

**SOCIALIST REPUBLIC OF VIETNAM**

**Independence – Freedom – Happiness**

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**SAMETEL**

Power of future

# **CHARTER**

## **OF SAMETEL JOINT STOCK COMPANY**

*(Issued in accordance with the Resolution of  
the General Meeting of Shareholders dated April 20, 2026)*

## MỤC LỤC

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## PREAMBLE

This Charter is adopted pursuant to the Resolution of the General Meeting of Shareholders held on April 20, 2026.

## CHAPTER I. DEFINITIONS OF TERMS IN THE CHARTER

### Article 1. Interpretation of Terms

1. In this Charter, the following terms shall be construed as follows:
  - a. *Charter Capital* means the total par value of shares sold or subscribed at the time of establishment of the joint stock company and in accordance with Article 6 of this Charter;
  - b. *Law on Enterprises* means the Law on Enterprises No. 59/2020/QH14 adopted by the National Assembly of the Socialist Republic of Vietnam on June 17, 2020;
  - c. *Law on Securities* means the Law on Securities No. 54/2019/QH14 adopted by the National Assembly of the Socialist Republic of Vietnam on November 26, 2019;
  - d. *Vietnam* means the Socialist Republic of Vietnam;
  - e. *Company* means SAMETEL Joint Stock Company;
  - f. *Date of Establishment* means the date on which the Company is first granted the Enterprise Registration Certificate (Business Registration Certificate or equivalent documents);
  - g. *Executive Officers* means the General Director, Deputy General Directors, Chief Accountant and other executives appointed by the Board of Directors;
  - h. *Managers of the Company* include the Chairman of the Board of Directors, members of the Board of Directors, the General Director and other managers appointed by the General Meeting of Shareholders or the Board of Directors;
  - i. *Related Persons* means individuals or organizations as defined in Clause 46, Article 4 of the Law on Securities;
  - j. *Shareholders* means individuals or organizations owning at least one share of the joint stock company;
  - k. *Founding Shareholders* means shareholders owning at least one ordinary share and whose names are listed in the register of founding shareholders of the joint stock company;
  - l. *Major Shareholders* means shareholders as defined in Clause 18, Article 4 of the Law on Securities;
  - m. *Operating Term* means the duration of operation of the Company as specified in Article 2 of this Charter;
  - n. *Stock Exchange* means the Vietnam Stock Exchange and its subsidiaries.
2. In this Charter, references to any provision or document shall include any amendments, supplements or replacements thereof.
3. Headings (Chapters and Articles of this Charter) are included for convenience of reference only and shall not affect the interpretation of this Charter.



## **CHAPTER II. NAME, LEGAL FORM, HEAD OFFICE, BRANCHES, REPRESENTATIVE OFFICES, BUSINESS LOCATIONS, TERM OF OPERATION AND LEGAL REPRESENTATIVE OF THE COMPANY**

### **Article 2. Name, legal form, head office, branches, representative offices, business locations and term of operation of the Company**

1. Name of the Company
  - Vietnamese name: SAMETEL JOINT STOCK COMPANY
  - Foreign name: SAMETEL CORPORATION
  - Abbreviated name: SAMETEL (SMT)
2. The Company is a joint stock company with legal entity status in accordance with the current laws of Vietnam.
3. Registered head office of the Company:
  - Address: 9th Floor, Millennium Tower, No. 4 Quang Trung Street, Ha Dong Ward, Hanoi City, Vietnam
  - E-mail: cbtt@sametel.com.vn
  - Website: www.sametel.com.vn
4. The Company may establish branches and representative offices in business areas to achieve its operational objectives, in accordance with resolutions of the Board of Directors and within the scope permitted by law.
5. Unless terminated prior to the time limit specified in Clause 2, Article 54 of this Charter, the Company's term of operation shall be indefinite from the date of establishment.

### **Article 3. Legal Representative of the Company**

1. The Company shall have one (01) legal representative, who is the General Director.
2. The legal representative of the Company shall be an individual representing the Company in exercising rights and performing obligations arising from the Company's transactions; representing the Company as plaintiff, defendant, or a person with related rights and obligations before Arbitration and Courts. The responsibilities of the legal representative shall be implemented in accordance with Article 13 of the Law on Enterprises and other rights and obligations as prescribed by applicable laws.
3. The legal representative of the Company must reside in Vietnam and shall authorize in writing another person to exercise the rights and perform the obligations of the legal representative when leaving Vietnam.
4. In the event that the authorization expires while the legal representative has not returned to Vietnam and no further authorization is granted, the authorized person shall continue to exercise the rights and perform the obligations of the legal representative within the scope of authorization until the legal representative returns to work or until the Board of Directors appoints another person as a replacement.
5. In the event that the legal representative is absent from Vietnam for more than thirty (30) days without authorizing another person to exercise the rights and perform the obligations of the legal representative, the Board of Directors shall appoint another person as a replacement.



## **CHAPTER III. OBJECTIVES, SCOPE OF BUSINESS AND OPERATIONS OF THE COMPANY**

### **Article 4. Objectives of the Company**

1. The Company's main line of business is:

- Manufacture of communication equipment

Details of the Company's business lines are specified in the Appendix attached to this Charter.

2. Objectives of the Company:

The Company is established for the purpose of mobilizing and utilizing capital in the most efficient manner; continuously organizing and developing its business activities in various fields to maximize profits; ensuring benefits for shareholders; creating stable employment and improving income for employees; fulfilling tax obligations to the State Budget; and developing the Company in a sustainable manner.

### **Article 5. Scope of Business and Operations of the Company**

The Company is entitled to conduct business activities in accordance with the business lines stipulated in this Charter, which have been duly registered, any changes thereto have been notified to the business registration authority, and have been published on the National Business Registration Portal. In the case where the Company engages in conditional business lines, it must satisfy all business conditions as prescribed by the Law on Investment and relevant specialized laws.

## **CHAPTER IV. CHARTER CAPITAL, SHARES AND FOUNDING SHAREHOLDERS**

### **Article 6. Charter Capital, Shares and Founding Shareholders**

1. The charter capital of the Company is VND 65,607,390,000 (in words: Sixty-five billion, six hundred and seven million, three hundred and ninety thousand Vietnamese dong).  
The total charter capital is divided into 6,560,739 shares with a par value of VND 10,000 per share.
2. The Company may change its charter capital upon approval by the General Meeting of Shareholders and in accordance with applicable laws.
3. As of the date of adoption of this Charter, the Company's shares include ordinary shares and preference shares (if any). The rights and obligations of shareholders holding each type of share are specified in Articles 11 and 12 of this Charter.
4. The Company may issue other types of preference shares upon approval by the General Meeting of Shareholders and in accordance with applicable laws.
5. As of the date of adoption of this Charter, the Company has no founding shareholders.



6. Ordinary shares shall be offered for sale to existing shareholders in proportion to their respective holdings of ordinary shares in the Company, unless otherwise decided by the General Meeting of Shareholders. Any shares not subscribed for shall be decided by the Board of Directors. The Board of Directors may allocate such shares to shareholders and other persons on terms not more favorable than those offered to existing shareholders, unless otherwise approved by the General Meeting of Shareholders or otherwise provided by securities laws.
7. The Company may repurchase shares issued by itself in accordance with this Charter and applicable laws.
8. The Company may issue other types of securities in accordance with applicable laws.

#### **Article 7. Share Certificates**

1. Shareholders of the Company shall be issued share certificates corresponding to the number and class of shares they own.
2. Within thirty (30) days from the date of submission of a complete dossier for transfer of share ownership in accordance with the Company's regulations, or within thirty (30) days from the date of full payment for subscribed shares in accordance with the Company's share issuance plan (or such other period as specified in the issuance terms), the owner of the shares shall be issued a share certificate. Shareholders shall not be required to pay the Company any costs for printing share certificates.
3. In the event that a share certificate is lost, damaged, or otherwise destroyed, the shareholder shall be reissued a new share certificate upon request. A share certificate is a type of security evidencing the lawful rights and interests of its holder in respect of a portion of the charter capital of the issuing entity. A share certificate must contain all particulars as prescribed in Clause 1, Article 121 of the Law on Enterprises.
4. The shareholder's request for reissuance must include the following:
  - a. Information on the lost, damaged, or otherwise destroyed share certificate;
  - b. A commitment to bear responsibility for any disputes arising from the reissuance of the new share certificate.

#### **Article 8. Other Securities Certificates**

Bond certificates or other securities certificates issued by the Company shall bear the signature of the legal representative and the seal of the Company.

#### **Article 9. Transfer of Shares**

1. All shares shall be freely transferable unless otherwise provided in this Charter and applicable laws. Shares listed or registered for trading on the Stock Exchange shall be transferred in accordance with the laws on securities and the securities market.
2. Shares that have not been fully paid for shall not be transferred and shall not be entitled to related rights and benefits, including the right to receive dividends, the right to receive bonus shares issued from equity, the right to subscribe for newly issued shares, and other rights and benefits in accordance with applicable laws.



## **CHAPTER V. ORGANIZATIONAL STRUCTURE, GOVERNANCE AND CONTROL**

### **Article 10. Organizational Structure, Governance and Control**

The Company's organizational structure for management, governance and control shall comprise:

1. The General Meeting of Shareholders.
2. The Board of Directors and the Audit Committee under the Board of Directors; and
3. The General Director.

