the Board of Supervisors is the coordinator of the common work of the Board of Supervisors but does not have the power to control the members of the Board of Supervisors.

### **Article 21. Relationship with the Board of Management**

The Board of Supervisors has an independent relationship with the Company's Board of Management and is the unit that performs the function of supervising the activities of the Board of Management.



#### **Article 22. Relationship with the Board of Directors**

The Board of Supervisors has an independent relationship with the Company's Board of Directors and is the unit that performs the function of supervising the activities of the Board of Directors.

### **CHAPTER VII - IMPLEMENTATION PROVISIONS**

#### **Article 23. Effectiveness**

The Regulations on Operation of the Board of Supervisors of Phuc Thinh Design Construction Trading Corporation consists of 7 chapters, 23 articles and takes effect from *May 13<sup>th</sup>* 2026.

**ON BEHALF OF BOS  
HEAD OF THE BOARD OF  
SUPERVISORS**



**MR PHAM VIET TUAN**