## **CHAPTER VI. SHAREHOLDERS AND THE GENERAL MEETING OF SHAREHOLDERS**

### **Article 11. Rights of Shareholders**

1. Rights of ordinary shareholders:
  - a. To attend and speak at meetings of the General Meeting of Shareholders and to exercise voting rights directly or through an authorized representative or by other means as prescribed in the Company's Charter and applicable laws. Each ordinary share shall carry one (01) vote;
  - b. To receive dividends at a rate decided by the General Meeting of Shareholders;
  - c. To have pre-emptive rights to subscribe for new shares in proportion to their ownership of ordinary shares in the Company;
  - d. To freely transfer their shares to others, except in cases specified in Clause 3, Article 120 and Clause 1, Article 127 of the Law on Enterprises and other relevant legal provisions;
  - e. To examine, look up and extract information on names and contact addresses in the list of voting shareholders; to request correction of their inaccurate information;
  - f. To examine, look up, extract or copy the Company's Charter, minutes of the General Meeting of Shareholders and resolutions of the General Meeting of Shareholders;
  - g. Upon dissolution or bankruptcy of the Company, to receive a portion of the remaining assets in proportion to their shareholding in the Company;
  - h. To request the Company to repurchase shares in cases specified in Article 132 of the Law on Enterprises;
  - i. To be treated equally. Each share of the same class shall confer equal rights, obligations and benefits to its holder. In case the Company has preference shares, the rights and obligations attached thereto must be approved by the General Meeting of Shareholders and fully disclosed to shareholders;
  - j. To have full access to periodic and extraordinary information disclosed by the Company in accordance with the law;

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- k. To have their lawful rights and interests protected; to request suspension or cancellation of resolutions or decisions of the General Meeting of Shareholders or the Board of Directors in accordance with the Law on Enterprises;
  - l. Other rights as prescribed by law and this Charter.
- 2. Rights of preference shareholders (if any) shall comply with the provisions of the Law on Enterprises.
- 3. Shareholders or groups of shareholders holding five percent (5%) or more of the total ordinary shares shall have the following rights:
  - a. To request the Board of Directors to convene a General Meeting of Shareholders in accordance with Clause 3, Article 115 and Article 140 of the Law on Enterprises;
  - b. To examine, look up and extract minutes, resolutions and decisions of the Board of Directors, semi-annual and annual financial statements, reports of the Audit Committee, contracts and transactions subject to approval by the Board of Directors, and other documents, except those relating to the Company's trade secrets and business secrets;
  - c. To request the Board of Directors to inspect specific matters related to the management and operation of the Company when deemed necessary. Such request must be made in writing and include the following details: full name, contact address, nationality, and legal identification of individual shareholders; name, enterprise code or legal identification and head office address of organizational shareholders; number of shares and date of share registration of each shareholder, total number of shares held by the group and ownership ratio in the total shares of the Company; matters to be inspected and purpose of inspection;
  - d. To propose matters for inclusion in the agenda of the General Meeting of Shareholders. Such proposals shall be made in accordance with Clause 4, Article 17 of this Charter;
  - e. Other rights as prescribed by law and this Charter.
- 4. Shareholders or groups of shareholders holding ten percent (10%) or more of the total ordinary shares shall have the right to nominate candidates to the Board of Directors. The nomination shall be carried out as follows:
  - a. Where ordinary shareholders form a group to nominate candidates to the Board of Directors, they must notify the meeting of such grouping prior to the opening of the General Meeting of Shareholders;
  - b. Based on the number of members of the Board of Directors, shareholders or groups of shareholders specified in this Clause shall have the right to nominate one or more candidates in accordance with Clause 2, Article 24 of this Charter. In case the number of candidates nominated is less than the number to be elected, the remaining candidates shall be nominated by the Board of Directors and other shareholders.

#### **Article 12. Obligations of Shareholders**

- 1. Obligations of ordinary shareholders:
  - a. To fully and timely pay for the subscribed shares;
  - b. Not to withdraw the contributed capital in the form of ordinary shares from the Company in any manner, except where such shares are repurchased by the Company or transferred to another person. In case a shareholder withdraws part or



all of the contributed capital in violation of this provision, such shareholder and any related persons shall be jointly liable for the Company's debts and other property obligations within the value of the withdrawn shares and for any damages arising therefrom;

- c. To comply with the Company's Charter and internal management regulations;
  - d. To comply with resolutions and decisions of the General Meeting of Shareholders and the Board of Directors;
  - e. To maintain confidentiality of information provided by the Company in accordance with the Charter and applicable laws; to use such information only for the purpose of exercising and protecting their lawful rights and interests; and not to disclose, copy or transfer such information to any other organization or individual;
  - f. To attend meetings of the General Meeting of Shareholders and exercise voting/election rights through the following forms:
    - Attending and voting/electing directly at the meeting;
    - Authorizing another individual or organization to attend and vote/elect at the meeting;
    - Attending and voting/electing via online meeting, electronic voting or other electronic means;
    - Sending voting/election ballots to the meeting by mail, fax or email.
  - g. To bear personal responsibility when acting in the name of the Company in any of the following cases:
    - Violating the law;
    - Conducting business or other transactions for personal gain or for the benefit of other organizations or individuals;
    - Paying debts that are not yet due in the presence of financial risks to the Company.
  - h. To fulfill other obligations as prescribed by applicable laws.
2. Obligations of preference shareholders (if any) shall comply with the provisions of the Law on Enterprises.

### **Article 13. General Meeting of Shareholders**

1. The General Meeting of Shareholders comprises all shareholders with voting rights and is the highest decision-making body of the Company. The General Meeting of Shareholders shall convene annually at least once a year within four (04) months from the end of the fiscal year. The Board of Directors may decide to extend the time for convening the annual meeting where necessary, but not exceeding six (06) months from the end of the fiscal year. In addition to the annual meeting, extraordinary meetings may be convened. The location of the meeting shall be determined as the place where the chairperson attends the meeting and must be within the territory of Vietnam.
2. The Board of Directors shall convene the annual General Meeting of Shareholders and determine an appropriate venue. The annual General Meeting of Shareholders shall decide matters as prescribed by law and this Charter, particularly the approval of audited annual financial statements. Where the audit report on the Company's annual



financial statements contains material qualifications, adverse opinions or disclaimers, the Company must invite a representative of the approved auditing organization to attend the annual General Meeting of Shareholders, and such representative shall be responsible for attending the meeting.

3. The Board of Directors must convene an extraordinary General Meeting of Shareholders in the following cases:
  - a. When deemed necessary for the interests of the Company;
  - b. When the number of remaining members of the Board of Directors is fewer than the minimum number required by law;
  - c. Upon request of shareholders or groups of shareholders as specified in Clause 3, Article 11 of this Charter; such request must be made in writing, clearly stating the reasons and purposes of the meeting, and bearing full signatures of relevant shareholders (or compiled from multiple documents with sufficient signatures);
  - d. Other cases as prescribed by law.
4. Convening an extraordinary General Meeting of Shareholders
  - a. The Board of Directors must convene the meeting within sixty (60) days from the date the number of remaining Board members falls below the required level as specified in Point b, Clause 3 of this Article, or from the date of receipt of the request specified in Points c and d, Clause 3;
  - b. The Board of Directors must report the case where an independent member of the Board of Directors no longer meets the required standards and conditions at the nearest General Meeting of Shareholders or convene a meeting to elect a replacement within six (06) months from the date of receiving notice from such independent member.
  - c. If the Board of Directors fails to convene the meeting as required in Point a, Clause 4, within the following thirty (30) days, the shareholders or group of shareholders specified in Point c, Clause 3 shall have the right to request a representative of the Company to convene the meeting in accordance with the Law on Enterprises;
  - d. In this case, the shareholders or group of shareholders convening the meeting may request the business registration authority to supervise the procedures for convening, conducting the meeting and issuing resolutions. All reasonable expenses for convening and conducting the meeting shall be reimbursed by the Company, excluding personal expenses of shareholders such as accommodation and travel.
- e. Procedures for organizing the General Meeting of Shareholders shall comply with Clause 5, Article 140 of the Law on Enterprises.

#### **Article 14. Rights and Obligations of the General Meeting of Shareholders**

1. The General Meeting of Shareholders shall have the following rights and obligations:
  - a. To approve the Company's development orientation;
  - b. To decide on types of shares and the total number of shares of each type to be offered; to determine annual dividend rates for each type of shares;
  - c. To elect, remove and dismiss members of the Board of Directors;
  - d. To decide on investment or sale of assets with a value of thirty-five percent (35%) or more of the total assets recorded in the latest financial statements of the Company;
  - e. To amend and supplement the Company's Charter;



- f. To approve annual financial statements;
  - g. To decide on the repurchase of more than ten percent (10%) of the total issued shares of each class;
  - h. To review and handle violations committed by members of the Board of Directors causing damage to the Company and its shareholders;
  - i. To decide on reorganization or dissolution of the Company;
  - j. To decide on the budget or total remuneration, bonuses and other benefits for the Board of Directors;
  - k. To approve, amend and supplement internal governance regulations and regulations on operation of the Board of Directors and the Audit Committee;
  - l. To approve the list of approved auditing firms; to appoint or dismiss the approved auditing firm when necessary;
  - m. Other rights and obligations as prescribed by law.
2. The General Meeting of Shareholders shall discuss and approve the following matters:
- a. Annual business plan of the Company;
  - b. Audited annual financial statements;
  - c. Reports of the Board of Directors on governance and operational performance of the Board and its members;
  - d. Reports of the Audit Committee;
  - e. Dividend levels for each class of shares;
  - f. Number of members of the Board of Directors;
  - g. Election, removal and dismissal of members of the Board of Directors;
  - h. Budget or total remuneration, bonuses and other benefits for the Board of Directors;
  - i. Approval and appointment of auditing firms where necessary;
  - j. Amendments and supplements to the Charter;
  - k. Types and number of newly issued shares for each class;
  - l. Division, separation, consolidation, merger or conversion of the Company;
  - m. Reorganization, dissolution (liquidation) of the Company and appointment of liquidators;
  - n. Investment or sale of assets with value equal to or exceeding thirty-five percent (35%) of total assets as recorded in the latest financial statements;
  - o. Repurchase of more than ten percent (10%) of total issued shares of each class;
  - p. Approval of contracts and transactions with related persons as prescribed in Clause 1, Article 167 of the Law on Enterprises with value equal to or exceeding thirty-five percent (35%) of total assets;
  - q. Approval of transactions specified in Clause 4, Article 293 of Decree No. 155/2020/NĐ-CP dated December 31, 2020;
  - r. Approval of internal governance regulations and operation regulations of the Board of Directors and the Audit Committee;



- s. Other matters as prescribed by law and this Charter.
- 3. All resolutions and matters included in the meeting agenda must be discussed and voted on at the General Meeting of Shareholders.

#### **Article 15. Authorization to Attend the General Meeting of Shareholders**

1. A shareholder or an authorized representative of an institutional shareholder may attend the meeting in person or authorize one or more individuals or organizations to attend the meeting, or attend the meeting through any of the methods specified in Clause 3, Article 144 of the Law on Enterprises.
2. The authorization of an individual or organization to attend the General Meeting of Shareholders as prescribed in Clause 1 of this Article must be made in writing. The power of attorney shall be prepared in accordance with civil law and must clearly state the name of the authorizing shareholder, the name of the authorized individual or organization, the number of shares authorized, the content and scope of authorization, the duration of authorization, and signatures of both the authorizing party and the authorized party.

The authorized person must submit the power of attorney upon registration to attend the meeting.

3. Voting ballots/election ballots of the authorized attendee shall remain valid within the scope of authorization even in the following cases:
  - a. The authorizing person has died, has limited civil act capacity, or has lost civil act capacity;
  - b. The authorizing person has revoked the authorization;
  - c. The authorizing person has revoked the authority of the authorized person.

This provision shall not apply if the Company receives notice of any of the above events before the opening of the General Meeting of Shareholders or before the reconvened meeting.

#### **Article 16. Variation of Rights**

1. Any amendment or cancellation of special rights attached to any class of preference shares shall only be valid if approved by shareholders representing at least sixty-five percent (65%) of the total voting rights of attending shareholders. A resolution of the General Meeting of Shareholders that adversely affects the rights and obligations of preference shareholders shall only be approved if it is consented to by preference shareholders of the same class representing at least seventy-five percent (75%) of the total number of such shares present at the meeting, or by written consent of preference shareholders representing at least seventy-five percent (75%) of the total number of such shares.
2. A meeting of shareholders holding a particular class of preference shares to approve the above changes shall only be valid if attended by at least two (02) shareholders (or their authorized representatives) holding at least one-third (1/3) of the par value of issued shares of that class. If this quorum is not met, a second meeting shall be convened within thirty (30) days, and the attending shareholders (regardless of number and shareholding) shall be deemed sufficient. At such meetings, shareholders present in person or by proxy



may request voting by secret ballot. Each share of the same class shall carry equal voting rights

3. Procedures for conducting such separate meetings shall be similar to those set out in Articles 18, 19 and 20 of this Charter.
4. Unless otherwise provided in the terms of issuance, special rights attached to preference shares relating to profit distribution or Company assets shall not be deemed to be varied by the issuance of additional shares of the same class.

**Article 17. Convening, Agenda and Notice of Meeting of the General Meeting of Shareholders**

1. The Board of Directors shall convene annual and extraordinary General Meetings of Shareholders. Extraordinary meetings shall be convened in accordance with Clause 3, Article 13 of this Charter.
2. The convener of the meeting must perform the following tasks:
  - a. Prepare the list of shareholders eligible to attend and vote/elect at the meeting. The list must be prepared no more than ten (10) days prior to the date of sending the meeting notice. The Company must disclose information about the preparation of such list at least twenty (20) days prior to the record date;
  - b. Prepare the meeting agenda and contents;
  - c. Prepare meeting documents;
  - d. Draft resolutions corresponding to the meeting agenda;
  - e. Determine the time and venue of the meeting;
  - f. Notify and send meeting invitations to all eligible shareholders;
  - g. Perform other necessary tasks for the meeting.
3. Notice of the General Meeting of Shareholders must be sent to all shareholders via registered mail to their contact addresses, and simultaneously published on the Company's website and the websites of the State Securities Commission and the Stock Exchange where the Company's shares are listed or registered. The notice must be sent at least twenty-one (21) days prior to the opening date of the meeting. Meeting agenda and relevant documents must be sent to shareholders and/or published on the Company's website. If documents are not attached, the notice must clearly indicate the link to access all meeting materials, including:
  - a. Agenda and meeting documents;
  - b. List and detailed information of candidates (if electing Board members);
  - c. Voting/election ballots;
  - d. Draft resolutions for each agenda item.
4. Shareholders or groups of shareholders as specified in Clause 2, Article 11 of this Charter may propose additional agenda items. Proposals must be submitted in writing at least three (03) working days prior to the meeting date and must include required identification and shareholding details.
5. The convener has the right to reject proposals if:
  - a. The proposal is not submitted in accordance with regulations;



- b. The proposing shareholders do not meet the minimum ownership threshold (5%);
  - c. The proposed matter is outside the authority of the General Meeting of Shareholders;
  - d. Other cases as prescribed by law and this Charter.
6. The convener must include valid proposals in the draft agenda unless falling under Clause 5; such proposals become official agenda items if approved by the General Meeting of Shareholders.

#### **Article 18. Conditions for Conducting the General Meeting of Shareholders**

- 1. The meeting shall proceed when shareholders representing more than 50% of total voting rights are present..
- 2. If the first meeting does not meet quorum, a second meeting shall be convened within thirty (30) days. The second meeting shall proceed with shareholders representing at least 33% of total voting rights.
- 3. If the second meeting still does not meet quorum, a third meeting shall be convened within twenty (20) days and may proceed regardless of the number of attending shareholders.

#### **Article 19. Procedures for Conducting Meetings and Voting**

- 1. Before the opening, shareholder registration must be conducted:
  - a. Each attending shareholder or proxy shall be issued a voting/election card stating registration number, name, and voting rights. Voting shall be conducted by approval, disapproval or abstention. Results shall be announced before closing. A vote-counting committee shall be appointed;
  - b. Late attendees may still register and participate immediately without affecting prior voting results.
- 2. Election of Chairperson, Secretary and Vote-counting Committee:
  - a. The Chairman of the Board shall act as Chairperson or authorize another member. If absent, the Board elects a Chairperson;
  - b. Otherwise, the convener shall organize election of Chairperson;
  - c. The Chairperson appoints the Secretary;
  - d. The General Meeting elects the vote-counting committee.
- 3. The agenda and contents of the meeting must be approved by the General Meeting of Shareholders at the opening session. The agenda must clearly and specifically define the time allocated for each matter included therein.
- 4. The Chairperson of the General Meeting has the right to take necessary and reasonable measures to ensure that the meeting is conducted in an orderly manner, in accordance with the approved agenda, and reflects the wishes of the majority of attendees.
  - a. Arrange seating at the meeting venue of the General Meeting of Shareholders;
  - b. Ensure safety for all persons present at the meeting venues;
  - c. Facilitate shareholders' attendance (or continued attendance) at the meeting. The convener of the General Meeting of Shareholders has full authority to modify the



above measures and apply all necessary measures, which may include issuing admission cards or using other selection methods.

5. The convener or the Chairperson of the General Meeting has the following rights:
  - a. To require all attendees to undergo inspection or other lawful and reasonable security measures;
  - b. To request competent authorities to maintain order at the meeting and to expel persons who do not comply with the Chairperson's authority, intentionally disrupt order, obstruct the normal progress of the meeting, or fail to comply with security inspection requirements.
6. The Chairperson has the right to postpone a General Meeting of Shareholders that has already met the required quorum for attendance for no more than 03 working days from the originally scheduled opening date, and may only postpone the meeting or change the venue in the following cases:
  - a. The meeting venue does not have sufficient seating for all attendees;
  - b. The communication facilities at the venue do not ensure that shareholders can participate, discuss, and vote;
  - c. There are attendees who obstruct or disrupt order, posing a risk that the meeting cannot be conducted fairly and lawfully.
7. In the event that the Chairperson postpones or suspends the meeting contrary to the provisions of Clause 6 of this Article, the General Meeting of Shareholders shall elect another person from among the attendees to replace the Chairperson and conduct the meeting until its conclusion; all resolutions adopted at such meeting shall remain valid and effective.
8. In cases where the Company applies modern technology to organize the General Meeting of Shareholders via online meeting, the Company is responsible for ensuring that shareholders can attend and vote through electronic voting or other electronic means in accordance with Article 144 of the Law on Enterprises and Clause 3, Article 273 of Decree No. 155/2020/ND-CP dated December 31, 2020 of the Government detailing the implementation of certain provisions of the Law on Securities.

#### **Article 20. Conditions for Passing Resolutions of the General Meeting of Shareholders**

1. Resolutions on the following matters shall be passed if approved by shareholders representing 65% or more of the total voting votes of all attending shareholders, except for cases specified in Clauses 3, 4, and 6, Article 148 of the Law on Enterprises:
  - a. Classes of shares and the total number of shares of each class;
  - b. Changes to business lines and sectors;
  - c. Changes to the Company's management organizational structure;
  - d. Investment projects or sale of assets valued at 35% or more of the total asset value as recorded in the Company's most recent financial statements.
  - e. Reorganization or dissolution of the Company;
  - f. Amendments and supplements to the Company's Charter.



2. Other resolutions shall be passed if approved by shareholders representing more than 50% of the total voting votes of all attending shareholders, except for cases specified in Clause 1 of this Article and Clauses 3, 4, and 6, Article 148 of the Law on Enterprises.
3. Voting for the election of members of the Board of Directors shall be conducted by the cumulative voting method, whereby each shareholder has total votes equal to the number of shares owned multiplied by the number of members to be elected. Shareholders may allocate all or part of their votes to one or more candidates. Elected members shall be determined in descending order of votes received, starting from the candidate with the highest votes until the required number of members as stipulated in the Company's Charter is reached. In case two or more candidates receive equal votes for the last position, a re-election shall be conducted among those candidates or selection shall be made according to criteria set out in the election regulations.

Resolutions of the General Meeting of Shareholders approved by 100% of the total voting shares shall be lawful and effective even if the procedures for convening the meeting and passing such resolutions do not comply with the Law on Enterprises and the Company's Charter.

#### **Article 21. Authority and Procedures for Obtaining Written Opinions of Shareholders**

The authority and procedures for collecting shareholders' opinions in writing to pass resolutions of the General Meeting of Shareholders shall be as follows:

1. The Board of Directors has the right to collect written opinions of shareholders on the following matters:
  - a. Amendments and supplements to the Company's Charter;
  - b. Approval/amendment of internal governance regulations, Board of Directors' operating regulations, and Audit Committee regulations;
  - c. Development orientation of the Company;
  - d. Classes of shares and total number of shares of each class;
  - e. Election, dismissal, or removal of members of the Board of Directors;
  - f. Investment projects or sale of assets valued at 35% or more of total assets as recorded in the most recent financial statements;
  - g. Changes to business lines and sectors;
  - h. Changes to management organizational structure;
  - i. Other matters deemed necessary for the Company's interests.
2. The Board of Directors must prepare voting forms, draft resolutions, and explanatory documents and send them to all voting shareholders at least 10 days before the deadline for returning voting forms.
3. A voting form must include the following main contents:
  - a. Company name, head office address, enterprise code;
  - b. Purpose of opinion collection;
  - c. Shareholder identification details and number of shares/votes;



- d. Matters to be voted on;
  - e. Voting options: agree, disagree, abstain;
  - f. Deadline for submission;
  - g. Name and signature of the Chairman of the Board.
4. Shareholders may submit voting forms by mail, fax, or email:
- 1. Mail submissions must be signed and sealed;
  - 2. Fax/email submissions must be kept confidential until counting;
  - 3. Late, opened, or disclosed votes are invalid; non-submitted votes are deemed non-participating.
5. The Board of Directors shall conduct the vote counting and prepare the vote-counting minutes under the supervision of the Audit Committee or of shareholders who do not hold managerial positions in the Company. The vote-counting minutes must include the following principal contents:
- a. The name, head office address, and enterprise registration number of the Company;
  - b. The purpose of the opinion collection and the matters to be voted on for passing the resolution;
  - c. The number of shareholders and the total number of voting votes/casting votes that participated in the voting/election, clearly specifying the number of valid and invalid votes and the method of submission, together with an appendix listing the shareholders participating in the voting/election;
  - d. The total number of votes in favor, against, and abstentions for each matter, and the total number of votes cast for each candidate (if any);
  - e. The matters approved and the corresponding voting ratios;
  - f. The full names and signatures of the Chairman of the Board of Directors, the vote counters, and the vote supervisors.

Members of the Board of Directors, vote counters, and vote supervisors shall be jointly liable for the truthfulness and accuracy of the vote-counting minutes, and jointly responsible for any damages arising from resolutions passed based on dishonest or inaccurate vote counting.

- 6. The vote-counting minutes and resolutions must be sent to shareholders within 15 days from the completion of the vote counting. Such delivery may be replaced by publication on the Company's website within 24 hours from the completion of the vote counting.
- 7. Returned voting forms, vote-counting minutes, adopted resolutions, and all related documents attached to the voting forms must be retained at the Company's head office.
- 8. A resolution passed by collecting written opinions of shareholders shall be valid if approved by shareholders representing more than 50% of the total voting shares of all voting shareholders. Such resolution shall have the same legal validity as a resolution passed at a meeting of the General Meeting of Shareholders.

## **Article 22. Resolutions and Minutes of the General Meeting of Shareholders**

- 1. Meetings of the General Meeting of Shareholders must be recorded in minutes and may be audio-recorded or recorded and stored in other electronic forms. The minutes must



be prepared in Vietnamese and may additionally be prepared in a foreign language, and must include the following principal contents:

- a. The name, head office address, and enterprise registration number of the Company;
  - b. The time and venue of the General Meeting of Shareholders;
  - c. The meeting agenda and contents;
  - d. The full names of the Chairperson and the Secretary;
  - e. A summary of the proceedings of the meeting and the opinions expressed at the General Meeting of Shareholders on each matter in the agenda;
  - f. The number of shareholders and the total number of voting votes of attending shareholders, together with an appendix listing registered shareholders and their representatives attending the meeting, including the number of shares and corresponding voting rights;
  - g. The total number of votes for each matter, specifying the voting method, total valid votes, invalid votes, votes in favor, votes against, and abstentions, and the corresponding percentages of the total voting votes of attending shareholders;
  - h. The total votes cast for each candidate (if any);
  - i. The matters approved and the corresponding voting ratios;
  - j. The full names and signatures of the Chairperson and the Secretary. In the event that the Chairperson or the Secretary refuses to sign the minutes, such minutes shall remain valid if signed by all other members of the Board of Directors attending the meeting and containing all required contents as prescribed in this Clause. The minutes must clearly state the refusal of the Chairperson and/or the Secretary to sign.
2. The minutes of the General Meeting of Shareholders must be completed and approved before the closing of the meeting. The Chairperson, the Secretary, and any other signatories of the minutes shall be jointly liable for the truthfulness and accuracy of the contents of the minutes.
  3. Minutes prepared in Vietnamese and in a foreign language shall have equal legal validity. In case of any discrepancy between the Vietnamese and the foreign language versions, the Vietnamese version shall prevail.
  4. Resolutions, minutes of the General Meeting of Shareholders, appendices listing attending shareholders with their signatures, powers of attorney for attendance, all documents attached to the minutes (if any), and related documents enclosed with the meeting invitation must be retained at the Company's head office. Resolutions, minutes, and accompanying documents must be disclosed in accordance with laws on information disclosure in the securities market.

#### **Article 23. Request for Cancellation of Resolutions of the General Meeting of Shareholders**

Within 90 days from the date of receipt of a resolution, the minutes of the General Meeting of Shareholders, or the vote-counting results of a written opinion collection, a shareholder or group of shareholders as prescribed in Clause 2, Article 115 of the Law on Enterprises has the right to request a Court or Arbitration to review and annul all or part of a resolution of the General Meeting of Shareholders in the following cases:



1. The procedures for convening the meeting or passing resolutions seriously violate the provisions of the Law on Enterprises and the Company's Charter, except as provided in Clause 4, Article 20 of this Charter.
2. The contents of the resolution violate the law or this Charter.

## **CHAPTER VII. BOARD OF DIRECTORS**

### **Article 24. Nomination and candidacy for members of the Board of Directors**

1. Where candidates for the Board of Directors have been identified, the Company must disclose information relating to such candidates at least ten (10) days prior to the opening date of the General Meeting of Shareholders on the Company's website, so that shareholders may review the candidates before voting. Candidates for the Board of Directors must provide a written commitment regarding the truthfulness and accuracy of their disclosed personal information and undertake to perform their duties honestly, prudently, and in the best interests of the Company if elected as members of the Board of Directors. Information to be disclosed about candidates includes:

- a. Full name, date of birth;
- b. Professional qualifications;
- c. Work experience;
- d. Other managerial positions (including positions on boards of other companies);
- e. Related interests with the Company and its related parties;
- f. Other information (if any) as stipulated in the Company's Charter;

The Company must also disclose information about companies in which the candidate holds positions as a member of the Board of Directors, other managerial positions, and any related interests of the candidate with the Company (if any).

2. Shareholders or groups of shareholders holding 10% or more of the total ordinary shares have the right to nominate candidates to the Board of Directors in accordance with the Law on Enterprises and the Company's Charter. Shareholders holding ordinary shares may aggregate their voting rights to nominate candidates. Shareholders or groups of shareholders holding from 10% to less than 20% of total voting shares may nominate one (01) candidate; from 20% to less than 30% may nominate up to two (02) candidates; from 30% to less than 40% may nominate up to three (03) candidates; from 40% to less than 50% may nominate up to four (04) candidates; from 50% to less than 60% may nominate up to five (05) candidates; from 60% to less than 70% may nominate up to six (06) candidates; from 70% to less than 80% may nominate up to seven (07) candidates; and from 80% to less than 90% may nominate up to eight (08) candidates.
3. Where the number of candidates nominated or self-nominated is insufficient, the incumbent Board of Directors may introduce additional candidates or organize nominations in accordance with the Company's Charter, internal corporate governance regulations, and the operating regulations of the Board of Directors. The introduction of additional candidates by the incumbent Board of Directors must be clearly disclosed before the General Meeting of Shareholders conducts the election in accordance with the law.



4. Members of the Board of Directors must satisfy the standards and conditions stipulated in Clauses 1 and 2, Article 155 of the Law on Enterprises and the Company's Charter.

#### **Article 25. Composition and Term of Office of the Board of Directors**

1. The Board of Directors shall consist of four (04) members.
2. The term of office of a member of the Board of Directors shall not exceed five (05) years and members may be re-elected for an unlimited number of terms. An individual may serve as an independent member of the Board of Directors of a company for no more than two (02) consecutive terms. Where all members of the Board of Directors simultaneously end their term, they shall continue to act as members until new members are elected to replace them and assume their duties.
3. The structure of the Board of Directors shall be as follows:
  - a. The composition of the Board of Directors must ensure that at least one-third (1/3) of the total members are non-executive members. The Company shall minimize the number of Board members concurrently holding executive positions in order to ensure the independence of the Board of Directors;
  - b. There must be at least one (01) independent member of the Board of Directors.

The rights, obligations, principles of organization, and coordination of activities of independent Board members shall be specified in the Operating Regulations of the Board of Directors.
4. A member of the Board of Directors shall cease to hold office if dismissed, removed, or replaced by the General Meeting of Shareholders in accordance with Article 160 of the Law on Enterprises.
5. The appointment of members of the Board of Directors must be disclosed in accordance with the laws on information disclosure in the securities market.
6. A member of the Board of Directors is not required to be a shareholder of the Company.

#### **Article 26. Rights and obligations of the Board of Directors**

1. The Board of Directors is the governing body of the Company, having full authority on behalf of the Company to decide and exercise the rights and obligations of the Company, except for those falling within the authority of the General Meeting of Shareholders.
2. ~~The rights and obligations of the Board of Directors are prescribed by law, the Company's Charter, and the General Meeting of Shareholders. Specifically, the Board of Directors has the following rights and obligations:~~
  - a. To decide on the Company's strategy, medium-term development plans, and annual business plans;
  - b. To propose the types of shares and the total number of shares authorized to be offered for each type;
  - c. To decide on the sale of unsold shares within the scope of authorized shares of each type and to decide on raising additional capital by other means;
  - d. To decide on the selling price of shares and bonds of the Company;
  - e. To decide on share repurchase in accordance with Clauses 1 and 2, Article 133 of the Law on Enterprises;



- f. To decide on investment plans and projects within its authority and limits as prescribed by law;
  - g. To decide on solutions for market development, marketing, and technology;
  - h. To approve contracts for purchase, sale, borrowing, lending, and other transactions with a value of 35% or more of the total assets recorded in the most recent financial statements of the Company, except for contracts and transactions under the authority of the General Meeting of Shareholders as prescribed by law;
  - i.
    - Elect, dismiss, and remove the Chairman of the Board of Directors,
    - Appoint, dismiss, sign contracts with, and terminate contracts with the General Director, Deputy General Directors, Chief Accountant, and other key executives; decide on their salaries, remuneration, bonuses, and other benefits;
    - Appoint authorized representatives to participate in the Board of Directors, Members' Council, or General Meeting of Shareholders of other companies, and decide on their remuneration and other benefits;
  - j. To supervise and direct the General Director and other managers in the daily operation of the Company's business;
  - k. To decide on the organizational structure, internal management regulations, establishment of subsidiaries, branches, representative offices, and capital contributions or share acquisitions in other enterprises;
  - l. To approve the agenda and materials for meetings of the General Meeting of Shareholders, convene such meetings, or collect opinions for the General Meeting of Shareholders to pass resolutions;
  - m. To submit audited annual financial statements to the General Meeting of Shareholders;
  - n. To propose dividend levels; decide on the time and procedures for dividend payment or handling of business losses;
  - o. To propose the reorganization, dissolution, or request for bankruptcy of the Company;
  - p. To issue the Board of Directors' operating regulations, internal corporate governance regulations (after approval by the General Meeting of Shareholders), regulations of the Audit Committee (if any), and regulations on information disclosure;
  - q. To request the General Director, Deputy General Directors, and other managers to provide information and documents on the financial status and business operations of the Company and its units.
  - r. Other rights and obligations as prescribed by the Law on Enterprises, the Law on Securities, other applicable laws, and the Company's Charter.
3. The Board of Directors must report to the General Meeting of Shareholders on its performance in accordance with Article 280 of Decree No. 155/2020/ND-CP dated December 31, 2020 of the Government detailing the implementation of certain provisions of the Law on Securities.



#### **Article 27. Remuneration, bonuses, and other benefits of members of the Board of Directors**

1. The Company may pay remuneration and bonuses to members of the Board of Directors based on business performance and results.
2. Members of the Board of Directors are entitled to remuneration and bonuses. Remuneration is calculated based on the number of working days required to fulfill duties and the daily remuneration rate. The Board of Directors determines remuneration for each member on the principle of consensus. The total remuneration and bonuses of the Board of Directors shall be decided by the General Meeting of Shareholders at the annual meeting.
3. Remuneration of each Board member shall be recorded as a business expense in accordance with corporate income tax regulations, presented as a separate item in the Company's annual financial statements, and reported to the General Meeting of Shareholders at the annual meeting.
4. Members of the Board of Directors holding executive positions, serving on Board committees, or performing tasks beyond their normal duties may receive additional remuneration in the form of lump-sum payments, salary, commission, profit percentage, or other forms as decided by the Board of Directors.
5. Members of the Board of Directors are entitled to reimbursement of all travel, accommodation, and other reasonable expenses incurred in performing their duties, including attending meetings of the General Meeting of Shareholders, the Board of Directors, or its committees.
6. Members of the Board of Directors may be covered by liability insurance purchased by the Company with approval from the General Meeting of Shareholders. This insurance does not cover liabilities arising from violations of law or the Company's Charter.

#### **Article 28. Chairman of the Board of Directors**

1. The Chairman of the Board of Directors shall be elected, dismissed, or removed by the Board of Directors from among its members.
2. The Chairman of the Board of Directors must not concurrently hold the position of General Director.
3. The Chairman of the Board of Directors has the following rights and obligations:
  - a. To formulate programs and plans for the activities of the Board of Directors;
  - b. To prepare agendas, contents, and documents for meetings; to convene, preside over, and chair meetings of the Board of Directors;
  - c. To organize the adoption of resolutions and decisions of the Board of Directors;
  - d. To supervise the implementation of resolutions and decisions of the Board of Directors;
  - e. To chair meetings of the General Meeting of Shareholders;
  - f. Other rights and obligations as prescribed by the Law on Enterprises and this Charter.
4. In the event that the Chairman of the Board of Directors resigns or is dismissed or removed, the Board of Directors must elect a replacement within ten (10) days from the date of receipt of the resignation or the dismissal/removal decision.



5. In the event that the Chairman of the Board of Directors is absent or unable to perform their duties, they must authorize in writing another member to exercise the rights and obligations of the Chairman in accordance with the Company's Charter. If no such authorization is made, or if the Chairman dies, is missing, is detained, is serving a prison sentence, is subject to compulsory administrative measures, absconds, has limited or lost legal capacity, has difficulties in cognition or behavioral control, or is prohibited by the Court from holding positions or practicing certain professions, the remaining members shall elect one among them as Chairman of the Board of Directors by majority vote until a new decision of the Board of Directors is issued.

#### **Article 29. Meetings of the Board of Directors**

1. The Chairman of the Board of Directors shall be elected at the first meeting of the Board of Directors within seven (07) working days from the completion of the election of the Board. This meeting shall be convened and chaired by the member with the highest number or highest percentage of votes. If there is more than one member with equal highest votes or vote percentage, the members shall elect one among them by majority to convene the meeting.
2. The Board of Directors must meet at least once every quarter and may hold extraordinary meetings.
3. The Chairman of the Board of Directors shall convene a meeting of the Board in the following cases:
  - a. At the request of an independent member of the Board of Directors;
  - b. At the request of the General Director or at least five (05) other managers;
  - c. At the request of at least two (02) members of the Board of Directors;
4. Requests specified in Clause 3 must be made in writing, clearly stating the purpose, matters to be discussed, and decisions falling within the authority of the Board of Directors.
5. The Chairman of the Board of Directors must convene a meeting within seven (07) working days from the date of receiving such request. If the Chairman fails to convene the meeting, they shall be liable for any damages caused to the Company; the requesting party may convene the meeting in place of the Chairman.
6. The Chairman or the person convening the meeting must send a notice of invitation at least one (01) working day prior to the meeting date. The notice must specify the time, venue, agenda, matters for discussion and decision, and must be accompanied by relevant documents and voting forms. The notice may be sent by invitation letter, telephone, fax, electronic means, or other methods as prescribed in the Company's Charter, ensuring delivery to the registered contact address of each Board member.
7. A meeting of the Board of Directors shall be conducted when at least three-quarters (3/4) of the total members are present. If the first meeting does not meet the quorum, a second meeting shall be convened within seven (07) days from the originally scheduled date. In such case, the meeting shall proceed if more than half of the Board members attend.
8. A Board member shall be deemed present and voting at the meeting in the following cases:
  - a. Attending and voting in person;



- b. Authorizing another person to attend and vote in accordance with Clause 11 of this Article;
  - c. Attending and voting via online conference, electronic voting, or other electronic means;
  - d. Sending voting ballots to the meeting by mail, fax, or email.
9. In case of sending voting ballots by mail, the ballot must be sealed and delivered to the Chairman no later than one (01) hour before the meeting opens. Ballots shall be opened in the presence of all attending participants.
10. Voting
- a. Except as provided in Point b, Clause 11 of Article 29, each Board member or authorized representative present at the meeting in person shall have one (01) vote;
  - b. A Board member shall not vote on contracts, transactions, or proposals in which they or their related persons have interests that conflict or may conflict with the interests of the Company. Such member shall not be counted toward the quorum for decisions on matters in which they are not entitled to vote;
11. A Board member who directly or indirectly benefits from a contract or transaction entered into or proposed to be entered into with the Company, and is aware of such interest, must disclose such interest at the first meeting of the Board discussing the contract or transaction. If the member was unaware at the time the contract was entered into, disclosure must be made at the first Board meeting after becoming aware of such interest.
12. Board members must attend all meetings. A member may authorize another person to attend and vote if approved by a majority of Board members.
13. Resolutions and decisions of the Board of Directors shall be adopted if approved by a majority of attending members. In case of a tie, the final decision shall follow the opinion of the Chairman of the Board.
14. The Board of Directors may collect written opinions from its members to pass resolutions on matters within its authority as specified in Clause 2, Article 26 of this Charter.
- Resolutions adopted by written opinion shall be valid if approved by a majority of members entitled to vote and shall have the same validity as those adopted at meetings.
15. Meetings of the Board of Directors may be held via teleconference or other electronic means, provided that all participating members can:
- a. Hear each other speaking during the meeting;
  - b. Speak simultaneously with all other participants.
- Discussions may be conducted directly by telephone or other communication means or a combination thereof. Members participating in such meetings are deemed present. The meeting location shall be where the largest number of members are present, or where the                      Chairperson                      is                      located. Decisions adopted through such meetings are valid immediately upon conclusion but must be confirmed by signatures of all attending members in the minutes.
16. Minutes of Board meetings shall be prepared in Vietnamese and may also be prepared in English. The minutes must be signed by the Chairperson, all attending Board members, and the minute-taker. The Chairman is responsible for sending the minutes



to all Board members, and such minutes serve as authentic evidence of the proceedings of the meeting.

#### **Article 30. Committees and Subcommittees under the Board of Directors**

1. The Board of Directors may establish subcommittees or committees to be responsible for development policy, personnel, remuneration, internal audit, and risk management. The number of members of each subcommittee or committee shall be decided by the Board of Directors, with a minimum of two (02) members, including members of the Board of Directors and external members (the Audit Committee must consist of Board members). Independent Board members/non-executive Board members should constitute the majority of such subcommittees or committees, and one of them shall be appointed as the Head of the subcommittee or Chairman of the committee as decided by the Board of Directors. The operations of subcommittees and committees must comply with the regulations of the Board of Directors. Resolutions of subcommittees or committees shall be valid only when approved by a majority of members attending and voting at the meeting.
2. The implementation of decisions of the Board of Directors or its subcommittees/committees must comply with applicable laws and the provisions of the Company's Charter and internal corporate governance regulations.

#### **Article 31. Person in Charge of Corporate Governance**

1. The Board of Directors must appoint at least one (01) person in charge of corporate governance to support the Company's governance activities. This person may concurrently serve as the Company Secretary in accordance with Clause 5, Article 156 of the Law on Enterprises.
2. The person in charge of corporate governance must not simultaneously work for an approved auditing firm that is auditing the Company's financial statements.
3. The person in charge of corporate governance has the following rights and obligations:
  - a. To advise the Board of Directors on organizing General Meeting of Shareholders in accordance with regulations and on matters relating to the relationship between the Company and its shareholders;
  - b. To prepare meetings of the Board of Directors, the Audit Committee, and the General Meeting of Shareholders as requested by the Board of Directors or the Audit Committee;
  - c. To advise on meeting procedures;
  - d. To attend meetings;
  - e. To advise on procedures for preparing resolutions of the Board of Directors in compliance with the law;
  - f. To provide financial information, copies of minutes of Board of Directors' meetings, and other information to members of the Board of Directors and members of the Audit Committee;
  - g. To supervise and report to the Board of Directors on the Company's information disclosure activities;
  - h. To act as a focal point for communication with relevant stakeholders;



- i. To maintain confidentiality of information in accordance with the law and the Company's Charter;
- j. Other rights and obligations as prescribed by law and this Charter.

#### **Article 32. Company Secretary**

Where deemed necessary, the Board of Directors shall decide to appoint a Company Secretary with a term determined by the Board of Directors. The Board of Directors may dismiss the Company Secretary when necessary, provided that such dismissal is not contrary to applicable labor laws. The Company Secretary shall have the following rights and obligations:

1. To assist in organizing the convening of meetings of the General Meeting of Shareholders and the Board of Directors; and to record meeting minutes;
2. To support members of the Board of Directors in performing their assigned rights and obligations;
3. To assist the Board of Directors in applying and implementing corporate governance principles;
4. To assist the Company in building shareholder relations and protecting the lawful rights and interests of shareholders; ensuring compliance with obligations on information provision, disclosure, and administrative procedures;
5. Other rights and obligations as stipulated in the Company's Charter and internal regulations.

### **CHAPTER VIII. GENERAL DIRECTOR AND OTHER EXECUTIVES**

#### **Article 33. Organizational structure**

1. The Company shall have a General Director, Deputy General Directors, a Chief Accountant, and other key executives appointed by the Board of Directors.
2. The General Director shall be responsible to the Board of Directors for establishing the management system and organizational structure to ensure the effective operation of the Company.

#### **Article 34. Company executives**

1. Company executives include the General Director, Deputy General Directors, Chief Accountant, and other executives.
2. Upon the proposal of the General Director and with the approval of the Board of Directors, the Company may recruit other executives in numbers and with qualifications appropriate to the Company's structure and management regulations as prescribed by the Board of Directors. Executives must be responsible for supporting the Company in achieving its operational and organizational objectives.
3. The General Director shall receive salary and bonuses, as determined by the Board of Directors.
4. Salaries of executives shall be recorded as operating expenses of the Company in accordance with the law on corporate income tax, presented as a separate item in the



Company's annual financial statements, and reported to the General Meeting of Shareholders at the annual meeting.

#### **Article 35. Appointment, dismissal, rights and obligations of the General Director**

1. The Board of Directors shall appoint one of its members or hire another person to serve as General Director.
2. The General Director is responsible for the day-to-day management of the Company's business operations; is subject to the supervision of the Board of Directors; and is accountable to the Board of Directors and before the law for the performance of assigned rights and obligations.
3. The term of office of the General Director shall not exceed five (05) years and may be reappointed for an unlimited number of terms. The General Director must meet the qualifications and conditions prescribed by law and the Company's Charter.
4. The General Director has the following rights and obligations:
  - a. To decide on matters relating to the Company's day-to-day business operations that are not within the authority of the Board of Directors;
  - b. To organize the implementation of resolutions and decisions of the Board of Directors;
  - c. To organize the implementation of the Company's business plans and investment plans;
  - d. To propose organizational structure plans and internal management regulations of the Company;
  - e. To appoint, dismiss, and remove managers within the Company, except for positions under the authority of the Board of Directors;
  - f. To decide on salaries and other benefits for employees, including managers under the General Director's appointment authority;
  - g. To recruit employees;
  - h. To propose dividend payment plans or measures for handling business losses;
  - i. Other rights and obligations as prescribed by law, [the Company's Charter, and resolutions or decisions of the Board of Directors].
5. The Board of Directors may dismiss the General Director upon approval by a majority of voting members attending the meeting and appoint a new General Director as replacement.

### **CHAPTER IX. AUDIT COMMITTEE**

#### **Article 36. Audit Committee**

1. Organizational structure of the Audit Committee:

The Audit Committee shall have at least two (02) members. The Chairman of the Audit Committee must be an independent member of the Board of Directors, and the other members must be non-executive members of the Board of Directors.



Specific provisions regarding the organizational structure of the Audit Committee and the qualifications of its members shall be detailed in the Corporate Governance Regulations and the Operating Regulations of the Audit Committee.

2. The Audit Committee has the following rights and obligations:
  - a. Upon request of a shareholder or a group of shareholders as stipulated in Clause 3, Article 11 of this Charter, conduct an inspection within seven (07) working days from the date of receipt of the request. Within fifteen (15) working days from the completion of the inspection, the Audit Committee must report and explain the matters requested for inspection to the Board of Directors and the requesting shareholder(s). Such inspections must not interfere with the normal operations of the Board of Directors or disrupt the Company's business activities;
  - b. Develop a mechanism to receive feedback and complaints from employees regarding violations or shortcomings in management, business operations, risk management, and internal control. This mechanism must ensure confidentiality, protect the legitimate rights of whistleblowers/complainants, and provide for independent investigation and subsequent handling procedures.
  - c. When detecting that a member of the Board of Directors or the General Director has violated their obligations as stipulated in Article 165 of the Law on Enterprises and Article 37 of this Charter, require the violating person to immediately cease such violation and promptly send written notice to the Board of Directors for appropriate action;
  - d. Examine the reasonableness, legality, truthfulness, and prudence in the management and operation of business activities, as well as in the organization of accounting, statistics, and preparation of financial statements;
  - e. Review accounting books and other documents of the Company, as well as management and operational activities of the Company, as decided by the General Meeting of Shareholders or upon request of shareholders or groups of shareholders as stipulated in Clause 3, Article 11 of this Charter;
  - f. Appraise business performance reports and the Company's annual, semi-annual, and quarterly financial statements. This appraisal must be included in the Board of Directors' report submitted to the General Meeting of Shareholders at the annual meeting;
  - g. Internal audit: The Audit Committee is responsible for the Company's internal audit activities;
  - h. In accounting and auditing activities: exercise rights and responsibilities as stipulated in the Corporate Governance Regulations;
  - i. Review the internal control system and risk management framework;
  - j. Review related-party transactions within the approval authority of the Board of Directors or the General Meeting of Shareholders and provide recommendations on transactions requiring such approvals;
  - k. Supervise compliance with laws, requirements of regulatory authorities, and other internal regulations of the Company;
  - l. Develop the Audit Committee's Operating Regulations and submit them to the Board of Directors for approval;
  - m. Other rights and obligations as stipulated in this Charter, the Corporate Governance Regulations, the Audit Committee's Operating Regulations, and applicable laws.
3. The Audit Committee has the right to engage independent consultants to perform its assigned duties.



4. The General Director and the executive management must provide all information and documents related to the Company's operations at the request of the Audit Committee.

## **CHAPTER X. RESPONSIBILITIES OF MEMBERS OF THE BOARD OF DIRECTORS, THE GENERAL DIRECTOR, AND OTHER EXECUTIVES**

Members of the Board of Directors, the General Director, and other executives shall perform their duties, including those as members of Board committees, honestly and prudently in the best interests of the Company.

### **Article 37. Duty of honesty and avoidance of conflicts of interest**

1. Members of the Board of Directors, the General Director, and other managers must disclose their related interests in accordance with the Law on Enterprises and relevant laws.
2. Members of the Board of Directors, the General Director, other managers, and their related persons may only use information obtained by virtue of their positions for the benefit of the Company.
3. Members of the Board of Directors, the General Director, and other managers must notify in writing the Board of Directors and the Audit Committee of transactions between the Company, its subsidiaries, or other companies in which the Company holds more than 50% of the charter capital, with themselves or their related persons, in accordance with the law. For such transactions approved by the General Meeting of Shareholders or the Board of Directors, the Company must disclose information about these resolutions in accordance with the Law on Securities.
4. A member of the Board of Directors shall not vote on any transaction that provides benefits to that member or their related persons, in accordance with the Law on Enterprises and the Company's Charter.
5. Members of the Board of Directors, the General Director, other managers, and their related persons must not use or disclose internal information to others to carry out related transactions.
6. Transactions between the Company and one or more members of the Board of Directors, the General Director, other executives, and their related individuals or organizations shall not be invalid in the following cases:
  - a. For transactions with a value of less than 35% of the total assets recorded in the most recent financial statements, where key contents of the contract or transaction, as well as the relationships and interests of the relevant persons, have been reported to the Board of Directors and approved by a majority vote of disinterested Board members;
  - b. For transactions with a value of 35% or more, or transactions resulting in total transaction value within 12 months from the date of the first transaction reaching 35% or more of total assets recorded in the most recent financial statements, where key contents of the transaction and related interests have been disclosed to shareholders and approved by the General Meeting of Shareholders with votes from disinterested shareholders.



#### **Article 38. Liability for damages and indemnification**

1. Members of the Board of Directors, the General Director, and other executives who violate their duties of honesty and prudence, or fail to perform their obligations, shall be liable for damages caused by their violations.
2. The Company shall indemnify persons who have been, are, or may become parties to claims, lawsuits, or prosecutions (including civil and administrative cases not initiated by the Company) if such persons are or were members of the Board of Directors, the General Director, other executives, employees, or authorized representatives acting on behalf of the Company, provided that they acted honestly and prudently in the interests of the Company, in compliance with the law, and there is no evidence that they breached their responsibilities.
3. Indemnification expenses include judgment costs, fines, amounts actually incurred (including legal fees), or those considered reasonable in resolving such matters within the scope permitted by law. The Company may purchase insurance for these persons to cover the above indemnification liabilities.

### **CHAPTER XI. RIGHT TO ACCESS COMPANY BOOKS AND RECORDS**

#### **Article 39. Right to access books and records**

1. Ordinary shareholders have the right to access books and records as follows:
  - a. Ordinary shareholders have the right to review, inspect, and extract information on names and contact addresses in the list of shareholders with voting rights; request correction of their inaccurate information; and review, inspect, extract, or copy the Company's Charter, minutes of the General Meeting of Shareholders, and resolutions of the General Meeting of Shareholders;
  - b. Shareholders or groups of shareholders owning 5% or more of the total ordinary shares have the right to review, inspect, and extract minutes books and resolutions/decisions of the Board of Directors, mid-year and annual financial statements, reports of the Audit Committee, contracts and transactions subject to approval by the Board of Directors, and other documents, except those relating to the Company's trade secrets or business secrets.
2. Where an authorized representative of a shareholder or a group of shareholders requests access to books and records, such request must be accompanied by a power of attorney from the shareholder or group of shareholders, or a notarized copy thereof.
3. Members of the Board of Directors, the General Director, and other executives have the right to access the Company's shareholder register, shareholder list, and other books and records for purposes related to their duties, provided that such information must be kept confidential.
4. The Company must retain this Charter and any amendments or supplements thereto, the Enterprise Registration Certificate, internal regulations, documents evidencing ownership of assets, resolutions of the General Meeting of Shareholders and the Board of Directors, minutes of meetings of the General Meeting of Shareholders and the Board of Directors, reports of the Board of Directors, reports of the Audit Committee, annual financial statements, accounting books, and other documents as required by law at its



head office or another location, provided that shareholders and the business registration authority are notified of the location where such documents are stored.

5. The Company's Charter must be published on the Company's website.

## **CHAPTER XII. EMPLOYEES AND TRADE UNION**

### **Article 40. Employees and Trade Union**

1. The General Director shall prepare an annual recruitment plan and submit it to the Board of Directors for approval.
2. In the event of changes in structure or technology that affect the employment of a large number of employees, the General Director shall be responsible for developing and implementing a labor utilization plan in accordance with regulations. The preparation of such a plan must involve the participation of the employees' representative organization at the grassroots level.

## **CHAPTER XIII. PROFIT DISTRIBUTION**

### **Article 41. Profit distribution and principles for handling business losses**

1. The General Meeting of Shareholders shall decide on the annual dividend payout level and the form of dividend payment from the Company's retained earnings.
2. The Company shall not pay interest on dividend amounts or any amounts payable relating to any class of shares.
3. The Board of Directors may propose to the General Meeting of Shareholders the payment of all or part of dividends in shares, and the Board of Directors shall implement such decision.
4. In cases where dividends or other amounts related to a class of shares are paid in cash, the Company must make payment in Vietnamese Dong. Payments may be made directly or through banks based on the bank account details provided by shareholders. If the Company has transferred funds in accordance with the bank details provided by a shareholder but the shareholder does not receive the funds, the Company shall not be liable for such transferred amount. Dividend payments for shares listed/registered for trading on a stock exchange may be made through a securities company or the Vietnam Securities Depository and Clearing Corporation.
5. Pursuant to the Law on Enterprises and the Law on Securities, the Board of Directors shall pass a resolution to determine a specific record date. Based on that date, persons registered as shareholders or owners of other securities shall be entitled to receive cash or share dividends, as well as notices or other documents.
6. Other matters relating to profit distribution shall be implemented in accordance with the law.
7. Principles for handling business losses: In the event that the annual financial statements show a loss, the General Meeting of Shareholders shall decide on the handling in the following order: (i) offsetting against undistributed profits from previous years; (ii)



carrying the loss forward to be offset against profits of the subsequent financial year before profit distribution.

## **CHAPTER XIV. BANK ACCOUNTS, FINANCIAL YEAR, AND ACCOUNTING REGIME**

### **Article 42. Bank Accounts**

1. The Company shall open accounts at Vietnamese banks or at branches of foreign banks permitted to operate in Vietnam.
2. With prior approval from the competent authority, where necessary, the Company may open bank accounts abroad in accordance with the law.
3. The Company shall conduct all payments and accounting transactions through its VND or foreign currency accounts opened at banks.

### **Article 43. Financial Year**

The Company's financial year begins on January 1 and ends on December 31 each year. The first financial year shall commence on the date of issuance of the initial Enterprise Registration Certificate and end on December 31 of that same year.

### **Article 44. Accounting Regime**

1. The Company shall apply the enterprise accounting regime or a specialized accounting regime issued or approved by the competent authority.
2. The Company shall maintain accounting books in Vietnamese and retain accounting records in accordance with the laws on accounting and other relevant regulations. These records must be accurate, up-to-date, systematic, and sufficient to evidence and explain the Company's transactions.
3. The Company shall use the Vietnamese Dong (VND) as the accounting currency. In cases where the Company's transactions are mainly conducted in a foreign currency, it may choose that foreign currency as its accounting currency, and shall be responsible for such choice before the law and notify the directly managing tax authority.

## **CHAPTER XV. FINANCIAL STATEMENTS, ANNUAL REPORTS, AND INFORMATION DISCLOSURE RESPONSIBILITIES**

### **Article 45. Annual, semi-annual, and quarterly financial statements**

1. The Company must prepare annual financial statements, which must be audited in accordance with the law. The Company shall disclose the audited annual financial statements in compliance with regulations on information disclosure in the securities market and submit them to the competent state authorities.
2. The annual financial statements must include all required reports, appendices, and explanatory notes in accordance with laws on corporate accounting. The annual financial statements must present a true and fair view of the Company's operating situation.



3. The Company must prepare and disclose reviewed semi-annual financial statements and quarterly financial statements in accordance with regulations on information disclosure in the securities market and submit them to the competent state authorities.

#### **Article 46. Annual report**

The Company must prepare and disclose the Annual Report in accordance with the provisions of the law on securities and the securities market.

### **CHAPTER XVI. COMPANY AUDIT**

#### **Article 47. Audit**

1. The General Meeting of Shareholders shall appoint an independent auditing firm or approve a list of independent auditing firms and authorize the Board of Directors to select one of them to audit the Company's financial statements for the following fiscal year, based on the terms and conditions agreed with the Board of Directors.
2. The audit report shall be attached to the Company's annual financial statements.
3. The independent auditors conducting the audit of the Company's financial statements may attend the General Meeting of Shareholders and shall have the right to receive notices and other information relating to such meetings, and to express opinions at the meeting on matters related to the audit of the Company's financial statements.

### **CHAPTER XVII. COMPANY SEAL**

#### **Article 48. Company Seal**

1. The seal includes seals made by seal-engraving establishments or seals in the form of digital signatures in accordance with the laws on electronic transactions.
2. The Board of Directors shall decide on the type, quantity, form, and contents of the seals of the Company, its branches, and representative offices (if any).
3. The Board of Directors and the General Director shall use and manage the seal in accordance with applicable laws.

### **CHAPTER XVIII. DISSOLUTION AND LIQUIDATION OF THE COMPANY**

#### **Article 49. Dissolution of the Company**

1. The Company may be dissolved in the following cases:
  - a. Upon expiry of the operation term stated in the Company's Charter without a resolution on extension;
  - b. Pursuant to a resolution or decision of the General Meeting of Shareholders;
  - c. Revocation of the Enterprise Registration Certificate, except where otherwise provided by the Law on Tax Administration;



- d. Other cases as prescribed by law.
- 2. Early dissolution of the Company shall be decided by the General Meeting of Shareholders and implemented by the Board of Directors. Such dissolution decision must be notified to or approved by competent authorities (if required) in accordance with applicable regulations.

#### **Article 50. Extension of Operation Term**

- 1. The Board of Directors shall convene a General Meeting of Shareholders at least seven (07) months prior to the expiry of the Company's operation term so that shareholders may vote on the extension of the Company's operation as proposed by the Board of Directors.
- 2. The operation term shall be extended upon approval by shareholders representing 65% or more of the total voting votes of all attending shareholders at the General Meeting of Shareholders.

#### **Article 51. Order and Procedures for Asset Liquidation and Dissolution of the Enterprise**

The dissolution of the enterprise in the cases specified in Points a and b, Clause 1, Article 54 of this Charter shall be carried out in accordance with the following provisions:

- 1. Adoption of the decision on dissolution of the enterprise. Such decision must include the following principal contents:
  - a. Name and head office address of the enterprise;
  - b. Reasons for dissolution;
  - c. Timeline and procedures for liquidation of contracts and settlement of the enterprise's debts; the period for debt settlement and contract liquidation must not exceed 06 months from the date of adoption of the dissolution decision;
  - d. Plan for handling obligations arising from labor contracts;
  - e. Full name and signature of the legal representative of the enterprise.
- 2. At least six (06) months prior to the expiry of the Company's operation term or upon issuance of a dissolution decision, the Board of Directors shall establish a Liquidation Committee consisting of three (03) members. Two (02) members shall be appointed by the General Meeting of Shareholders and one (01) member shall be appointed by the Board of Directors from an independent auditing firm. The Liquidation Committee shall adopt its own operating regulations. Its members may be selected from among the Company's employees or independent experts. All expenses related to liquidation shall be prioritized for payment before other debts of the Company.
- 3. The Liquidation Committee shall be responsible for notifying the business registration authority of its establishment date and commencement date of operation. From that time, the Liquidation Committee shall represent the Company in all matters relating to the liquidation before courts and administrative authorities.
- 4. Within 07 working days from the date of adoption, the dissolution decision and the meeting minutes must be sent to the business registration authority, tax authority, and employees of the enterprise; the dissolution decision must be published on the National



Business Registration Portal and publicly posted at the Company's head office, branches, and representative offices.

In case the enterprise still has outstanding financial obligations, a debt settlement plan must be enclosed with the dissolution decision and sent to creditors and relevant parties. The notice must include the creditor's name and address; amount of debt; timeline, place, and method of payment; and procedures and timeline for resolving creditors' complaints.

5. Proceeds from liquidation shall be distributed in the following order of priority:
  - a. Liquidation expenses;
  - b. Unpaid salaries, severance allowances, social insurance, and other benefits of employees in accordance with collective labor agreements and signed labor contracts;
  - c. Tax liabilities;
  - d. Other debts of the Company;
  - e. The remaining balance, after payment of all items from (a) to (d), shall be distributed to shareholders in proportion to their shareholding ratios. Preferred shares shall be given priority in payment.
6. The legal representative of the enterprise shall submit a request for dissolution to the business registration authority within 05 working days from the date all debts of the enterprise have been fully settled.

## **CHAPTER XIX. INTERNAL DISPUTE RESOLUTION**

### **Article 52. Internal Dispute Resolution**

1. In the event of any dispute or complaint arising in connection with the Company's operations, or the rights and obligations of shareholders under the Law on Enterprises, the Company's Charter, other applicable laws, or agreements between:

- a. Shareholders and the Company;
- b. Shareholders and the Board of Directors, the General Director, or other executives;

The relevant parties shall endeavor to resolve such dispute through negotiation and mediation.

Except for disputes involving the Board of Directors or the Chairman of the Board of Directors, the Chairman shall preside over the resolution process and request each party to present relevant information within 30 working days from the date the dispute arises.

In cases where the dispute involves the Board of Directors or the Chairman, any party may request the Chairman of the Audit Committee to appoint an independent expert to act as mediator for the dispute resolution process.

2. If no amicable resolution is reached within six (6) weeks from the commencement of mediation, or if the mediator's decision is not accepted by the parties, any party may refer the dispute to Arbitration or a Court.
3. The parties shall bear their own costs related to negotiation and mediation procedures. Court costs shall be allocated in accordance with the Court's judgment.



## **CHAPTER XX. AMENDMENTS AND SUPPLEMENTS TO THE CHARTER**

### **Article 53. The Company's Charter**

1. Any amendment or supplement to this Charter must be considered and decided by the General Meeting of Shareholders.
2. In cases where applicable laws contain provisions relating to the Company's operations that are not yet provided for in this Charter, or where new legal provisions differ from those set out in this Charter, such provisions shall prevail and be applied to govern the Company's operations.

## **CHAPTER XXI. EFFECTIVE DATE**

### **Article 54. Effective Date**

1. This Charter consists of 21 Chapters and 54 Articles, and was unanimously adopted by the General Meeting of Shareholders of SAMETEL Joint Stock Company on April 20, 2026; the shareholders also agreed to the full effectiveness of this Charter.
- c. This Charter is made in 10 originals of equal validity and shall be kept at the Company's head office.
- d. This Charter is the sole and official Charter of the Company.
- e. Copies or extracts of this Charter shall be valid when signed by the Chairman of the Board of Directors or by at least one-half (1/2) of the total number of members of the Board of Directors.

**LEGAL REPRESENTATIVE**

**GENERAL DIRECTOR**



**VU THI PHUONG**



## APPENDIX ON BUSINESS LINES AND BUSINESS ACTIVITIES

No.	Registered Business Lines (Code)
1	<b>(2630 – Main) Manufacture of communication equipment.</b> <b>Details: Manufacturing and assembly of telecommunications equipment.</b>
2	(4652) Wholesale of electronic and telecommunications equipment and components. Details: Wholesale of telecommunications equipment.
3	(2732) Manufacture of electrical wires, cables, and other electronic products. Details: Manufacture and assembly of electrical material equipment.
4	(4659) Wholesale of machinery, equipment, and spare parts.
5	(4330) Completion and finishing of construction works. Details: Interior decoration.
6	(2731) Manufacture of fiber optic cables and optical fibers.
7	(2733) Manufacture of electrical wiring devices.
8	(2592) Mechanical processing; metal treatment and coating. Details: Manufacturing and processing of mechanical products and molds (excluding electroplating and metal coating).
9	(2599) Manufacture of other fabricated metal products n.e.c. Details: Manufacturing and trading aluminum frames, aluminum ceilings, and metal ceilings.
10	(4321) Electrical system installation.
11	(4299) Construction of other civil engineering projects. Details: Industrial construction works.
12	(7730) Rental of machinery, equipment, and tangible goods without operators. (Operating only when legal business conditions are met.)
13	(4101) Construction of residential buildings. Details: Civil construction works.
14	(4102) Construction of non-residential buildings. Details: Civil construction works.
15	(4329) Installation of other building systems.
16	(2790) Manufacture of other electrical equipment.



17	(3320) Installation of industrial machinery and equipment. Details: Installation of elevators, escalators, lifting equipment, conveyors, and related materials and spare parts.
18	(7110) Architectural and related technical consultancy activities. Details: Design and appraisal of civil, industrial, transportation, infrastructure, and electrical systems. (Subject to legal business conditions.)
19	(4221) Construction of electrical projects. Details: Solar power projects.
20	(4933) Freight transport by road. (Subject to legal business conditions.)
21	(4312) Site preparation. Details: Ground leveling without explosives.
22	(2815) Manufacture of ovens, furnaces, and furnace burners. Details: Manufacture of heating furnaces using rice husk, coal, gas, FO oil, electric resistance, etc.
23	(2821) Manufacture of agricultural and forestry machinery. Details: Seeders, transplanters, sprayers, harvesters, combine harvesters, etc.
24	(2651) Manufacture of measuring, testing, navigation, and control equipment. Details: Manufacture of weighing and measuring devices.
25	(2431) Casting of iron and steel.
26	(2816) Manufacture of lifting and handling equipment.
27	(2512) Manufacture of tanks, reservoirs, and metal containers.
28	(2511) Manufacture of metal structures. Details: Steel structures, mechanical materials, and metal components.
29	(2829) Manufacture of other special-purpose machinery. Details: Agricultural and industrial mechanical machinery.
30	(4633) Wholesale of beverages. Details: Non-alcoholic beverages.
31	(5630) Beverage serving activities. Details: Beverage services excluding bars, discos, karaoke, etc. (Alcohol and tobacco trading subject to legal approval and conditions.)
32	(5210) Warehousing and storage. Details: Bonded warehouse services; loading, unloading, and storage of transit import-export goods.
33	(4673) Wholesale of construction materials and installation supplies. Details: Cement, bricks, tiles, sand, gravel, glass, paint, sanitary equipment, hardware, etc.



34	(1010) Processing and preserving meat and meat products.
35	(4679) Other specialized wholesale n.e.c. Details: Wholesale of chemicals (excluding agricultural chemicals).
36	(4651) Wholesale of computers, peripherals, and software.
37	(2420) Manufacture of precious and non-ferrous metals.
38	(1073) Manufacture of cocoa, chocolate, and confectionery.
39	(4773) Retail sale of other new goods. Details: Jewelry, souvenirs, handicrafts, watches, eyewear, import/export of jewelry gold (excluding bullion).
40	(1074) Manufacture of macaroni, noodles, and similar products.
41	(4672) Wholesale of metals and metal ores. Details: Wholesale of gold, silver, and other precious metals (excluding bullion).
42	(3312) Repair and maintenance of machinery and equipment. Details: Maintenance of elevators, escalators, lifting equipment, conveyors, etc.
43	(1075) Manufacture of prepared meals and dishes.
44	(3314) Repair and maintenance of electrical equipment. Details: Maintenance and repair of solar power electrical systems.
45	(1079) Manufacture of other food products n.e.c.
46	(3512) Electric power generation from renewable energy. Details: Operation and management of solar power systems.
47	(6810) Real estate business and land use rights. Details: Real estate investment, office leasing, factory leasing.
48	(5320) Courier activities.
49	(3311) Repair and maintenance of fabricated metal products.
50	(4632) Wholesale of food products. Details: Agricultural, forestry, seafood products, processed foods, ingredients, industrial foods.
51	(4641) Wholesale of textiles, garments, and footwear. Details: Wholesale of fabrics and yarns.
52	(8292) Packaging services. Details: Packaging and labeling services for domestic and foreign manufacturers (excluding pesticide packaging).

